

CENTER TOWNSHIP

419 Sunset Drive

Butler, PA 16001

Phone: (724) 282-7805

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Board of Supervisors:  
Ronald Flatt, Chairman  
Andrew Erie, Vice-Chairman  
Brian Hortert, Supervisor  
Edward Latuska, , Supervisor  
Thomas Schiebel, Supervisor

Michael D. Gallagher, Solicitor  
Olsen & Assoc., Engineer  
Martha Hufhand, Township Secretary

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BOARD OF SUPERVISORS  
Reorganization Meeting Minutes  
January 3, 2006  
6:30 p.m.  
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**CALL TO ORDER:** The Reorganization & Regular Meeting of the Center Township Board of Supervisors was called to order at 6:30 p.m. by Vice-Chairman Andrew Erie at the Center Township Municipal Building, 419 Sunset Drive, Butler, Penna.

**ROLL CALL:** Present were Vice-Chairman Andrew Erie; Supervisors Ronald Flatt, Brian Hortert, Ed Latuska, and Tom Schiebel; Solicitor Michael Gallagher; Engineer Ron Olsen; Public Works Director Mark Lauer; and Township Secretary Martha Hufhand.

**PRAYER & PLEDGE OF ALLEGIANCE**

**REORGANIZATION**

**APPOINTMENTS:**

A. Board of Supervisors:

1. Recording Secretary Protem: Erie made a motion to appoint Martha Hufhand Secretary Protem. Hortert seconded. Motion carried unanimously.

2. Chairperson Protem; Flatt made a motion to appoint Erie as Chairperson Protem. Latuska seconded. Erie abstained. Motion carried.

3. Chairperson: Erie made a motion to nominate Flatt as Chairperson. Schiebel seconded. Flatt abstained. Motion carried.

4. Vice-Chairperson: Flatt made a motion to nominate Erie as Vice-Chairperson. Hortert seconded. Erie abstained. Motion carried.

5. Wages and Health Benefits of Supervisors: Flatt made a motion to set the Supervisors salary at \$2,500 and authorize health care benefits as offered to the Township employees. Hortert seconded. Motion carried unanimously.

6. Vacancy Board Chairperson: Flatt made a motion to appoint former supervisor Daniel Plaisted as Vacancy Board Chairperson. Hortert seconded There was a call for a polling of the votes: Flatt Yes, Erie Yes, Latuska No, Schiebel No, Hortert Yes. Motion carried.

## B. Administration:

1. Public Works Director & Wage: Erie made a motion to appoint Mark Lauer as Public Works Director with a wage set of \$44,500 which is the same as his 2005 wage and extend vacation time to twenty days. Hortert seconded. Motion carried unanimously.

2. Township Secretary & Wage: Erie made a motion to appoint Martha Hufhand as Township Secretary at an increase of 10 cents per hour. Hortert seconded. Motion carried unanimously.

3. Township Treasurer & Wage: Schiebel made a motion to appoint Anthony Amendolea as Township Treasurer at an increase of five cents per hour. Hortert seconded. Motion carried unanimously.

4. Treasurer's Bond: Erie made a motion to set the Treasurer's Bond at \$800,000. Hortert seconded. Motion carried unanimously.

5. Recording Secretary: Erie made a motion to appoint Martha Hufhand as Recording Secretary. Hortert seconded. Motion carried unanimously.

6. Building Code Official/Zoning Officer & wage: Erie made a motion to appoint Richard Round as the Building Code Official/Zoning Officer at a wage of \$36,000 per year with benefits as received by the Union members. Hortert seconded. Motion carried unanimously.

7. Assistant Zoning Officer: Flatt made a motion to appoint Mark Lauer as Assistant Zoning Officer. Erie seconded. Motion carried unanimously.

8. Dog Officer & Alternate: Erie made a motion to appoint Donald Wagoner as Dog Officer and Robert Wagoner as Alternate Dog Officer at the same wage as currently receiving. Schiebel seconded. Motion carried unanimously.

9. Sewage Enforcement Officer & fee: Flatt made a motion to appoint John Colombo as Sewage Enforcement Officer at the 6% increase in fee rate as attached. Erie seconded. Motion carried unanimously.

10 Alternate Sewage Enforcement Officer: Erie made a motion to appoint Chuck Smith as Alternate Sewage Enforcement Officer at the same fee rate as Colombo. Latuska seconded. Motion carried unanimously.

11. Fleet Inspection Mechanic: Flatt made a motion to appoint Errera as Fleet Inspection Mechanic. Erie seconded. Motion carried unanimously.

12. Seasonal Employees: Flatt made a motion to authorize the Public Works Director to employ two seasonal employees as appropriate at a wage of \$7.50/hr. Erie seconded. Motion carried unanimously.

## C. Professional:

1. Township Solicitor & fee: Flatt made a motion to appoint Michael Gallagher, Esq. as the Township Solicitor at the attached fee schedule. Erie seconded. A polling of the vote was called for: Flatt Yes, Erie Yes, Latuska No, Schiebel No, Hortert Yes. Motion carried.

2. Township Engineer & fee: Flatt made a motion to appoint Ron Olsen as Township Engineer at the attached fee schedule. Hortert seconded. Motion carried unanimously.

3. Erie made a motion for all assignments to go through the Chairperson, and the Chairperson to have the authority to act when a quick response is needed. Schiebel seconded. Motion carried unanimously.

## D. Recommending Boards, Committees and Persons:

## 1. Planning Commission (One appointment, 4/yr. term (2006-2009):

A. Erie made a motion to reappoint Robert Paroli for a 4-year term. Schiebel seconded. Motion carried unanimously.

## 2. Zoning Hearing Board Member (Three appointments, 3/yr. term (2006-2008):

A. Erie made a motion to reappoint Patricia Norling as a member for 3-year. term (2006-2008). Latuska seconded. Motion carried unanimously

B. Schiebel made a motion to appoint Thomas Kriley as a member for a 3-year. term (2006-2008). Latuska seconded. Motion carried unanimously.

C. Schiebel made a motion to appoint A J Lynd as a member for a 3-year. term (2006-2008). Erie seconded. Motion carried unanimously.

Flatt made a motion to authorize advertising for an alternate member to the Zoning Hearing Board. Erie seconded. Motion carried unanimously.

3. UCC Appeals Board (Two appointments, four-year term): Flatt made a motion to authorize advertising for two UCC Board members. Hortert seconded. Motion carried unanimously.

4. Emergency Management Coordinator: Erie made a motion to reappoint Mark Lauer as Emergency Management Coordinator. Latuska seconded. Motion carried unanimously.

**ESTABLISHING MEETING DATES, TIME, AND LOCATION** - Board of Supervisors:

Flatt made a motion and Erie seconded to schedule meetings as follows:

A. Regular Meetings, at 6:30 p.m. the third Wednesday of each month.

B. Agenda Setting Meetings, at 6:30 p.m., Monday prior to the Regular Meeting, except for October when it will be Tuesday, October 10, because of the Monday Holiday.

Motion carried unanimously.

C. Quarterly Ordinance Amendment Meetings: Erie made a motion to schedule these meetings at 6:30 p.m., March 1, June 7, Sept 6, and December 6. Latuska seconded. Motion carried unanimously.

D. Impact Committee Meetings (3<sup>rd</sup> Monday each month): Schiebel made a motion to approve the Impact Committee Meetings the third Monday of each month. Erie seconded. Motion carried unanimously.

**CERTIFY DELEGATE TO STATE ASSOCIATION'S CONVENTION:** No one is interested in attending this year.

**MILEAGE REIMBURSEMENT RATE** will be 44.5.

**APPOINTMENT OF DEPOSITORIES:** Flatt made a motion to appoint NextTier Bank as the Township Depository. Erie seconded. Motion carried unanimously.

**APPOINTMENT OF PERSON TO MAKE DEPOSITS:** Flatt made a motion to appoint Mark Lauer to make bank deposits. Erie seconded. Motion carried unanimously.

**HOLIDAYS FOR NON-UNION EMPLOYEES:** Hortert made a motion for non-union employees to observe the same holiday schedule as Union employees. Schiebel seconded. Motion carried unanimously.

**RESOLUTION FOR FEES:** Flatt made a motion to adopt Resolution 06-01-01 containing the fee schedule (attached) for 2006. Erie seconded. Motion carried unanimously.

**ADJOURNMENT:** Flatt made a motion to adjourn at 7:07 p.m. Erie seconded. Motion carried unanimously.

MARTHA A. HUFHAND  
Township Secretary

RONALD FLATT  
Chairman

ANDREW ERIE  
Vice-Chairman

EDWARD LATUSKA  
Supervisor

BRIAN HORTERT  
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THOMAS SCHIEBEL  
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BOARD OF SUPERVISORS

Regular Meeting Minutes

January 3, 2006

7:08 p.m.  
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**CALL TO ORDER:** The Regular Meeting of the Center Township Board of Supervisors was called to order at 7:08 p.m. by Chairman Ronald Flatt at the Center Township Municipal Building, 419 Sunset Drive, Butler, Penna.

**ROLL CALL:** Present were Chairman Flatt, Vice-Chairman Andrew Erie; Supervisors Brian Hortert, Ed Latuska, and Tom Schiebel; Solicitor Michael Gallagher; Engineer Ron Olsen; Public Works Director Mark Lauer; and Township Secretary Martha Hufhand

**PUBLIC TO BE HEARD:** Joseph Bandura was present requesting conditional use for property at 1723 N. Main St. Ext. Flatt made a motion to schedule a public hearing for this request at 6 p.m. on February 6, 2006. Erie seconded. Motion carried unanimously.

**REGULAR MEETING MINUTES:**

1. Hortert made a motion to approve the minutes of the Agenda Setting Meeting held December 12, 2005. Erie seconded.. Motion carried unanimously.
2. Hortert made a motion to approve the minutes of the Regular Meeting held December 14, 2005. Erie seconded. Motion carried unanimously.

**TREASURER'S REPORT:**

1. Hortert made a motion to approve Warrant List 05-12-26. Erie seconded.. Schiebel and Latuska abstained because they were not Board members when this list was developed. Motion carried.
2. Hortert made a motion to approve Warrant List 06-01-01. Erie seconded.. Schiebel and Latuska abstained because they were not Board members when this list was developed. Motion carried.
3. Hortert made a motion to ratify the CD investments made by the Treasurer on 12-29-06 at a rate of 4.45% for 90 days at Citizens Bank. Erie seconded. (Three 100,000 CD's and one \$50,000 CD were purchased.) Motion carried unanimously.

**ZONING REPORT** - December construction costs were \$52,000 and fees collected \$930.

**SUBDIVISIONS & LAND DEVELOPMENTS:** None

**REZONE REQUESTS:** Schiebel made a motion to schedule Public Hearings for the following rezoning request as follows:

1. Pelusi, Joseph from C-2—1 - March 1 at 6 p.m.
2. Heist/Diehl from R-1A to R-2 - March 1 at 6:45 p.m.

Erie seconded. Motion carried unanimously.

**NEW BUSINESS:**

1. William King driveway letter: Schiebel made a motion for the Public Works Director to contact the State Police for help in controlling the speed on Sunset Drive. Latuska seconded. Motion carried unanimously.

2. Release 2005 Fire Tax: Since the statement of allocation has been received, Flatt moved to release \$85,000 to the Unionville Volunteer Fire Department. Erie seconded. Motion carried unanimously.

3. Cleaning Services: Schiebel made a motion to check references on Coverall cleaners and if the references are good to authorize two supervisors, Schiebel and Flatt, to complete the contract for cleaning services, with ratification of the contract at the next meeting. Hortert seconded. Motion carried unanimously.

**PUBLIC WORKS DIRECTOR:**

1. Vehicles: Three bids were received for a pick-up truck and a van, all from Ford dealers, and McCandless Ford of Mercer, Pa., provided the low bid and the highest trade in. Flatt moved to authorize the purchase of two vehicles from McCandless Ford for \$40,293. Hortert seconded. Motion carried unanimously.

2. Award bid for fuel: After two advertisements for bids for fuel, no bids were received. Flatt made a motion and Erie seconded to continue the purchase of fuel by telephone and FAX bids in 1,000 gallon increments. Motion carried unanimously.

**ENGINEER'S REPORT:**

1. Glenwood Way Bridge: Project is still on schedule for April.

2. Shady Lane Maint. Bond, Phase I - expires 01-13 and Phase II - expires 02-11: At the Engineer's recommendation and with replacement bonds in place, Hortert made a motion to release these bonds. Schiebel seconded. Motion carried unanimously.

**Solicitor's Report:**

1. Thompson vs. Schenck, Latuska, Plaisted: The insurance company agreed to pay \$12,500 to settle this case. The solicitor has drafted a release. Part of the agreement is for the Township to dismiss its 2000 case against Thompson for delaying putting in her septic system.

2. Township property appraisal: Flatt made a motion for the solicitor, engineer, Public Works Director and two supervisors to walk this property. Erie seconded. Motion carried unanimously.

3. McCall Case: Judge Yeager conducted a hearing today. Certain requirements were placed on McCall: He will not reside in the house, he will not stay overnight on the property, he will disconnect the propane tank, he agreed to the township inspecting the property once a month, within 30 days he will have a holding tank for sewage. If he violates any of these, he will serve 30 days in jail for each offense. Hortert made a motion to ratify the court motion. Erie seconded. Motion carried unanimously.

#### **MISCELLANEOUS:**

1. UCC sharing: Flatt said that a request has been made from another municipality to use the services of Center Township's Building Code Official. He made a motion authorizing the solicitor, the UCC inspector, the Public Works Director, and himself to hold discussions with this municipality to see if this is feasible. Erie seconded. Motion carried unanimously.

2. Vehicle Guidelines for Building Code Official:: Flatt made a motion authorizing the UCC inspector to use a township vehicle under the following guidelines:

- a. To be used for job related activities.
- b. To be used to go back and forth to his home since he may be called out after normal duty hours.
- c. To be used for incidental trips or adjunct purposes related to his job, such as classes, etc.
- d. Official to provide monthly logs for any after hours use of the vehicle.

Hortert seconded. Motion carried unanimously.

**ADJOURNMENT:** The Board adjourned to Executive Session at 8:12 p.m. to discuss Union and personnel matters. The Regular Meeting reconvened at 8:33 p.m. with no decisions made, no actions taken. Schiebel made a motion to adjourn. Hortert seconded. Motion carried unanimously.

MARTHA A. HUFHAND  
Township Secretary

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