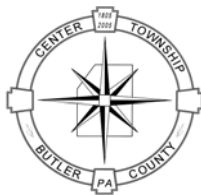


Board of Supervisors:
 Ronald Flatt, *Chairman*
 Philip Wulff, *Vice Chairman*
 Edward Latuska, *Supervisor*
 Robert Sloan, *Supervisor*
 Alan Smallwood, *Supervisor*



Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
Gateway Engineers, Engineer
Patrick Gauselmann, BCO/Zoning Officer

Center Township Board of Supervisors
 Regular Meeting Minutes
 June 10, 2020
 6:30 p.m.

CALL TO ORDER:

Chairman Ronald Flatt called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Flatt, present were Vice Chairman Philip Wulff, arrived at 6:37 p.m.; Supervisors Edward Latuska Robert Sloan and Alan Smallwood; Township Solicitor Michael Gallagher; Township Engineer David Heath; and Township Secretary/Treasurer Anthony Amendolea.

PUBLIC TO BE HEARD:

- A. Mr. Brad Cavaliero, 100 North Maple Drive: Mr. Cavaliero stated he contacted the Pennsylvania Department of Environmental Protection concerning the Hull Plan dam. The following items need accomplished;
1. Request an emergency draw down,
 2. clear trees and brush downstream,
 3. submit an Emergency Action Plan, and
 4. request Pennsylvania American Water Company to remove main line from the dam.

He states the bridge still needs repair. Mr. Cavaliero suggests the Township do not pave in the vicinity of the bridge.

MINUTES:

- A. Agenda Setting Meeting - May 11, 2020: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, May 11, 2020. Sloan seconded. Motion carried.*
- B. Regular Meeting – May 13, 2020: *Latuska motioned correcting, (1) Roll Call deleting “was absent”, (2) Minutes, Item B, which reads “motioned the” to read “motioned approving the”, (3) Public Works, Item B, which reads “Tress” to read “Trees” and (4) Item D, delete “Purchase of Computer: Randall Brown provided quotes for the following laptop.”, the minutes of Regular Meeting held on May 13, 2020. Smallwood seconded. Motion carried.*
- C. Emergency Declaration Meeting 9 – May 18, 2020: *Latuska motioned approving the minutes of the Emergency Declaration Meeting 9 held on Monday, May 18, 2020. Flatt seconded. Smallwood abstained. Motion carried.*

TREASURER'S REPORT:

- A. May 2020: *Flatt motioned approving the May 2020 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 20-05-10: *Flatt motioned approving Warrant List 20-05-10. Latuska seconded. Motion carried.*
- C. Warrant List 20-06-11: *Flatt motioned approving Warrant List 20-06-11. Latuska seconded. Motion carried.*

ZONING REPORT:

- A. May 2020: Construction costs were \$200,732.00 fees collected were \$3,873.00.

SUBDIVISION & LAND DEVELOPMENTS:

- A. McGinnis Minor Subdivision No. 2020-02-02, Final, Expires 08/22/2020: Mr. James McGinnis presented. Mr. McGinnis proposes subdividing Center Township Map 060-2F61-2C to create two lots with the final arrangement being Lot 2 consisting of 2.561 acres (m/l) and 145 Aggas Road (Center Township Map 060-2F61-2C) consisting of 181.04 acres (m/l). He requests a modification from Chapter 14, Article IV, 14-403B.3.e of the Subdivision and Land Development Ordinance for providing contours on the plan. Mr. McGinnis contacted the Pennsylvania Department of Environmental Protection concerning the approval of the Sewage Facilities Planning Module Component 1. The Butler County Planning Commission had no comment per letter dated February 25, 2020. Township Engineer Reidenbach's comments are *(Ms. Cheryl Hughes' comments are italicized)*:

1. The applicant shall add bearing and distance calls to the overall tract map shown on the subdivision plan. *(Deed description of the remnant parcel was added to the location map.)*
2. The applicant has requested a modification from Chapter 14, Article IV, 14-403B.3.e of the Subdivision and Land Development Ordinance for providing contours on the plan. We take no exception to this request.

The Planning Commission granted a ninety (90) day extension and recommended, contingent on Pennsylvania Department of Environmental Protection approval of the Sewage Facilities Planning Module Component 1, approval of the McGinnis Minor Subdivision No. 2020-02-02. Contingency was met. *Sloan motioned granting a modification from Chapter 14, Article IV, 14-403B.3.e, of the Subdivision and Land Development Ordinance, for providing contours on the plan. Flatt seconded. Motion carried.*

The Pennsylvania Department of Environmental Protection approved the Sewage Facilities Planning Module Component 1 per letter dated May 27, 2020.

Sloan motioned granting approval of the McGinnis Minor Subdivision No. 2020-02-02. Flatt seconded. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

- A. Ratify "Strategic Planning for Fire Service Operations in Townships: Randall Brown attended the virtual seminar "Strategic Planning for Fire Service Operations in Townships" on May 27, 2020 at a cost of \$69.00. *Flatt motioned ratifying the cost of \$69.00 for Randy Brown to attend the virtual seminar "Strategic Planning for Fire Service Operations in*

Townships" on May 27, 2020. Smallwood seconded. Motion carried.

- B.** Ratify Appointment of the Public Works Interim Operations Manager: Effective June 1, 2020, Patrick Gauselmann accepted the position of the Public Works Interim Operations Manager in addition to Zoning Officer and Building Code Official. ***Flatt motioned ratifying the hiring of Patrick Gauselmann as Public Works Interim Operations Manager to oversee the Public Works Department with the following stipulations:***

- 1. the term of hire is from June 1, 2020 until January 4, 2021 at a salary of \$1,000.00 per month,***
- 2. his duties shall be consistent with the document he prepared at the request of Supervisor Alan Smallwood,***
- 3. his duties as Zoning Officer and Code Enforcement Officer continue unaffected, and***
- 4. Patrick shall report to the Board of Supervisors through whomever shall be designated to function in oversight of the Public Works Department, and ultimately to the Board of Supervisors.***

Smallwood seconded.

In the last 200 days this is the fourth different management system or person set in place by the Board of Supervisors. Two of these were results of employees leaving for better positions. Therefore;

- 1.** The Board of Supervisors directs that routine/normal work communication from the Public Works Department employees be through Patrick, except in emergency of unusual situations, when any Supervisor may be contacted.
- 2.** The Board of Supervisors plan to direct routine communication to the Public Works Department through Patrick Gauselmann.
- 3.** Any Township employee who thinks that their concerns are not being appropriately handled may communicate with others "up the ladder."
- 4.** As the Second Class Township Code, the Municipalities Planning Code, and case law observe, the Board has the ultimate responsibility for actions taken by Township employees. As such, all employees shall answer honestly and completely and without reservation all questions from any Board of Supervisors member without repercussions.

Wulff voted nay. Motion carried 4 to 1

- C.** Promote Randall Brown to Full Time: Randall Brown has filled a part time position since July 8, 2015. ***Flatt motioned promoting Randy Brown to full time effective June 22, 2020 at a rate of pay of \$22.96 per hour plus benefits. Wulff seconded. Motion carried.***
- D.** Accept Thomas Smith's Retirement: After thirty-two years of service, Thomas Smith submitted his retirement effective July 6, 2020. The Board gave their full appreciation for his years of service.

E. New Hire: The Board conducted interviews on Friday, May 29, 2020. ***Smallwood motioned hiring Ms. Chere George, effective June 29, 2020, as a road crew employee with pay and benefits consistent with the Collective Bargaining Agreement. Latuska seconded.*** Flatt stated he would like to continue searching for applicants.

Flatt and Wulff voted nay. Motion carried 3 to 2.

F. Part Time Hire: As a result of the interviews held on Friday, May 29, 2020, ***Wulff motioned hiring Ryan Crawford, effective immediately, as a part time road crew employee with pay consistent with the Collective Bargaining Agreement with no benefits and no more than twenty-six (26) hours per week. Flatt seconded. Motion carried.***

PUBLIC WORKS:

A. Award Contract for Excavator/Operator: The Township received the following bids for a 35,000 to 42,000 pound excavator with an operator at an hourly rate and an eight (8) foot by eight (8) foot by six (6) foot trench box at a daily rate.

Company	Excavator	Trench Box
Davis Demolition & Excavating 113 Heartland Drive Butler, PA 16001-2969	\$123.00 per hour	\$156.00 per day (\$19.50 per hour)
Richard R Murray Construction LLC 107 Rushford Road Butler, PA 16002-0647	\$150.00 per hour	\$125.00 per day (\$15.63 per hour)
Smallwood Excavating LLC 142 Hollow Lane Butler, PA 16001-8460	\$145.00 per hour	\$120.00 per hour (\$15.00 per hour)

Wulff motioned awarding the Excavator/Operator and Trench Box contract to Davis Demolition and Excavating. Flatt seconded. Smallwood abstained. Motion carried.

B. Award 2020 Paving Contract: The Township received the following bids:

Company	Bid Bond	Price per Ton - In Place	Total
Wiest Asphalt Products & Paving Inc 310 Mitchell Hill Rd Butler, PA 16001-9182	Yes	Scratch & Leveling (9.5mm) - \$71.86 Wearing Course - \$71.86	\$365,134.37
Shields Asphalt Paving PO Box 672 Valencia, PA 16059-0672	Yes	Scratch & Leveling (9.5mm) - \$67.63 Wearing Course - \$67.63	\$387,972.14

The following roads will be paved:

Barton Avenue	Eastview Drive	Elise Drive
Evans Road	Grosvenor Avenue	Hilltop Drive
Johnson Drive	Lakeshore Drive	Lakewood Drive
Shanor Drive		

Flatt motioned awarding the 2020 Paving Contract to Wiest Asphalt Products and Paving Inc in the amount of \$365,134.37. Latuska seconded. Motion carried.

C. Niebauer Driveway Request: Ms. Mary Niebauer called in on Monday, May 11, 2020 concerning a storm drain in her driveway. The driveway needs repave. She stated to the Board that the catchbasin needs to be raised two (2) inches. Smallwood met with Ms. Niebauer on Tuesday, May 12, 2020. He told her to have the contractor provide a price to pave to the edge of the right-of-way (twenty-five (25) feet from center of Jenny Drive).

Smallwood stated the Township would provide the two (2) inch riser but the contractor would be responsible to install. The contractor, C. J. Long Paving, provided a cost of \$500.00. ***Smallwood motioned authorizing the payment of \$500.00 to Mr. and Mrs. Niebauer for paving to the edge of the right-of-way (twenty-five (25) feet from center of Jenny Drive). Flatt seconded. Motion carried.***

D. Award 2020 Aggregate Contract: The Township received the following bids:

Company	Bid Bond	Price Per Ton - Delivered	Total Bid
M&M Lime Company 215 Nichola Road Worthington, PA 16262-4303	Yes	#2A Modified Limestone - \$21.60 #2B Gravel - \$36.85 #3 Limestone - \$21.75 #4 Rip Rap - \$25.60 #5 Rip Rap - \$26.77	\$54,691.42
McClymonds Suppy & Transit Company Inc PO Box 296 Prospect, PA 16051-0296	Yes	#2A Modified Limestone - \$18.46 #2B Gravel - \$16.86 #3 Limestone - \$19.66 #4 Rip Rap - \$19.86 #5 Rip Rap - \$36.71	\$40,394.66
McKinney Hauling & Excavating Inc 1013 West Sunbury Road West Sunbury, PA 16061-2813	Yes	#2A Modified Limestone - \$19.12 #2B Gravel - \$18.23 #3 Limestone - \$19.28 #4 Rip Rap - \$20.48 #5 Rip Rap - \$31.60	\$41,376.60

Smallwood suggested the Township could save money by receiving telephone quotes and having the material delivered to the site. ***Flatt motioned to reject all bids because the Township may save money by receiving telephone quotes and having material delivered to the site. Smallwood seconded. Motion carried.***

E. Hull Plan Storm Drains Replacement: Seven (7) catchbasins (24"x48"), a fifteen (15) inch pipe and one four (4) foot will be completed prior to the 2020 Paving Project.

F. Purchase of 48" Solid Pipe: The Township received the following quotes for eighty (80) feet of forty-eight (48) inch pipe:

Company	Price
Chemung Supply Corporation PO Box 527 Elmira, NY 14902	\$3,596.00
Interstate Pipe & Supply Company 152 Hindman Road Butler, PA 16001-2417	\$3,860.00
Stephenson Equipment Inc 796 Unionville Road Prospect, PA 16052-2116	\$5,076.44

Flatt motioned authorizing the purchase of eighty (80) feet of forty-eight (48) inch pipe from Chemung Supply Corporation in the amount of \$3,596.00. Smallwood seconded. Motion carried.

G. Tree Removal on Lakewood Drive (T-709): Public Works Interim Operations Manager, Patrick Gauselmann, received the following quotes to remove and trim trees from Lakewood Drive (T-709):

Company	Price
Barton's Tree Care 1178 Bowser Road Kittanning, PA 16201-8510	\$2,000.00

Top Notch Tree Service 1570 Mahood Road West Sunbury, PA 16061-2220	\$2,500.00
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Smallwood motioned authorizing Barton's Tree Care to remove and trim trees from Lakewood Drive (T-709) in the amount of \$2,000.00. Flatt seconded. Motion carried.

- H. Authorize Ad for 2020 Paving Project #2: Public Works Interim Operations Manager, Patrick Gauselmann, requests to add the following roads to the 2020 Paving Project, which Corey Shaffer, PennDot Representative, established a second project:

Beechwood Boulevard	Mayfield Avenue	North Orchard Drive
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Flatt motioned authorizing placing ads in the Butler Eagle editions for Tuesday, June 23, 2020 and Friday, June 26, 2020. Latuska seconded. Motion carried.

ENGINEER'S REPORT:

- A. Veterans Administration/Cambridge Stormwater: Township Engineer Heath reported that Pennsylvania Department of Environmental Protection approved the permit. Heath presented the following timeline:

Date	Action
June 29, 2020	Pre-Construction Meeting
July 10, 2020	Start of Construction
September 30, 2020	Final Inspection

Flatt motioned authorizing Township Engineer to contact Mr. Adam Pyles (1) to inform him that the plan does not need to be presented to the Planning Commission, since this is an administrative review of a field change, (2) The Township requests Heath to perform necessary inspections, and (3) post an escrow in the amount of Heath's reasonable inspection fees. Latuska seconded. Motion carried.

- B. Authorize Ad for Stormwater Ordinance: Flatt, Latuska, Sloan and Heath will meet at Gateway's office in Butler on Tuesday, June 16, 2020 to review the stormwater ordinance. ***Flatt motioned authorizing two (2) supervisors to approve an ad to be advertised in the Butler Eagle edition no later than Tuesday, June 30, 2020 (ad must be submitted no later than Thursday, June 25, 2020). Latuska seconded. Motion carried.***
- C. Columbia Gas Paving of Sunset Drive (T-442): Smallwood reported that the asphalt which was placed by Columbia Gas is peeling. Township Engineer Heath reviewed the situation. He will contact Columbia Gas to initiate repair.
- D. Brown Road (T-412) Repair: Township Engineer Heath investigated the situation. He noticed more aggregate was added but it is not helping the situation. Health suggest the road crew check the data for movement.

SOLICITOR'S REPORT: None

MISCELLANEOUS: None

ADJOURNMENT:

The meeting adjourned at 7:40 p.m. to discuss possible litigation.. The meeting reconvened at 7:54 p.m. with no action taken.

Smallwood made a motion to adjourn at 7:55 p.m. Wulff seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Ronald E. Flatt
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Robert M. Sloan
Supervisor

Alan H. Smallwood
Supervisor