

Board of Supervisors:
Ronald Flatt, Chairman
Philip Wulff, Vice Chairman
Edward Latuska, Supervisor
Robert Sloan, Supervisor
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
Gateway Engineers, Engineer
Patrick Gauselmann, BCO/Zoning Officer

Center Township Board of Supervisors
Regular Meeting Minutes
May 13, 2020
6:30 p.m.

The meeting was held by teleconference.

CALL TO ORDER:

Chairman Ronald Flatt called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:35 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Flatt, present were Vice Chairman Philip Wulff; Supervisors Edward Latuska Robert Sloan and Alan Smallwood; Township Solicitor Michael Gallagher; Township Engineer David Heath via teleconference; and Township Secretary/Treasurer Anthony Amendolea. ~~was absent.~~ (Corrected 06/10/2020)

PUBLIC TO BE HEARD:

- A. Mr. Brett Schultz, Weaver Homes: Mr. Schultz asked the Board when would the hearing for Weaver Homes Rezoning request be scheduled.

MINUTES:

- A. Agenda Setting Meeting - March 9, 2020: *Latuska motioned correcting, Miscellaneous, Item B. which reads "stopped" to read "stop", the minutes of the Agenda Setting Meeting held on Monday, March 9, 2020. Sloan seconded. Motion carried.*
- B. Regular Meeting – March 11, 2020: *Latuska motioned approving (Corrected 06/10/2020) the minutes of the Regular Meeting held on Wednesday, March 11, 2020. Smallwood seconded. Motion carried.*
- C. Weaver Homes Rezoning Hearing – March 16, 2020: *Latuska motioned approving the minutes of the Weaver Homes Rezoning Hearing held on Monday, March 16, 2020. Wulff seconded. Motion carried.*
- D. Emergency Declaration Meeting 7 – May 4, 2020: *Latuska motioned approving the minutes of the Emergency Declaration Meeting 7 held on Monday, May 4, 2020. Sloan seconded. Motion carried.*

TREASURER'S REPORT:

- A. March 2020: *Flatt motioned approving the March 2020 Treasurer's Report. Latuska seconded. Motion carried.*
- B. April 2020: *Flatt motioned approving the April 2020 Treasurer's Report. Latuska*

seconded. Motion carried.

- C. Warrant List 20-03-06: *Latuska motioned approving Warrant List 20-03-06. Sloan seconded. Motion carried.*
- D. Warrant List 20-04-07: *Latuska motioned approving Warrant List 20-04-07. Smallwood seconded. Motion carried.*
- E. Warrant List 20-04-08: *Latuska motioned approving Warrant List 20-04-08. Wulff seconded. Motion carried.*
- F. Warrant List 20-05-09: *Latuska motioned approving Warrant List 20-05-09. Smallwood seconded. Motion carried.*

ZONING REPORT:

- A. March 2020: Construction costs were \$674,700.00 fees collected were \$2,953.00.
- B. April 2020: Construction costs were \$28,000.00 fees collected were \$1,235.00.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS:

- A. Ratify Emergency Declaration Resolution No. 2020-03-11: The Board of Supervisors declared an emergency due to the Coronavirus (Covid-19) on March 23, 2020. *Flatt motioned ratifying adoption of the Emergency Declaration Resolution No. 2020-03-11. Latuska seconded. Motion carried.*
- B. Ratify Adoption of "BYOB" Establishments Ordinance No. 2020-04-03: The Board adopted the "BYOB" Establishments Ordinance No. 2020-04-03 during the emergency declaration on April 6, 2020. *Flatt motioned ratifying adoption of the "BYOB" Establishments Ordinance No. 2020-04-03. Sloan seconded. Motion carried.*
- C. Ratify Adoption of Douthett Sewage Facilities Planning Module Resolution No. 2020-04-12: The Board of Supervisors adopted the Douthett Sewage Facilities Planning Module Resolution No. 2020-04-12 on April 6, 2020 during the emergency declaration. *Latuska motioned ratifying adoption of the Douthett Sewage Facilities Planning Module Resolution No. 2020-04-12. Sloan seconded. Motion carried.*
- D. Scheduled Weaver Homes Rezoning Request: The Weaver Homes rezoning request was continued until April 20, 2020 but due to the Coronavirus (Covid-19) outbreak the meeting was cancelled. *Flatt motioned to table the Weaver Homes Rezoning request due the Coronavirus (Covid-19) and have the public to attend the hearing. Latuska seconded. Motion carried.*
- E. Ratify Adoption of Extend "at Face" Period Resolution No. 2020-04-13: The Board of Supervisors adopted the Extend "at Face" Period Resolution No. 2020-04-13, which extends the "at Face" period through November 30, 2020, on May 4, 2020 during the emergency declaration. *Flatt motioned ratifying adoption of the Extend "at Face" Period Resolution No. 2020-04-13. Smallwood seconded. Motion carried.*
- F. Adopt Kummer Ag Security Resolution No. 2020-05-15: Wade L. and MaryAnn Kummer submitted a request to add twelve and fifty-four hundredths (12.54) acres (m/l) to the Center Township Ag Security Area on October 10, 2019. The required one hundred eighty (180)

days expired. *Flatt motioned adopting the Kummer Ag Security Resolution No. 2020-05-15. Latuska seconded. Motion carried.*

NEW BUSINESS:

- A. Ratify Anna Amendolea's Donation: Secretary/Treasurer Amendolea's mother passed away on Saturday, April 4, 2020. *Flatt motioned ratifying the donation to the Butler County Humane Society in the amount of \$50.00. Smallwood seconded. Motion carried.*
- B. Ratify Maintenance Facility Boiler Repair: Due to loss of heating, Armstrong Comfort Solutions re-plumbed and rewired the boiler system in the amount of \$7,762.65. *Flatt motioned ratifying payment of \$7,762.65 to Armstrong Comfort Solutions for the re-plumbing and rewiring of the boiler system. Latuska seconded. Motion carried.*
- C. Ratify Czifra Temporary Right-of-Way and Easement Agreement: David and Julia Czifra agree to provide the Township a temporary right-of-way and easement for replacement of a culvert. *Flatt motioned ratifying the Czifra Temporary Right-of-Way and Easement Agreement. Sloan seconded. Motion carried.*
- D. Designation of Agent Resolution No. 2020-05-14: This resolution authorizes Secretary/Treasurer Amendolea to act as an agent for the Township to file claims with Pennsylvania Emergency Management Agency and/or Federal Emergency Management Agency due to the Coronavirus (Covid-19). *Flatt motioned adopting the Designation of Agent Resolution No. 2020-05-14 appointing Secretary/Treasurer Amendolea. Latuska seconded. Motion carried.*

PUBLIC WORKS:

- A. Authorize Ad for North Benbrook Road (T-602) Culvert Replacement Project: The Township will be replacing a culvert on North Benbrook Road (T-602). The Township does not have the proper equipment for the proposed project. Bids will be accepted for a 35,000 to 42,000 pound excavator with an operator and an eight (8) foot by eight (8) foot by six (6) foot trench box at an hourly rate. *Flatt motioned authorizing placement of an ad in the Butler Eagle editions for Sunday, May 24, 2020 and Wednesday, May 27, 2020. Wulff seconded. Motion carried.*
- B. Ratify Davey Tree Service Use of Maintenance Building Lot: Davey ~~Tree~~ *Press Trees (Corrected 06/10/2020)* Service was contracted by West Penn Power to remove trees from power lines in the area. They requested to use the Sunset Drive (T-442) maintenance building lot. In exchange, they will maintain the lot and remove trees for the Township. *Flatt motioned ratifying the Davey Tree Service use of the Sunset Drive (T-442) Maintenance Building lot for their equipment. Latuska seconded. Motion carried.*
- C. Hurricane Model 400 Vacuum Loader Grant Application: Road crew member Randall Brown is researching possible grants to purchase equipment. *Flatt motioned authorizing Randall Brown on behalf of the Township to explore grants for equipment. Smallwood seconded. Motion carried.*

- D. Authorize Ad for 2020 Paving Project: The following roads are projected to be paved: ~~Purchase of Computer: Randall Brown provided quotes for the following laptops: (Corrected 06/10/2020)~~

Barton Avenue	Eastview Drive	Elise Drive
Evans Road	Grosvenor Avenue	Hilltop Drive
Johnson Drive	Lakeshore Drive	Lakewood Drive
Shanor Drive	Sunburst Court	

Latuska motioned authorizing placement of an ad in the Butler Eagle editions for Sunday, May 24, 2020 and Wednesday, May 27, 2020. Smallwood seconded. Motion carried.

- E. Authorize Replacement of Battery Back-Up System (SR 8 and SR 308): The traffic signal at North Main Street Extension (SR0008) and West Sunbury Road (SR0308) was damaged by a wind storm. The cost to replace the system is \$6,913.72. ***Flatt motioned authorizing the Battery Back-up replacement for the traffic signal at North Main Street Extension (SR0008) and West Sunbury Road (SR0308) in the amount of \$6,913.72. Latuska seconded. Motion carried.***
- F. Niebauer Driveway Request: Ms. Mary Niebauer called in on Monday, May 11, 2020 concerning a storm drain in her driveway. The driveway needs repave. She stated to the Board that the catchbasin needs to be raised two (2) inches. Smallwood met with Ms. Niebauer on Tuesday, May 12, 2020. He told her to have the contractor provide a price to pave to the edge of the right-of-way (twenty-five (25) feet from center of Jenny Drive). Smallwood stated the Township would provide the two (2) inch riser but the contractor would be responsible to install. ***Flatt motioned authorizing, upon receipt of price to the edge of the right-of-way, the approval of two (2) supervisors to be ratified at the next regular scheduled meeting. Latuska seconded. Motion carried.***
- G. Purchase of Doors for Sunset Drive Maintenance Building: Due to the cost of the doors and installation of metal sheeting, Wulff suggested postponing until the Board discusses further. ***Flatt motioned to table until the next regular meeting scheduled for Wednesday, June 10, 2020. Latuska seconded. Motion carried.***
- H. Authorized Ad for 2020 Aggregate Contract: The Township will accept sealed bids for the following aggregate:

Type	Tons
#2A Modified	1,000
#2B Gravel	500
#3 Limestone	500
#4 Rip Rap	100
#5 Rip Rap	46

Flatt motioned authorizing placement of an ad in the Butler Eagle editions for Sunday, May 24, 2020 and Wednesday, May 27, 2020. Smallwood seconded. Motion carried.

ENGINEER’S REPORT:

- A. Veterans Administration/Cambridge Stormwater: Township Engineer Heath met with Pennsylvania Department of Environmental Protection, Cambridge and StanTec on Friday, April 10, 2020. Heath presented the following timeline:

Date	Submittal
April 10, 2020	Draft study of stormwater management
April 21, 2020	Water Quality study
April 24, 2020	Draft study of off sight drainage
May 1, 2020	Formal submission

- B. Authorize Ad for Stormwater Ordinance: *Flatt motioned to table advertising the stormwater ordinance. Latuska seconded. Motion carried.*
- C. Jiffy Mart Request for Partial Bond Release: Mr. Hirdaypal S. Gill requests a partial release of the performance bond for the Jiffy Mart, 1701 North Main Street Extension, Butler PA 16001 (Center Township Map 060-S4-16) in the amount of \$79,700.00. Township Engineer Heath recommends partial release of \$79,700.00. *Flatt motioned, based on Township Engineer Heath’s recommendation, authorizing a partial release in the amount of \$79,700.00 for the Jiffy Mart, 1701 North Main Street, Butler PA 16001 (Center Township Map 060-S4-16). Smallwood seconded. Motion carried.*
- D. Sunset Drive (T-442): Smallwood reported that the asphalt which was placed by Columbia Gas is peeling. Heath and Smallwood will check it out. Township Solicitor Gallagher will submit agreement with Columbia Gas to Heath.
- E. Brown Road (T-412) Repair: Smallwood met with Heath concerning the repair work. The shoulder moved approximately three (3) to four (4) inches horizontally and one and one half (1.5) inches vertically. Heath will investigate.

SOLICITOR'S REPORT:

- A. Presbyterian SeniorCare Payment In Lieu of Taxes Agreement: Sunbury Fields is paying \$1,000.00 per year based on a Payment In Lieu of Taxes agreement. Sunbury Fields was a nonprofit entity. Presbyterian SeniorCare purchased the property as a for profit entity. Township Solicitor Gallagher recommends approving the taxation of the appraised value which is an increase of \$147.39. *Wulff motioned, based on Township Solicitor Gallagher’s recommendation, approving the taxation on the appraised value. Smallwood seconded. Motion carried.*
- B. June’s Meetings: Township Solicitor Gallagher stated the Board would need to inform him by Tuesday, May 26, 2020 if the meetings will be held via teleconference.

MISCELLANEOUS: None

ADJOURNMENT:

The meeting adjourned at 7:55 p.m. to discuss personnel. The meeting reconvened at 8:44 p.m. with no action taken.

Sloan made a motion to adjourn at 8:45 p.m. Latuska seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Ronald E. Flatt
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Robert M. Sloan
Supervisor

Alan H. Smallwood
Supervisor