

Board of Supervisors:
Robert Sloan, Chairman
Philip Wulff, Vice Chairman
Edward Latuska, Supervisor
Donald Pringle, Supervisor
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
David Heath, Engineer
John Nath, Building Code Official
Randall Brown, Zoning Officer

Center Township Board of Supervisors
Regular Meeting Minutes
April 13, 2022
6:30 p.m.

CALL TO ORDER:

Chairman Robert Sloan called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:31 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Sloan, present were Vice Chairman Philip Wulff; Supervisors Edward Latuska, Donald Pringle and Alan Smallwood; Township Solicitor Michael Gallagher and Township Secretary/Treasurer Anthony Amendolea. Township Engineer David Heath was absent.

PUBLIC TO BE HEARD:

- A. Mr. Thomas Benjamin, 107 Ojibwa Drive: Mr. Benjamin stated that the Hold Harmless Agreement was signed by the property owners.

MINUTES:

- A. Agenda Setting Meeting - March 7, 2022: *Latuska motioned correcting, Public to be Heard, Item B which reads "water from is approximately seven (7) feet" should read "water is approximately seven (7) feet from the house", the minutes of the Agenda Setting Meeting held on Monday, March 7, 2022. Pringle seconded. Motion carried.*
- B. Regular Meeting - March 9, 2022: *Latuska motioned correcting, Old Business, Item A.1.a, which reads "fuel the" should read "fuel. The", and Item A.2.a, which reads "funds Oakland" should read "funds from Oakland", the minutes of the Regular Meeting held on Wednesday, March 9, 2022. Smallwood seconded. Motion carried.*

TREASURER'S REPORT:

- A. March 2022: *Pringle motioned approving the March 2022 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 22-03-06: *Sloan motioned approving the Warrant List 22-03-06. Latuska seconded. Motion carried.*
- C. Warrant List 22-04-07: *Sloan motioned approving the Warrant List 22-04-07. Latuska seconded. Motion carried.*

ZONING REPORT: March 2022: Construction costs were \$1,146,626.00 fees collected were \$1,279.95. Year to date fees collected were \$4,713.80.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

- A. Computer Purchase and Software: Township Secretary/Treasurer Amendolea requests authorization to purchase three (3) computers, four (4) monitors, software. The following quotes were received:

Dell		Lenovo
Model	OptiPlex 7090 Micro	Thinkstation P348 Tower Workstation
Central Processing Unit	\$1,249.00	\$1,249.00
Monitor	\$254.99	\$234.00
Microsoft 365 (Annual)	\$99.00	\$99.00
Adobe Acrobat (Annual)	<u>\$179.88</u>	<u>\$179.88</u>
Total	\$1,782.87	\$1,761.88

- Sloan motioned, based on Township Secretary/Treasurer Amendolea's recommendation, authorizing the purchase of three (3) Dell OptiPlex 7090 Micro computers with sixteen (16) Gigabytes and one (1) Terabyte hard drive, four (4) monitors and software. Latuska seconded. Motion carried.*
- B. Purchase of Office Furniture: Township Secretary/Treasurer Amendolea request authorization to purchase three (3) guest chairs (\$159.99 each) and 10 Manager's Chairs (BOGO \$199.99). *Sloan motioned, based on Secretary/Treasurer Amendolea's recommendation, purchasing three (3) guest chairs at a cost of \$479.97 and ten (10) manager's ~~chairs~~ chairs (corrected 05/11/2022) at a cost of \$999.95. Pringle seconded. Motion carried.*
- C. Adopt Standalone Ordinance Amendments No. 2022-04-03: The ordinance amends Chapters 6, Fire Prevention and Protection, 8, Motor Vehicles and Traffic, 13, Property Maintenance and 17, Streets and Sidewalks. *Sloan motioned adopting the Standalone Ordinance Amendments No. 2022-04-03. Pringle seconded. Motion carried.*
- D. Dash Cam Policy and Procedures: Dash cams are being installed in the Township vehicles for protection and safety of the Township and employees. *Sloan motioned tabling the "Dash Cam Policy and Procedures". Pringle seconded. Motion carried.*
- E. Jiffy Mart Request for Bond Release: Mr. Paul Gill requests release of the performance bond in the amount of \$35,000.00. *Sloan motioned, based on Township Engineer Heath's recommendation, releasing Jiffy Mart's performance bond in the amount of \$35,000.00. Pringle seconded. Motion carried.*
- F. Letter to Butler Area Sewer Authority: on March 16, 2022, Butler Area Sewer Authority used their vacuum truck to unclog a storm drain on Dakotah Drive (T-924). *Sloan motioned authorizing a letter be sent to Butler Area Sewer Authority thanking them for the use of their equipment. Pringle seconded. Motion carried.*
- G. Administrative Assistant Position: Latuska stated that Kayla Amendolea has been shadowing Township Secretary/Treasurer Amendolea approximately two (2) to three (3) hours per day. She is providing a definite service to the Township. Pringle concurs with Latuska. He stated that there should *be (corrected 05/11/2022)* further discussion to gradually start as part time with an hourly rate.

PUBLIC WORKS:

A. Award 2022 Aggregate Contract: The following bids were received:

Company	Bid Bond	Price Per Ton - Delivered	Total Bid
Allegheny Mineral Corporation PO Box 1022 Kittanning, PA 16201-1022	Yes	#2A Modified Limestone - \$19.50 #2B Gravel - \$No Bid #3 Limestone - \$23.00 #4 Rip Rap - \$23.50 #5 Rip Rap - \$35.00	\$44,850.00
IA Construction Corporation PO Box 568 Franklin, PA 16323-0568	No Response	#2A Modified Limestone - \$No Response #2B Gravel - \$No Response #3 Limestone - \$No Response #4 Rip Rap - \$No Response #5 Rip Rap - \$No Response	\$No Response
M&M Lime Company 215 Nichola Road Worthington, PA 16262-4303	Yes	#2A Modified Limestone - \$21.75 #2B Gravel - \$38.50 #3 Limestone - \$21.90 #4 Rip Rap - \$25.75 #5 Rip Rap - \$28.35	\$66,817.00
McClymonds Suppy & Transit Company Inc PO Box 296 Portersville, PA 16051-0296	Yes	#2A Modified Limestone - \$20.18 #2B Gravel - \$19.40 #3 Limestone - \$22.18 #4 Rip Rap - \$22.18 #5 Rip Rap - \$38.08	\$55,182.00
McKinney Hauling & Excavating Inc 1013 West Sunbury Road West Sunbury, PA 16061-2813	Yes	#2A Modified Limestone - \$21.35 #2B Gravel - \$21.45 #3 Limestone - \$22.65 #4 Rip Rap - \$22.80 #5 Rip Rap - \$33.25	\$58,017.50

Sloan motioned awarding the 2022 Aggregate Contract to Allegheny Mineral Corporation for #2A Modified Limestone at \$19.50 per ton. Wulff seconded. Motion carried.

Sloan motioned awarding the 2020 Aggregate Contract to M&M Limestone Company for #3 Limestone at \$21.50 per ton and #5 Rip Rap at \$28.35 per ton. Pringle seconded. Motion carried.

Sloan motioned awarding the 2022 Aggregate Contract to McClymonds Supply and Transit Company Inc for #2B Gravel at 19.40 per ton and #4 Rip Rap at \$22.18 per ton. Wulff seconded. Motion carried.

B. Holyoke Road (T-496) Guiderail: Township Engineer Heath recommends installing guiderail from Willow Run Drive (T-970) to the west for approximately two hundred and twenty-seven (227) feet. *Sloan motioned, based on Township Engineer Heath's recommendation, to authorize Chemung Supply Corporation to install guiderail from Willow Run Drive (T-970) to the west for approximately two hundred and twenty-seven (227) feet. Wulff seconded. Motion carried.*

C. Authorize Ad to Sell 2005 International Truck: The 2022 Freightliner truck replaces the 2005 International Truck. *Sloan motioned authorizing an ad to sell the 2005 International truck. Pringle seconded. Motion carried.*

D. Bridges:

1. Pinehurst Road (T-603) Bridge: Wulff is working with the Community Development Center for possible grants to repair the bridge.

2. Glenwood Way (T-831) Bridge: The ~~road~~ road (corrected 05/11/2022) crew removed

dirt and debris from the guiderail and under the bridge based on Pennsylvania Transportation Department inspection performed November 16, 2021.

ENGINEER'S REPORT: None

SOLICIOR'S REPORT:

- A. Dakotah Drive (T-924) Hold Harmless Agreement: Mr. & Mrs. Thomas Benjamin and Mr. and Mrs. Perry Constantino signed the Hold Harmless Agreement. ***Latuska motioned authorizing Sloan to sign the Hold Harmless Agreement. Pringle seconded. Motion carried.*** Latuska stated it cost the taxpayers of Center Township approximately \$20,000 to find out that it was caused by the neighbor installing the pipe. The pipe was clogged by three (3) balls.

MISCELLANEOUS:

- A. Diagnostic Scanner Tool: Sloan asked road crew employee Crawford to provide a list of pros and cons of the diagnostic scanner tool.

ADJOURNMENT:

The meetings adjourned to an executive session at 7:28 to discuss personnel and litigation. The meeting reconvened at 7:39 p.m. with no action taken

Sloan made a motion to adjourn at 7:40 p.m. Latuska seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Robert M. Sloan
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Donald E. Pringle
Supervisor

Alan H. Smallwood
Supervisor