

Board of Supervisors:  
*Ronald Flatt, Chairman*  
*Philip Wulff, Vice Chairman*  
*Edward Latuska, Supervisor*  
*Robert Sloan, Supervisor*  
*Alan Smallwood, Supervisor*



*Anthony Amendolea, Secretary/Treasurer*  
*Michael Gallagher, Solicitor*  
*Gateway Engineers, Engineer*  
*Patrick Gauselmann, BCO/Zoning Officer*

Center Township Board of Supervisors  
 Regular Meeting Minutes  
 May 9, 2018  
 6:30 p.m.

**CALL TO ORDER:**

Chairman Ronald Flatt called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

**ROLL CALL:**

In addition to Chairman Flatt, present were; Vice Chairman Philip Wulff; Supervisors Robert Sloan and Alan Smallwood; Township Solicitor Michael Gallagher; Township Engineer David Heath; and Township Secretary/Treasurer Anthony Amendolea. Supervisor Edward Latuska was absent.

**PUBLIC TO BE HEARD:**

- A. Mr. Nathan Wulff, Unionville Fire Chief: Mr. Wulff presented the Unionville Volunteer Fire Company report for April 2018 as follows:

Type of Calls	Number of Calls
Motor vehicle accidents	4
Automatic fire alarms	4
Service calls	10
Structure fires	5
Medicals	2
Brush fires	3
Dive calls	0
Vehicle fires	
Total	28

Butler County Fire School requests use of the Township property located at 1161 Sunset Drive for Vehicle Extraction class. The consensus of the Board was to permit their request.

Butler County Fire School will be burning the house at 401 North Duffy Road on Saturday, June 2, 2018 and Sunday, June 3, 2018. North Duffy Road may be limited to one (1) traffic during those days. There is a possibility of the road being closed for forty-five (45) minutes on Sunday, June 3, 2018.

He met with Century Link to discuss the wait time during wires down incidents. Century Link provided a direct line to their contractor. Chassis should be available by the end of February or mid March. A check will be needed at time of delivery which will be ratified at the next meeting.

Mr. Wulff will meet with the Department of Community and Economic Development on

Tuesday, May 15, 2018 to discuss the fire protection survey.

- B. Mr. Joe Lytle, 816 Sunset Drive: Mr. Lytle stated he came before the Board five (5) years ago requesting assistance in solving the water runoff in front of his house. He will not pay for the one hundred twenty (120) feet of pipe that the Township would install. Township will place rip rap in the ditch line.

#### MINUTES:

- A. Agenda Setting Meeting - April 9, 2018: *Flatt motioned approving the minutes of the Agenda Setting Meeting held on Monday, April 9, 2018. Sloan seconded. Motion carried.*
- B. Regular Meeting - April 11, 2018: *Flatt motioned approving the minutes of the Regular Meeting held on Wednesday, April 11, 2018. Wulff seconded. Motion carried*

#### TREASURER'S REPORT:

- A. April 2018: *Flatt motioned approving the April 2018 Treasurer's Report. Wulff seconded. Motion carried.*
- B. Warrant List 18-04-08: *Flatt motioned approving Warrant List 18-04-08. Sloan seconded. Motion carried.*
- C. Warrant List 18-05-09: *Flatt motioned approving Warrant List 18-05-09. Wulff seconded. Motion carried.*

**ZONING REPORT:** April 2018: Construction costs were \$582,148.66 fees collected were \$3,973.75.

**SUBDIVISION & LAND DEVELOPMENTS:** None

**OLD BUSINESS:** None

#### NEW BUSINESS:

- A. Authorize Ad for Tax Credit Ordinance for Emergency Responders: Act 172 of 2016 provides municipalities with the option to offer a real estate credit, earned income tax credit or both to active volunteer fire companies and nonprofit emergency medical services. The Board suggests a earned income tax credit of a maximum of \$250.00. *Flatt motioned authorizing placement of an ad in the Butler Eagle edition of Sunday, June 3, 2018. Wulff seconded. Motion carried 4 to 0.*
- B. Dillon Abandoned Vehicle/Property Maintenance Violation Extension Request: Zoning Officer Gauselmann issued a violations for abandon vehicles/property maintenance located at 5160 Elliott Road (Center Township Map 060-S6-F2) on March 5, 2018 to Mr. Charles Dillon. Mr. Dillon submitted an extension request until September 30, 2018. *Flatt motioned, based on Zoning Officer Gauselmann's recommendation, authorizing Mr. Charles Dillon an extension until September 30, 2018. Smallwood seconded. Motion carried.*
- C. Elliott Abandoned Vehicle/Property Maintenance Violation Extension Request: Zoning Officer Gauselmann issued a violations for abandon vehicles/property maintenance located at 1615 North Main Street Extension (Center Township Map 060-S7-F3) on March 5, 2018 to Mr. Wayne Elliott. Mr. Elliot submitted an extension request until October 31, 2018. *Flatt motioned, based on Zoning Officer Gauselmann's recommendation, authorizing Mr. Wayne Elliott an extension until October 31, 2018. Sloan seconded. Motion carried.*

D. Computer Upgrade: Township Secretary/Treasurer Amendolea request the purchase of a server. The purchase of a server is less than replacing existing computers. The server will provide additional security and system would run faster. The server cost is \$2,885.00 which includes hardware, setup, delivery and installation of software and transferring of files. There is \$3,500.00 budgeted for computer services and computer hardware/software (Line Items 407.310 and 407.750). ***Flatt motioned, based on Township Secretary/Treasurer Amendolea's recommendation, authorizing the purchase of a server in the amount of \$2,885.00. Smallwood seconded. Motion carried.***

E. Release Consultant Fees: Township Secretary/Treasurer Amendolea requests release of the following consultant fees:

Development	Type	Approval	Instrument Number	Amount
Aubrey	Lot Line	07/12/17	201707270015797	\$483.00
Duffy Highlands LP	PRD	01/02/18	201803010003830	\$970.50
Roginski	Minor	10/11/2017	201710270023429	\$406.00
A&D Holding Company	Land Development	02/14/18	201804130006988	\$1,088.25
Mack	Minor	02/14/18	201802220003396	\$219.00
Schmidt	Minor	02/14/18	201803080004402	\$357.75
Rodgers	Minor	02/14/18	201803260005566	65.25

***Flatt motioned, based on Township Secretary/Treasurer Amendolea's recommendation, releasing the aforementioned consultant fees. Sloan seconded. Motion carried.***

F. Comprehensive Plan Survey/Map: Mr. Richard Grossman is working with the Comprehensive Olan Committee. He has prepare a surveys for business owners and residents of Center Township. He requests permission to contact Gateway Engineers to procure a GIS map of Center Township. ***Flatt motioned authorizing Mr. Richard Grossman and Gateway Engineers to procure a GIS Map of Center Township. Wulff seconded. Sloan abstained. Motion carried 3 to 0.***

G. Butler County 911 Update: Butler County Emergency Services recommends Center Township name private lanes with more than two (2) dwellings to eliminate any confusion by emergency responders. Flatt will review with Township Secretary/Treasurer Amendolea and Unionville Fire Chief Wulff to make recommendations.

H. Approval of Soose's Junk Yard Permit: Zoning Officer Gauselmann requests direction on the issuance of a Junk Yard permit for Mr. Gerald Soose located at 103 Swamp Run Road (Center Township Map 060-3F41-C22). Township Solicitor Gallagher requested more information at the September 13, 2017 meeting. Gallagher suggested a meeting between the Township and Mr. Soose. At the October 11, 2017 meeting, the Board authorized Zoning Officer Gauselmann to pursue the enforcement of property maintenance on property located at 1253 Sunset Drive (Center Township Map 060-S6-E20) and 104 Swamp Run Road (Center Township 060-S6-E21). ***Flatt motioned, based on Zoning Officer Gauselmann's recommendation, approving the Soose's Junk Yard permit for 2017 - 2018. Smallwood seconded. Motion carried.***

I. Blair Abandoned Vehicle Violation Extension Request: Zoning Officer Gauselmann issued a violation for Abandoned vehicle to Paul H. and Amy L. Blair on property located at 384 Jamisonville Road (Center Township Map 060-2F108-3D). Mr. Blair submitted an extension request until July 31, 2018. ***Flatt motioned, based on Zoning Officer Gauselmann's recommendation, authorizing Paul H. and Amy L. Blair an extension until July 31, 2018. Wulff seconded. Motion carried.***

- J. Maintenance Facility Loan: Mr. Ron Germani, NexTier Bank, contact Township Secretary/Treasurer Amendolea to inform him that the loan would be refinance on July 1, 2018. The percentage rate is undetermined but Mr. Germani stated if the refinance took effect on Friday, May 4, 2018 the rate would have been 2.47 percent. Current percentage is 1.49. ***Flatt motioned authorizing to continue with NexTier Bank when the rate increases on Sunday, July 1 2018 since the Board proposes to pay off the loan by December 31, 2020. Smallwood seconded. Motion carried.***

**PUBLIC WORKS:**

- A. Replacement of "Signal Ahead" Sign: Public Works Foreman Brewster received a quote from Traffic Systems and Services to repair the "Signal Ahead" sign at southbound State Route 8 (SR0008) and State Route 308 (SR0308) in the amount of \$5,028.25. ***Flatt motioned authorizing the repair of the "Signal Ahead" sign up to the amount of \$5,028.25 based on Wulff's findings. Smallwood seconded. Motion carried.***
- B. Award Bid for 2018 Pipe Contract: Public Works Foreman Brewster received only one (1) bid which was from the following:

Company	Bid Bond	Quantity	Description	Amount
Chemung Supply Company Route 14 Miracle Mile Elmira, NY 14903-1094	Yes	80 feet 1	12"x20' Smooth Bore Plain End - \$4.05 12" Split Couplers with ties - \$5.90	\$17,628.95
		960 feet 48 each	15"x20' Smooth Bore Plain End - \$5.65 per foot 15" Split Couplers with ties - \$7.05 each	
		1,140 feet 57 each	18"x20' Smooth Bore Plain End - \$7.95 per foot 18" Split Couplers with ties - \$9.95 each	
		80 feet 1 each	36"x20' Smooth Bore Plain End - \$23.25 per foot 36" Slip Joint/Bell End - \$46.50 each	

***Flatt motioned awarding the 2018 Pipe Contract to Chemung Supply Company in the amount of \$17,628.95. Smallwood seconded. Motion carried.***

- C. Authorize Ad for 2018 Aggregate Contract: Public Works Foreman Brewster requests authorization to advertise for 500 tons of #3 Limestone, 1,000 tons of #2A modified, 100 tons of #4 Rip Rap, 500 tons of #2B gravel and 46 tons of #5 Rip Rap. ***Flatt motioned authorizing the advertisement for 500 tons #3 Limestone, 1,000 tons of #2A Modified, 100 tons of #4 Rip Rap, 500 tons of #2B gravel and 46 tons of #5 Rip Rap in the Butler Eagle editions of Wednesday, May 30, 2018 and Sunday, June 3, 2018. Smallwood seconded. Motion carried.***
- D. Authorize Ad for 2018 Paving Contract: Public Works Foreman stated Elliott Road (T-675), Jamisonville Road (T-832), Mahood Road (T-860) and Minich Road (T-420) will be repaired under the 2018 Paving Contract. ***Flatt motioned authorizing the advertisement of the 2018 Paving Contract in the Butler Eagle editions of Tuesday, May 29, 2018 and Friday, June 1, 2018. Smallwood seconded. Motion carried.***
- E. Replacement of Junction Box (SR8/Clearview Circle): Traffic Systems and Services replaced the junction box at State Route 8 (SR0008) and the McDonalds' Restaurant/Clearveiw Mall exit in the amount of \$848.50. ***Flatt motioned ratifying the repair of the junction box at State Route 8 (SR0008) and McDonalds' Restaurant/Clearview Circle in the amount of \$848.50. Wulff seconded. Motion carried.***

- F. Purchase of Ice Machine: Publics Work Foreman Brewster stated that the road crew requests purchasing an ice machine. He will have prices at the next meeting. ***Flatt motioned tabling the purchase an ice machine. Sloan seconded. Motion carried.***
- G. PennDot 2019 Treatment on Local Roads: PennDot District 10 received funding to install signage, delineation and/or pavement markings on Jamisonville Road and Sunset Drive (T-442) in 2019. Once installed the Township will have ownership and maintenance responsibility. ***Smallwood motioned authorizing Flatt to sign the 2019 Treatments on Local Roads agreement. Wulff seconded. Motion carried.***
- H. Margate Manor Stormwater: Smallwood and Mr. Dennis Beblo, 131 Margate Court, discussed the possible solution at the Monday, May 7, 2018 meeting. Smallwood suggests placing thirty-six (36) inch for two hundred fifty (250) feet (\$5,812.50) and one (1) 2x4x4 catchbasin (\$1,000.00). Beblo will provide an easement to the Township. ***Flatt motioned authorizing (1) the installation of two hundred fifty (250) feet of thirty-six (36) inch pipe and one (1) catchbasin not to exceed \$15,000.00 and (2) consult with Township Solicitor Gallagher to ensure telephone quotes are required. Wulff seconded. Motion carried.***

**ENGINEER'S REPORT:**

- A. GIS Program: Township Engineer Heath stated the original setup for a GIS Map would have layers for parcels, zoning, Township boundary, road centerlines, buildings, edge of pavement, streams, FEMA floodplains (current and preliminary) and training. The cost for the initial setup is \$3,500.00, one (1) annual subscription to edit at \$600.00 and one (1) annual subscription for read only at \$100.00. ***Flatt motioned authorizing the purchase of the GIS mapping, as demonstrated by Township Engineer Heath on Monday, May 7, 2018 at the cost of the initial setup is \$3,500.00, one (1) annual subscription to edit at \$600.00 and one (1) annual subscription for read only at \$100.00. Sloan seconded. Motion carried.***
- B. Brown Road (T-412) Repair: Core drilling was performed on Monday, 7, 2018 and results should be known within the next week. Township Engineer Heath will have the results at the next meeting. Wulff questioned if there is funding for this damage since it was a landside. Township Engineer Heath will research. Smallwood suggests sending a letter to the Bond holder and the bonding company notifying repairs are needed on Brown Road (T-412). ***Smallwood motioned authorizing Township Secretary/Treasurer Amendolea to send letter to the bond holder and the bond company notifying that repairs are need on Brown Road (T-412). Flatt seconded. Motion carried.***
- C. Duffy Highlands Stormwater: Township Engineer Heath will review the plans for Duffy Highlands stormwater. He will have a report at the meeting scheduled for Wednesday, June 13, 2018.

**SOLICITOR'S REPORT:**

- A. Pinchurst Road (T-603) Bridge: A pre-trial is scheduled for next week. A pre-hearing is scheduled for Tuesday, May 22, 2018 at 10:00 a.m. Township Solicitor Gallagher will have a draft Reply Brief for the Board's review at the Wednesday, May 11, 2018 meeting.

**MISCELLANEOUS:**

- A. Fire Department Billing: Unionville Fire Chief Wulff requests the Board to amend the existing Public Safety and Services ordinance permitting the fire department to bill for services other than fires by using a third party.

**ADJOURNMENT:**

*The meeting adjourned to an executive session at 8:40 p.m. to discuss possible litigation. Meeting reconvened at 7:59 p.m. with no action taken.*

*Flatt made a motion to adjourn at 8:00 p.m. Sloan seconded. Motion carried.*

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Anthony A. Amendolea  
Township Secretary/Treasurer

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Ronald E. Flatt  
Chairman

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Phillip B. Wulff  
Vice Chairman

*Absent*

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Edward G. Latuska  
Supervisor

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Robert M. Sloan  
Supervisor

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Alan H. Smallwood  
Supervisor