

Board of Supervisors:
 Ronald Flatt, Chairman
 Philip Wulff, Vice Chairman
 Edward Latuska, Supervisor
 Robert Sloan, Supervisor
 Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer
 Michael Gallagher, Solicitor
 Gateway Engineers, Engineer
 Patrick Gauselmann, BCO/Zoning Officer

Center Township Board of Supervisors
 Reorganization/Regular Meeting Minutes
 January 6, 2020
 6:30 p.m.

CALL TO ORDER:

Supervisor Ronald Flatt called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:32 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Flatt, present were Supervisors Edward Latuska, Robert Sloan, Alan Smallwood and Philip Wulff; Township Solicitor Sean Gallagher; Township Engineer David Heath; and Township Secretary/Treasurer Anthony Amendolea.

The Board of Supervisors held an executive session from 6:00 p.m. to 6:30 p.m. to discuss personnel no action was taken.

REORGANIZATION

APPOINTMENTS:

A. Board of Supervisors

1. Recording Secretary Protem: *Flatt motioned appointing Anthony Amendolea as Recording Secretary Protem. Latuska seconded. Motion carried.*
2. Chairperson Protem: *Flatt motioned appointing Wulff as Chairman Protem. Latuska seconded. Wulff abstained. Motion carried 4 to 0.*
3. Chairperson: *Wulff motioned nominating Flatt for Chairperson. Sloan seconded. Flatt abstained. Motion carried 4 to 0.*
4. Vice Chairperson: *Flatt motioned nominating Wulff for Vice Chairman. Latuska seconded. Wulff abstained. Motion carried 4 to 0.*
5. Wages and Health Benefits of Supervisors: *Flatt motioned setting the Supervisors salary at \$2,500 in accordance with the Second Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:*

SUPERVISOR	COVERAGE
Ronald E. Flatt	Employee and Spouse
Edward G Latuska	Employee
Robert M. Sloan	Employee and Spouse
Alan H Smallwood	Family
Philip B Wulff	Family

Latuska seconded. Motion carried.

6. Vacancy Board Chairperson: *Flatt motioned appointing Thomas G. Schiebel as Vacancy Board Chairman. Latuska seconded. Motion carried.*
- B. Administration
1. Township Secretary/Treasurer and Wage: *Flatt motioned (1) appointing Anthony A. Amendolea as Township Secretary/Treasurer and (2) setting the wage at (\$22.84 per hour for Township Treasurer duties and \$27.26 per hour for Township Secretary duties) effective January 1, 2020. Smallwood seconded. Motion carried.*
 2. Treasurer's Bond: *Flatt motioned setting the Treasurer's Bond at \$800,000.00 and pay the fee of \$1,125.00 to H A Thomson. Latuska seconded. Motion carried.*
 3. Recording Secretary: *Flatt motioned appointing Anthony A. Amendolea as Recording Secretary. Latuska seconded. Motion carried.*
 4. Public Records Officer: *Flatt motioned appointing Anthony A. Amendolea as Public Records Officer. Latuska seconded. Motion carried.*
 5. Building Code Official/Zoning Officer and Salary: *Flatt motioned appointing Patrick Gauselmann as Building Code Official/Zoning Officer with the salary of three point four (3.4) percent (\$53,251.12 per year). Latuska seconded. Motion carried.*
 6. Set Seasonal Wages: *Flatt motioned setting the Seasonal Wage at 15.00 per hour. Latuska seconded. Motion carried.*
 7. Dog Officer and Wage: *Flatt motioned appointing Eugene Henry as Dog Officer with wages remaining at \$12.00 per hour, \$5.00 per dog, and mileage. Latuska seconded. Motion carried.*
 8. Sewage Enforcement Officer & Fees: *Flatt motioned appointing Douglas Duncan as Sewage Enforcement Officer with fees set by the 2020 Fee Schedule, Resolution No. 2020-01-06. Latuska seconded. Motion carried.*
 9. Alternate Sewage Enforcement Officer: *Flatt motioned appointing David Ice as Alternate Sewage Enforcement Officer. Latuska seconded. Motion carried.*
 10. Fleet Inspection Mechanic: *Flatt motioned appointing William G. Errera and H & M Truck and Auto as Fleet Inspection Mechanics. Latuska seconded. Motion carried.*
- C. Professional
1. Township Solicitor & Fee: *Flatt motioned appointing Michael Gallagher, Murrin, Taylor, and Gallagher, as Township Solicitor with fees set by the 2020 Fees Resolution No. 2020-01-06. Latuska seconded. Motion carried.*
 2. Township Engineer & Fee: *Flatt motioned appointing, David Heath, Gateway Engineers, as Township Engineer with fees as set by the 2020 Fee Schedule, Resolution No. 2020-01-06. Latuska seconded. Motion carried.*
- D. Recommending Boards, Committees and Persons
1. Planning Commission Resolution No. 2020-01-01: *Flatt motioned adopting Resolution No. 2020-01-01 appointing Thomas G. Schiebel to the Planning*

Commission for the term of January 1, 2020 through December 31, 2023. Latuska seconded. Motion carried.

2. Planning Commission Resolution No. 2020-01-02: **Flatt motioned adopting Resolution No. 2020-01-02 appointing Robert M. Sloan to the Planning Commission for the term of January 1, 2020 through December 31, 2023. Latuska seconded. Sloan abstained. Motion carried 4 to 0.**
3. Zoning Hearing Board Resolution No. 2020-01-03: **Flatt motioned adopting Resolution No. 2020-01-03 appointing Allan E. Whitmire to the Zoning Hearing Board for the term of January 1, 2020 through December 31, 2022. Latuska seconded. Motion carried.**
4. Uniform Construction Code Appeals Board Resolution No. 2020-01-04: **Flatt motioned adopting Resolution No. 2020-01-04 appointing Steven M. Paraska to the Uniform Construction Code Appeals Board for the term of January 1, 2020 through December 31, 2024. Latuska seconded. Motion carried.**
5. TCC Delegate Resolution No. 2020-01-05: **Flatt motioned adopting Resolution No. 2020-01-05 appointing Gary Rauschenberger, Ronald Flatt and Edward Latuska as Butler County Tax Collection Committee delegates. Sloan seconded. Motion carried.**
6. Emergency Management Coordinator: **Latuska motioned appointing Randall D. Brown as Emergency Management Coordinator. Smallwood seconded. Motion carried.**

ESTABLISHING MEETING DATES, TIMES AND LOCATION:

- A. Regular Business Meetings: **Flatt motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2nd) Wednesday of each month, except as noted, to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Latuska seconded. Motion carried.** The Regular Business Meeting dates for 2020 are:

February 12	March 11	April 8
May 13	June 10	July 8
August 12	September 9	October 14
Tuesday, November 10	December 9	

- B. Agenda Setting Meetings: **Flatt motioned scheduling the Agenda Setting Meetings for the Monday before the second (2nd) Wednesday of each month, except as noted, to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler, PA 16001. Latuska seconded. Motion carried.** The Agenda Setting Meetings for 2020 are:

February 10	March 9	April 6
May 11	June 8	July 6
August 10	Tuesday, September 8	Tuesday, October 13
November 9	December 7	

- C. Reorganization/Regular Agenda Meeting: **Flatt motioned setting the 2021 Reorganizational Agenda Setting Meeting for Wednesday, December 30, 2020 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Latuska seconded. Motion carried.**

- D. Reorganization/Regular Meeting: **Flatt motioned setting the 2021 Reorganization/Regular Meeting for Monday, January 4, 2021 to be held at the Unionville Volunteer Fire Company**

Firehall, 102 Mahood Road, Butler PA 16001. Latuska seconded. Motion carried.

CERTIFY DELEGATE OF STATE ASSOCIATION'S CONVENTION: There was no interest in attending the State Association's Convention.

MILEAGE REIMBURSEMENT RATE: The Internal Revenues Service (IRS) established the mileage rate for 2020 at \$0.575 per mile. ***Flatt motioned to pay the Internal Revenue Service 2020 mileage rate of \$0.575 per mile. Latuska seconded. Motion carried.***

APPOINTMENT OF DEPOSITORIES: ***Flatt motioned appointing NexTier Bank as the Township Depository. Latuska seconded. Motion carried.***

APPOINTMENT OF AUTHORIZED SIGNERS: ***Flatt motioned appointing authorized signers as Ronald E. Flatt, Edward G. Latuska, Robert M. Sloan, Alan H. Smallwood, Philip B. Wulff, and Anthony A. Amendolea to sign checks which require two (2) supervisors' signatures and Township Secretary/Treasurer's signature. Latuska seconded. Motion carried.***

APPOINTMENT OF PERSON TO MAKE DEPOSITS: ***Flatt motioned appointing Philip Wulff or Patrick Gauselmann to deposit receipts. Latuska seconded. Motion carried.***

HOLIDAYS FOR NON-UNION EMPLOYEES: ***Flatt motioned authorizing non-union employees to observe the same holiday schedule as union employees. Latuska seconded. Motion carried.***

FEE RESOLUTION NO. 2020-01-06: ***Flatt motioned adopting the 2020 Fee Schedule Resolution No. 2020-01-06. Latuska seconded. Motion carried.***

REGULAR MEETING

ROLL CALL:

Chairman Flatt requested roll call for the regular meeting, in addition to Chairman Flatt present were Supervisors Edward Latuska, Robert Sloan, Alan Smallwood and Philip Wulff; Township Solicitor Sean Gallagher; Township Engineer David Heath; and Township Secretary/Treasurer Anthony Amendolea.

PUBLIC TO BE HEARD:

- A. Ms. Julie Czifra, 5172 Brown Road: Ms. Julie Czifra stated she received notification that Invenenergy LLC was interested in leasing property in Center Township to construct a solar farm. Ms. Czifra said the William J. and Donna V. McIntire leased their property. The residents do not want a solar farm in their area. She is concerned with the radiation and property values.
- B. Mr. Gerald Stein, 167 Unionville Road: Mr. Stein stated solar cells produce other types of pollution.

MINUTES:

- A. Clearview Mall Associates Conditional Use Hearing – December 9, 2019: ***Latuska motioned approving the minutes of the Clearview Mall Associates Conditional Use Hearing held on Monday, December 9, 2019. Smallwood seconded. Motion carried.***
- B. Agenda Setting Meeting – December 9, 2019: ***Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, December 9, 2019. Sloan seconded. Motion carried.***

- C. Regular Meeting – December 11, 2019: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, December 11, 2019. Sloan seconded. Motion carried.*

TREASURER'S REPORT:

- A. December 2019: *Flatt motioned approving the December 2019 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 19-12-24: *Latuska motioned approving Warrant List 19-12-24. Wulff seconded. Motion carried.*
- C. Warrant List 19-12-25: *Latuska motioned approving Warrant List 19-12-25. Smallwood seconded. Motion carried.*
- D. Warrant List 20-01-01: *Latuska motioned approving Warrant List 20-01-01. Wulff seconded. Motion carried.*

ZONING REPORT: December 2019: Construction costs were \$0.00 fees collected were \$1,556.25.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS:

- A. Duffy Highlands Phase I Lot Line Revision: Mr. Robert Brennan presented a minor lot line revision due to a construction issue. Planning Commission Chairman Schiebel stated he disagreed that Mr. Brennan was permitted to circumvent the lot line revision procedures. He felt that Mr. Brennan was receiving preferential treatment. Schiebel asked the Board to not circumvent the lot line revision procedures in the future.
- Planning Commission recommended approval of the Duffy Highlands Phase I Lot Line Revision. Schiebel opposed due to not following lot line revision procedures. *Sloan motioned approving the Duffy Highlands Phase I Lot Line Revision. Smallwood seconded. Motion carried.*

NEW BUSINESS:

- A. Release 2019 Fire Tax: *Flatt motioned authorizing the release of \$110,000 from the 2019 Fire Tax to Unionville Volunteer Fire Company. Latuska seconded. Motion carried.*
- B. Oneida Valley Road Volunteer Service Credit Approval: Fire Chief Gary Wulff, Oneida Valley Volunteer Fire Department, provided a notarized statement of eligible individuals for the earned Income Tax Credit. *Flatt motioned accepting the notarized list from Oneida Valley Volunteer Fire Department. Latuska seconded. Smallwood abstained. Motion carried 4 to 0.*
- C. Unionville Volunteer Service Credit Approval: Fire Chief Nathan Wulff, Unionville Volunteer Fire Company, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Flatt motioned accepting the notarized list from Unionville Volunteer Fire Company. Latuska seconded. Wulff abstained. Motion carried 4 to 0.*

- D. Building Code Official/Zoning Officer Vehicle Request: Building Code Official/Zoning Officer Gauselmann received quotes from the following:

Company	Year	Make	Model	Costars.	Amount
Jim Shorkey Dodge 13230 Route 30 North Huntington, PA 15642-1327	2020	Dodge	3500 Tradesman	025-278	\$31,777
Baierl Ford 540 South Main Street Zelienople, Pa 16063	2020	Ford	F350	025-125	\$34,321

The vehicle would be used by the Public Works Department, if needed. Wulff and Sloan stated the vehicle should be purchased primarily for the Building Code Official/Zoning Officer's use which could be a smaller vehicle. ***Smallwood motioned authorizing the purchase of a vehicle in an amount not to exceed \$35,000. Latuska seconded. Wulff and Sloan opposed. Motion carried 3 to 2.***

- E. Schedule Hearing for Weaver Homes Rezoning Request No. 2019-01: ***Latuska motioned (1) scheduling a Public Hearing for the Weaver Homes Rezoning Request No. 2019-01 for Monday, February 10, 2020 at 6:00 p.m. and (2) authorized placement of an ad in the Butler Eagle editions for Sunday, January 26, 2020 and Sunday, February 2, 2020. Sloan seconded. Motion carried.***

- F. Ratify Road Crew Employee Hiring: ***Flatt motioned ratifying the hiring of Steven L. Brown (1) at the rate of \$18.88 an hour for December 30, 2019 and December 31, 2019 and \$19.52 effective January 1, 2020 and (2) benefits will be paid at the end of a sixty (60) days. Latuska seconded. Motion carried.***

- G. Release of Consultant Fees: Township Secretary/Treasurer Amendolea requests authorization to release the following consultant fees:

Development	Type	Approval	Instrument Number	Amount
Giles Holdings	Lot Line Revision	Withdrawn		\$204.75
Giles Holdings	Land Development	07/10/2019	201910080020079	\$3,893.00

Flatt motioned, based on Township Secretary/Treasurer Amendolea's recommendation, (1) authorizing the release of the Giles Holdings Lot Line Revision in the amount of \$204.75 and (2) deny the release of Giles Holdings Land Development in the amount of \$3,893.00. Latuska seconded. Motion carried.

- H. Appoint Elected Auditor: Currently there is a vacancy for the Elected Auditors for a six (6) year term. ***Latuska motioned appointing Neil H. Hutchison to fill the vacant elected auditor position for six (6) years. Flatt seconded. Motion carried.***

PUBLIC WORKS:

- A. Guide Rail Repair (Stoney Run Road T-544): The guide rail was damaged in June or July 2019. Green Acres Contracting provided a quote in the amount of \$4,250.00. The quote was submitted to insurance company for payment.
- B. Guide Rail Placement (Lions Road T-694): Green Acres Contracting provided a quote to place a guide rail on Lions Road (T-694) in the amount of \$14,996.25. Township Engineer Heath stated a team will investigate if a guide rail is required. If required, an attempt to invoice the company that removed the trees and placed an embankment. ***Smallwood motioned authorizing the placement of a guide rail on Lions Road (T-694), if required.***

Flatt seconded. Motion carried.

- C. Purchase of I-Pad/Tablet: Township Engineer Heath recommends the purchase of an I-Pad Pro with internet access and an antenna receiver to be used by Center Township to map existing storm drains. *Flatt motioned authorizing the purchase of an I-Pad Pro and antenna receiver in the amount not to exceed \$2,000.00. Latuska seconded. Motion carried.*

ENGINEER’S REPORT:

- A. Veterans Administration/Cambridge Stormwater: Township Engineer Heath stated there is no update.

SOLICITOR'S REPORT: None

MISCELLANEOUS:

- A. Oneida Valley Fire Department Installation: Smallwood reported that Oneida Valley Fire Department installation is scheduled for Saturday, January 25, 2020 at 5:00 p.m.

ADJOURNMENT:

Latuska made a motion to adjourn at 7:38 p.m. Smallwood seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Ronald E. Flatt
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Robert M. Sloan
Supervisor

Alan H. Smallwood
Supervisor