

Board of Supervisors:
 Ronald Flatt, Chairman
 Philip Wulff, Vice Chairman
 Edward Latuska, Supervisor
 Robert Sloan, Supervisor
 Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer
 Michael Gallagher, Solicitor
 Gateway Engineers, Engineer
 Patrick Gauselmann, BCO/Zoning Officer

Center Township Board of Supervisors
 Reorganization/Regular Meeting Minutes
 January 7, 2019
 6:30 p.m.

CALL TO ORDER:

Supervisor Ronald Flatt called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Flatt, present were Supervisors Edward Latuska, Robert Sloan, Alan Smallwood and Philip Wulff; Township Solicitor Sean Gallagher; Township Engineer David Heath; and Township Secretary/Treasurer Anthony Amendolea.

REORGANIZATION

APPOINTMENTS:

- A. Board of Supervisors
1. Recording Secretary Protem: *Flatt motioned appointing Anthony Amendolea as Recording Secretary Protem. Latuska seconded. Motion carried.*
 2. Chairperson Protem: *Flatt motioned appointing Alan Smallwood as Chairman Protem. Latuska seconded. Smallwood abstained. Motion carried 4 to 0.*
 3. Chairperson: *Smallwood motioned nominating Ronald Flatt for Chairperson. Wulff seconded. Flatt abstained. Motion carried 4 to 0.*
 4. Vice Chairperson: *Flatt motioned nominating Philip Wulff for Vice Chairman. Latuska seconded. Wulff abstained. Motion carried 4 to 0.*
 5. Wages and Health Benefits of Supervisors: *Flatt motioned setting the Supervisors salary at \$2,500 in accordance with the Second Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:*

SUPERVISOR	COVERAGE
Ronald E. Flatt	Employee and Spouse
Edward G Latuska	Employee
Robert M. Sloan	Employee and Spouse
Alan H Smallwood	Family
Philip B Wulff	Family

Latuska seconded. Motion carried.

Flatt stated that Latuska will be the liaison for the Safety Committee, Sloan will be the liaison for the Planning Commission, Smallwood will oversee the Public Works

and Wulff will oversee the physical properties.

6. Vacancy Board Chairperson: *Flatt motioned appointing Thomas G. Schiebel as Vacancy Board Chairman. Latuska seconded. Motion carried.*

B. Administration

1. Township Secretary/Treasurer & Wage: *Flatt motioned (1) appointing Anthony A. Amendolea as Township Secretary/Treasurer and (2) setting the wage of three (3) percent per the Collective Bargaining Agreement (\$20.50 per hour for Township Treasurer duties and \$22.35 per hour for Township Secretary duties) effective January 1, 2019. Latuska seconded. Motion carried.*
2. Treasurer's Bond: *Flatt motioned setting the Treasurer's Bond at \$800,000.00 and pay the fee of \$1,125.00 to H A Thomson. Wulff seconded. Motion carried.*
3. Recording Secretary: *Flatt motioned appointing Anthony A. Amendolea as Recording Secretary. Latuska seconded. Motion carried.*
4. Public Records Officer: *Flatt motioned appointing Anthony A. Amendolea as Public Records Officer. Latuska seconded. Motion carried.*
5. Public Works Foreman & Wage: *Flatt motioned appointing Gregory W. Brewster as Foreman with the wage of three (3) percent per the Collective Bargaining Agreement (\$26.20 per hour). Latuska seconded. Motion carried.*
6. Building Code Official/Zoning Officer & Salary: *Flatt motioned appointing Patrick L. Gauselmann as Building Code Official/Zoning Officer with the salary of three (3) percent (\$51,500 per year). Latuska seconded. Motion carried.*
7. Set Part Time and Seasonal Wages: *Flatt motioned setting the Part Time wage at \$14.42 per hour and Seasonal Wage at 9.79 per hour. Latuska seconded. Motion carried.*
8. Dog Officer & Wage: *Flatt motioned appointing Eugene C. Henry as Dog Officer with wages remaining at \$12.00 per hour, \$5.00 per dog, and mileage. Latuska seconded. Motion carried.*
9. Sewage Enforcement Officer & Fees: *Flatt motioned appointing Douglas A. Duncan as Sewage Enforcement Officer with fees set by the 2019 Fee Schedule, Resolution No. 2019-01-04. Smallwood seconded. Motion carried.*
10. Alternate Sewage Enforcement Officer: *Flatt motioned appointing David G. Ice as Alternate Sewage Enforcement Officer. Smallwood seconded. Motion carried.*
11. Fleet Inspection Mechanic: *Flatt motioned appointing William G. Errera and H & M Truck and Auto as Fleet Inspection Mechanics. Wulff seconded. Motion carried.*

C. Professional

1. Township Solicitor & Fee: *Flatt motioned appointing Michael Gallagher, Murrin, Taylor, and Gallagher, as Township Solicitor with fees set by the 2019 Fees Resolution No. 2019-01-04. Latuska seconded. Motion carried.*
2. Township Engineer & Fee: *Flatt motioned appointing, David Heath, Gateway Engineers, as Township Engineer with fees as set by the 2019 Fee Schedule,*

Resolution No. 2019-01-04. Latuska seconded. Motion carried.

D. Recommending Boards, Committees and Persons

1. Planning Commission Resolution No. 2019-01-01: *Flatt motioned adopting Resolution No. 2019-01-01 appointing Nicholas G. Angiolieri to the Planning Commission for the term of January 1, 2019 through December 31, 2022. Smallwood seconded. Sloan abstained. Motion carried.*
2. Zoning Hearing Board Resolution No. 2019-01-02: *Flatt motioned adopting Resolution No. 2019-01-02 appointing Carol M. Coddington to the Zoning Hearing Board for the term of January 1, 2019 through December 31, 2021. Wulff seconded. Motion carried.*
3. TCC Delegate Resolution No. 2019-01-03: *Flatt motioned adopting Resolution No. 2019-01-03 appointing Gary C. Rauschenberger, Edward G. Latuska and Ronald E. Flatt as Butler County Tax Collection Committee delegates. Sloan seconded. Motion carried.*
4. Emergency Management Coordinator: *Latuska motioned appointing Randall D. Brown as Emergency Management Coordinator. Latuska seconded. Motion carried.*

ESTABLISHING MEETING DATES, TIMES AND LOCATION:

- A. Regular Business Meetings: *Flatt motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2nd) Wednesday of each month to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Latuska seconded. Motion carried.* The Regular Business Meeting dates for 2019 are:

February 13	March 13	April 10
May 8	June 12	July 10
August 14	September 11	October 9
November 13	December 11	

- B. Agenda Setting Meetings: *Flatt motioned scheduling the Agenda Setting Meetings for the Monday before the second (2nd) Wednesday of each month except November (Veterans' Day) to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler, PA 16001. Latuska seconded. Motion carried.* The Agenda Setting Meetings for 2019 are:

February 11	March 11	April 8
May 6	June 10	July 8
August 12	September 9	October 7
Tuesday, November 12	December 9	

- C. Reorganization/Regular Agenda Meeting: *Flatt motioned setting the 2020 Reorganizational Agenda Setting Meeting for Monday, December 30, 2019 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Latuska seconded. Motion carried.*

- D. Reorganization/Regular Meeting: *Flatt motioned setting the 2020 Reorganization/Regular Meeting for Monday, January 6, 2020 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Latuska seconded. Motion carried.*

CERTIFY DELEGATE OF STATE ASSOCIATION’S CONVENTION: There was no interest in attending the State Association’s Convention.

MILEAGE REIMBURSEMENT RATE: The Internal Revenues Service (IRS) established the mileage rate for 2019 at \$.58 per mile. *Flatt motioned to pay the Internal Revenue Service 2019 mileage rate of \$.58 per mile. Sloan seconded. Motion carried.*

APPOINTMENT OF DEPOSITORIES: *Flatt motioned appointing NexTier Bank as the Township Depository. Latuska seconded. Motion carried.*

APPOINTMENT OF AUTHORIZED SIGNERS: *Flatt motioned appointing authorized signers as Ronald E. Flatt, Edward G. Latuska, Robert M. Sloan, Alan H. Smallwood, Philip B. Wulff, and Anthony A. Amendolea to sign checks which require two (2) supervisors’ signatures and Township Secretary/Treasurer’s signature. Latuska seconded. Motion carried.*

APPOINTMENT OF PERSON TO MAKE DEPOSITS: *Flatt motioned appointing Philip B. Wulff or Patrick L. Gauselmann to deposit receipts. Latuska seconded. Motion carried.*

HOLIDAYS FOR NON-UNION EMPLOYEES: *Flatt motioned authorizing non-union employees to observe the same holiday schedule as union employees. Latuska seconded. Motion carried.*

FEE RESOLUTION NO. 2019-01-04: *Flatt motioned adopting the 2019 Fee Schedule Resolution No. 2019-01-04. Latuska seconded. Motion carried.*

REGULAR MEETING AGENDA

PUBLIC TO BE HEARD:

- A. Mr. Nathan Wulff, Unionville Fire Chief: Mr. Wulff presented the Unionville Volunteer Fire Company report for December 2018 as follows:

Type of Calls	Number of Calls
Motor vehicle accidents	7
Automatic fire alarms	10
Service calls	4
Structure fires	5
Medicals	0
Brush fires	0
Dive calls	0
Vehicle fires	0
Total	26

Since billing for motor vehicle accidents, the department recouped \$4,700.00 which is a collection rate of fifty-five (55) percent.

Senate Resolution 6 discusses the problem of retaining volunteer firefighters especially during daylight hours. The proposed Moraine Fire District Cooperative would combine sixteen (16) municipalities creating a north and south zone. It would establish two (2) paid positions at Slippery Rock Volunteer Fire Department and two (2) paid positions at Unionville Volunteer Fire Company. The proposed wage is \$15.00 per hour. The municipalities would be required to make an annual contribution of approximately two (2) mills. Mr. Wulff requests assistance from Township Secretary/Treasurer Amendolea and Township Solicitor Gallagher concerning workers compensation and any legalities.

MINUTES:

- A. Agenda Setting Meeting – December 10, 2018: *Flatt motioned approving the minutes of the Agenda Setting Meeting held on Monday, December 10, 2018. Latuska seconded. Motion carried.*
- B. Regular Meeting – December 12, 2018: *Flatt motioned approving the minutes of the Regular Meeting held on Wednesday, December 12, 2018. Latuska seconded. Motion carried.*

TREASURER'S REPORT:

- A. December 2018: *Flatt motioned approving the December 2018 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 18-12-24: *Flatt motioned approving Warrant List 18-12-24. Wulff seconded. Motion carried.*
- C. Warrant List 18-12-25: *Flatt motioned approving Warrant List 18-12-25. Latuska seconded. Motion carried.*
- D. Warrant List 19-01-01: *Flatt motioned approving Warrant List 19-01-01. Latuska seconded. Motion carried.*

ZONING REPORT: December 2018: Construction costs were \$239,150.00 fees collected were \$2,554.25.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS:

- A. Ratify Duffy Highlands Request No. 6 Release of Phase I Performance Bond: On December 26 and 27, 2018, Sloan and Flatt, respectively, based on Shoup's Engineering's recommendation, authorized the release of \$266,500.00 of the Phase I Performance Bond. *Flatt motioned ratifying the release of \$266,500.00 from the Duffy Highlands Phase I Performance Bond. Latuska seconded. Motion carried.*
- B. Radios: Brewster received a quote of \$10,014.47 from Murray Auto Electric and Radio Communications, Inc. He has several questions. The quote is not broken down for individual items. *Flatt motioned authorizing the expense of purchasing radios, repeater and necessary accessories not to exceed \$10,000.00. Latuska seconded. Motion carried.*

NEW BUSINESS:

- A. Release 2018 Fire Tax: *Flatt motioned authorizing the release of \$110,000 from the 2018 Fire Tax to Unionville Volunteer Fire Company. Sloan seconded. Motion carried.*
- B. Transfer Funds from General Fund: *Flatt motioned transferring \$40,000.00 from the General Fund Reserve to the Capital Projects Fund. Latuska seconded. Motion carried.*
- C. Release of Consultant Fees: Township Secretary/Treasurer Amendolea requests authorization to release the following consultant fees:

Development	Type	Approval	Instrument Number	Amount
Birckbichler	Minor	10/10/2018	201810220021324	\$312.50
McCandless	Major	07/11/2018	201810020020099	\$1,997.25

Flatt motioned, based on Township Secretary/Treasurer Amendolea's recommendation,

authorizing the release of the aforementioned consultants' fee. Latuska seconded. Motion carried.

- D. Oneida Valley Road Volunteer Service Credit Approval: Fire Chief Gary Wulff, Oneida Valley Volunteer Fire Department, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Flatt motioned accepting the notarized list from Oneida Valley Volunteer Fire Department. Latuska seconded. Motion carried.*
- E. Unionville Volunteer Service Credit Approval: Fire Chief Nathan Wulff, Unionville Volunteer Fire Company, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Flatt motioned accepting the notarized list from Unionville Volunteer Fire Company. Latuska seconded. Motion carried.*
- F. Butler County Library 2018 Donation: *Wulff motioned to donate \$1,500.00 to the Butler County Library for 2018. Smallwood seconded. Motion carried.*

PUBLIC WORKS:

- A. Ratify Tire Purchase for 2009 JCB Front End Loader: Public Works Foreman purchased four (4) tires for the 2009 JCB Front End Loader on January 2, 2019 in the amount of \$5,580.00 from Skander Tire Service, Inc. *Flatt motioned ratifying the purchase of four (4) tires for the 2009 JCB Front End Loader from Skander Tire Service, Inc in the amount of \$5,580.00. Latuska seconded. Motion carried.*
- B. 2018 Freightliner M2 106: Public Works Foreman Brewster stated the chassis is in and the plow, hitch and bed have been installed. The truck should be available in three (3) to four (4) weeks.
- C. 2009 JCB Front End Loader: Public Works Foreman Brewster stated the 2009 JCB Front End Loader is being prepared for a new coat of paint.

ENGINEER'S REPORT:

- A. Veterans Administration Stormwater: Township Engineer Heath contacted Mr. Adam Pyles on December 17, 2018 but has not received any response. *Latuska motioned authorizing Flatt to write a letter with Board approval to Cambridge, if necessary, outlining items to be accomplished and any actions to meet our approval of plan and/or release of the performance bond. Smallwood seconded. Motion carried.*

SOLICITOR'S REPORT:

- A. Brown Road (T-412) Repair: Stonehenge made an offer of \$20,000.00 to pay for the damages to Brown Road (T-412). *Flatt motioned authorizing Township Solicitor Gallagher, reduce to a writing, to accept the amount of \$20,000.00 from Stonehenge. Latuska seconded. Motion carried.*
- B. Pinehurst Road (T-603) Bridge: Township Engineer Gallagher stated the Public Utilities Commission accepted the findings and conclusions for the Pinehurst Road (T-603) bridge.

MISCELLANEOUS: None

ADJOURNMENT:

The meeting adjourned to an executive session to discuss possible litigation at 7:32 p.m. The meeting reconvened at 7:37 p.m. with no action taken.

Latuska made a motion to adjourn at 7:38 p.m. Smallwood seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Ronald E. Flatt
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Robert M. Sloan
Supervisor

Alan H. Smallwood
Supervisor