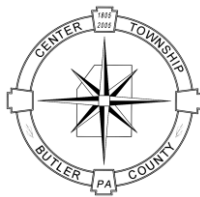


Board of Supervisors:
Robert Sloan, Chairman
Philip Wulff, Vice Chairman
Edward Latuska, Supervisor
Donald Pringle, Supervisor
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
David Heath, Engineer
John Nath, Building Code Official
Randall Brown, Zoning Officer

Center Township Board of Supervisors
 Regular Meeting Minutes
 September 14, 2022
 6:30 p.m.

CALL TO ORDER:

Chairman Robert Sloan called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Sloan, present were Vice Chairman Philip Wulff; Supervisors Edward Latuska, Donald Pringle, and Alan Smallwood via telephone; Township Solicitor Mike Gallagher; Administrative Assistant Kayla Amendolea and Township Secretary/Treasurer Anthony Amendolea. Township Engineer David Heath was absent.

PUBLIC TO BE HEARD:

- A. Ms. Katie McDonough, Baxter Mobile Home Community: Ms. McDonough wanted an update on the leaf collection for Baxter Mobile Home Park.

MINUTES:

- A. Agenda Setting Meeting – August 8, 2022: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, August 8, 2022. Pringle seconded. Motion carried.*
- B. Regular Meeting – August 10, 2022: *Latuska motioned approving the minutes of the Regular meeting held on Wednesday, August 10, 2022. Pringle seconded. Motion carried.*

TREASURER'S REPORT:

- A. August 2022: *Sloan motioned approving the August 2022 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 22-08-16: *Latuska motioned approving the Warrant List 22-08-16. Pringle seconded. Wulff Abstained on check NO. 20329 payable to Wulff Electric. Motion carried 4-0.*
- C. Warrant List 22-0917: *Sloan motioned approving the Warrant List 22-09-17. Latuska seconded. Motion carried.*

- D. Authorize Ad for Budget Workshops: *Latuska motioned authorizing placement of an ad for the budget workshops for Tuesday, October 11, 2022 and Monday, November 7, 2022 at 6:00 p.m. in the Butler Eagle edition for Sunday, October 2, 2022. Pringle seconded. Motion carried.*
- E. Authorize Ad for CPA for 2021 Audit: *Sloan motioned authorizing placement of an ad to appoint a CPA for the 2022 Audit in the Butler Eagle editions for Sunday, October 2, 2022 and Sunday, October 9, 2022. Latuska seconded. Motion carried.*

ZONING REPORT: August 2022: Construction costs were \$1,263,785.00 fees collected were \$1,692.75. Year to date fees collected were \$10,048.92.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS:

- A. Winter Maintenance Agreement: PennDot reimburses the Township to maintain Henricks Road (T-830) from Palmer Road (T-511) to Oneida Valley Road (SR0038) for winter maintenance. The Board suggested foregoing the winter service agreement with PennDot by completing an agility program for Lions Road (T-694) and Henricks Road (T-830). *Sloan motioned for the Winter Maintenance Agreement not to be renewed. Latuska seconded. Motion carried.*
- B. Baxter's Mobile Home Park Leaf Collection: Baxter's Mobile Home Park changed ownership and the new owners refuse to collect leaves. Residents asked if the Township would consider collecting the leaves. *Sloan motioned for the residents of Baxter's Mobile Home Park to use the leaf drop off at the township building. Latuska seconded the motion. Motion carried.*
- C. Butler Area Sewer Authority/Pennsylvania American Water Company Sale: Pringle wants to attend public hearings.

NEW BUSINESS:

- A. Ratify Submission of Municipal Infrastructure Program Application: The Township applied for a grant on August 31, 2022 from Butler County for the following projects:
1. Glenwood Way – Lakeshore Drive
 2. Iroquois Drive – Cherokee Drive
 3. Holyoke Road
 4. Brown Road
- Sloan motioned ratifying Wulff signing the application to meet the August 31, 2022 submission deadline. Latuska seconded. Wulff abstained. Motion carried 4 to 0.*
- B. 2023 Minimum Municipal Obligation: *Sloan motioned (1) approving the 2023 Pension Plan Minimum Municipal Obligation in the amount \$38,382.24 and (2) authorizing Township Secretary/Treasurer Amendolea to sign as the Chief Administrative Officer. Latuska seconded. Motion carried.*

- C. Leaf Collection: The following will be placed on the web site and published in the Butler Eagle:

CENTER TOWNSHIP RESIDENTS

The Township will begin curbside collection of leaves on Monday, October 3, 2022. The leave pick up will continue through Wednesday, November 23, 2022. Only leaves in biodegradable paper bags will be collected.

Biodegradable paper bags are available at the Township office, Monday through Friday (closed Holidays), from 8:00 a.m. to 4:00 p.m. The bags must be purchased in bundles of 10 at a cost of \$5.00 per bundle. Bags must contain **only leaves** and weigh no more than 50 pounds. **LEAVES PLACED IN OTHER THAN PAPER BIODEGRADABLE BAGS WILL NOT BE COLLECTED.**

You may drop off leaves at the Maintenance Facility located at 150 Henricks Road on Monday, Wednesday and Friday from 8:30 a.m. and 3:00 p.m., Tuesday and Thursday from 8:30 a.m. to dusk and Saturday and Sunday from 8:00 a.m. to dusk.

Contact the office at (724) 282-7805, if you have any questions.

BURNING OF LEAVES IS NOT PERMITTED PER CENTER TOWNSHIP ORDINANCE CHAPTER 6, ARTICLE I, PARAGRAPH 6-103C.

Sloan motioned to approve placement of display AD in the Butler Eagle. Wulff seconded. Motion carried.

- D. Set Trick or Treat Night: *Sloan motioned establishing Trick or Treat Night to coincide with Butler City and Butler Township. Latuska seconded. Motion carried.*

- E. Shady Lane Farms Tax Waiver Request: The Estate of Robert Heaton is requesting the Township waive the real estate collection from 2015 to the present in an amount of \$76.13. The County and School District have waived their taxes.

Sloan motioned waiving the collection of real estate taxes from the Estate of Robert Heaton from 2015 to present. Wulff seconded. Motion carried.

- F. Zoning Violations:

1. 104 Swamp Run Road: A second notice was sent to have property cleaned by September 30, 2022.
2. 5160 Elliott Road: The driveway was cleaned to the first storage building. Mr. Dillon has until September 30, 2022 to complete.
3. 110 Sunburst Court: A second notice was sent. Township is considering next notice be serve by the Butler County Sheriff Department. Brown will contact companies to clean the property with a lien placed on the property. *Wulff motioned to post the property for 15 days and to contact landscaping companies to be approved two supervisors and ratified at the next meeting. Latuska seconded. Motion carried.*

- G. 257 La Ray Drive: The consensus of the Board is the drainage system is working properly. No further action will be taken by the Township.

- H. Stirling Leaf Collection Agreement: Mr. Robert Stirling requests payment of \$700.00 to collect leaves from the Township from October 1, 2022 through March 31, 2023. *Latuska motioned to accept the agreement with Stirling Landscaping to collect leaves from October 1, 2022 through March 31, 2023 at a cost of \$700.00. Pringle seconded.*

Smallwood abstained. Motion carried 4 to 0.

- I. ArcGis Mapping Renewal: The ESRI ArcGis Online Creator, in the amount of \$489.00, and ArcGis Online Viewer, in the amount of \$98.00, licenses expire December 4, 2022. *Sloan motioned authorizing the renewal the ArcGis Online Creator for \$489.00 and ArcGis Online Viewer for \$89.00 totaling \$587.00. Pringle seconded. Motion carried.*
- J. Butler County Safety Seminar – Herman – 10/12/2022 - \$15: The Butler County Association of Township Officials scheduled the annual safety seminar on October 12, 2022 in Herman, PA at \$15.00 per person. *Sloan motioned authorizing Bryan Blakely, Steven Brown, Randy Brown, Ryan Crawford, Michael Iscrupe and Joseph Miller to attend the Butler County Safety Seminar on October 12, 2022 in Herman, PA at a cost of \$15.00 per person. Smallwood seconded. Motion carried.*
- K. Blossom Ridge Insurance Release: *Sloan motioned to release the Certificate of Insurance for Blossom Ridge. Latuska seconded the motion. Motion carried.*

PUBLIC WORKS:

- A. 2022 Paving Notice of Completion: *Sloan motioned to table signing the Notice of Completion until resident issues are resolved. Smallwood seconded. Motion carried.*
- B. Flagger Training – Franklin – 09/26/2022 - \$50: *Sloan motioned authorizing Bryan Blakely, Randy Brown, Michael Iscrupe, and Joseph Miller to attend the Flagger Training on September 26, 2022 in Franklin, PA at a cost of \$50.00 per person. Pringle seconded. Motion carried.*
- C. William Flynn Highway (SR0008)/Unionville Road (T-805) Preemption Signal: *Sloan motioned to approve contingent upon testing of the preemption signal by the fire department. Pringle seconded. Motion carried.*

ENGINEER'S REPORT:

- A. Mahood Road (T-860)/Jamisonville Road (T-832) Traffic Study: Sloan spoke with David Heath about doing a traffic study. Heath stated it would be between \$1000 to \$2000. No traffic study will be done until it is requested.

SOLICIOR'S REPORT: None

MISCELLANEOUS:

- 1. Belleshire Dr: Pringle stated the road needs crack sealing and the catch basin need to be repaired.
- 2. Jamisonville Rd: Wulff and Blakley met with the DEP about mine subsidence. The DEP does not take care of subsidence if on the roadway. They will provide the stone needed to fill in the shaft.
- 3. 108 Seminole Trail: Kyle Marcotte is concerned that the pavement is higher than his yard. The township will place fill-dirt.

ADJOURNMENT:

Executive session at 8:13pm to discuss litigation. Meeting reconvened at 8:41 p.m. with no action taken.

Latuska made a motion to adjourn at 8:42 p.m. Smallwood seconded. Motion carried.

Kayla R. Amendolea
Administrative Assistant

Robert M. Sloan
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Donald E. Pringle
Supervisor

Alan H. Smallwood
Supervisor