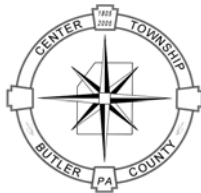


Board of Supervisors:

Edward Latuska, Chairman
 Alan Smallwood, Vice Chairman
 Ronald Flatt, Supervisor
 Kenneth Frenchak Jr, Supervisor
 Philip Wulff, Supervisor



Anthony Amendolea, Secretary/Treasurer
 Michael Gallagher, Solicitor
 Olsen Craft Associates, Engineer
 Patrick Gauselmann, Zoning Officer

Center Township Board of Supervisors

Regular Meeting Minutes

August 9, 2017

6:30 p.m.

CALL TO ORDER:

Chairman Edward Latuska called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Latuska, present were Vice Chairman Alan Smallwood; Supervisors Ronald Flatt, Kenneth Frenchak and Philip Wulff; Township Solicitor Michael Gallagher; Township Engineer Olsen; and Township Secretary/Treasurer Anthony Amendolea.

PUBLIC TO BE HEARD:

1. Latuska read the following letter from Mr. George White:

"Planned on attending meeting tonight, something turned up at last minute.

Road department have been working on stormwater projects, laying pipe, and installing catchbasins and berm work placing asphalt with wedge curbing. Palmer Road was hit very hard with a storm a couple of weeks ago. Trees, power lines, utility poles down. The berm was washed 3 feet to 4 feet in some areas.

Large stone, topped with #2 limestone was placed, rolled and compacted. Asphalt was placed with wedge curb. The grader blade was adapted to place asphalt with a wedge curb. This adapter was fabricated and installed by Township road crew.

I commend Greg Brewster and crew on jobs well done. I also would like to thank Ed Latuska for his involvement with the Palmer Road project."

2. Ms. Tammy Blatt, 1514 North Main Street Extension: Ms. Blatt thanked the Board of Supervisors for a thankless job. She reported that her parking lot is paved. Although landscaping of shrubs and grass were not a part of Paris Construction's contract, Paris Construction planted grass. Ms. Blatt has not had any response from JT Butler. Township Engineer Olsen noted that five (5) foot shrubs were required on the approved Blatt Land Development and must be planted or granted a modification. ***Latuska motioned authorizing Township Solicitor Gallagher to send letter to JT Butler's attorney to request planting of the shrubbery and completion of the rain garden. Smallwood seconded. Motion carried.***

3. Mr. Nathan Wulff, Unionville Fire Chief: Mr. Wulff presented the Unionville Volunteer Fire Company report for July 2017 as follows:

| Type of Calls | Number of Calls |
|-------------------------|-----------------|
| Motor vehicle accidents | 9 |
| Automatic fire alarms | 3 |
| Service calls | 6 |
| Structure fires | 3 |
| Medicals | 0 |
| Brush fires | 0 |
| Water rescue | 1 |
| Vehicle fires | 1 |
| Landing Zone | 0 |
| Total | 23 |

MINUTES:

1. Agenda Setting Meeting - July 10, 2017: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, July 10, 2017. Frenchak seconded. Motion carried.*
2. Regular Meeting - July 12, 2017: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, July 12, 2017. Flatt seconded. Motion carried.*

TREASURER'S REPORT:

1. July 2017: *Latuska motioned approving the July 2017 Treasurer's Report. Wulff seconded. Motion carried.*
2. Warrant List 17-07-14: *Latuska motioned approving Warrant List 17-07-14. Flatt seconded. Motion carried.*
3. Warrant List 17-08-15: *Latuska motioned approving Warrant List 17-08-15. Frenchak seconded. Motion carried.*

ZONING REPORT: June 2017: Construction costs were \$702,596.00 fees collected were \$1,280.95.

SUBDIVISION & LAND DEVELOPMENTS:

1. Clark Minor Subdivision No. 2017-07-12, Final, Expires 10/23/2017: Ms. Cheryl Hughes presented. Mr. Donald Clark proposes subdividing Center Township Map 060-2F61-24 consisting of 35.89 acres (m/l) into lots consisting of 5.54 acres (m/l) and 30.35 acres (m/l). Butler County Planning Commission had no comments per review letter dated July 26, 2017. Sloan stated accessory structures should be denoted as "existing non-conforming structures". Ms. Hughes stated a lot revision will be presented in the future to eliminate the encroachments.

The Planning Commission motioned, contingent on (1) receipt of review letter from Township Engineer Olsen and (2) denoting existing structures as "existing non-conforming structures", recommended final approval of the Clark Minor Subdivision No. 2017-07-12.

Township Engineer Olsen comments per review letter dated August 7, 2017 are, as follows (*Ms. Cheryl Hughes comments are italicized*):

- a. The Applicant owns property which includes lands located both east and west of SR0308. The Applicant is proposing creating Lot 1 which includes an existing single family house and Lot 2 which is noted to be a "non-building lot" (until such time that it may be granted a sewage permit from the Township and the PaDEP.)
- b. Existing accessory structures on Lot 2 should be labeled "existing non-conforming structures" regarding R1 -A zoning district building setback lines. (*Existing accessory structures on Lot 2 have been labeled existing non-conforming.*)

The contingencies were met. ***Latuska motioned, based on Township Engineer Olsen's recommendation, granting final approval to the Clark Minor Subdivision No. 2017-08-12. Frenchak seconded. Motion carried.***

OLD BUSINESS:

1. Butler Transit Authority/Clearview Mall Addendum: Butler Transit Authority has reduced the matching fund amount from \$3,000.00 (\$750.00 per quarter) to \$1,500.00 (\$375.00 per quarter) from July 1, 2017 through June 30, 2018. ***Latuska motioned, based on Township Solicitor Gallagher's recommendation, accepting the Butler Transit Authority addendum for \$1,500.00 (\$375.00 per quarter) from July 1, 2017 through June 30, 2017. Frenchak seconded. Motion carried.***

NEW BUSINESS:

1. Community Development Block Grant - 08/18/2017: Since the Township never used any Community Development Block Grant monies, none of the Supervisors will attend.
2. Property Tax Appeal - 401 North Duffy Road: Since we purchased the property at 401 North Duffy Road (Center Township Map 2F104 10B), we are responsible for the 2017 School Taxes which must be paid by September 1, 2017. The Township is required to file a tax appeal to exempt the property from the tax rolls. ***Latuska motioned to pay the 2017 School Taxes on the property located at 401 North Duffy Road (Center Township Map 060-2F104-10B) and authorize Township Solicitor Gallagher to file a tax appeal. Flatt seconded. Motion carried.***
3. Request for Refund of Building Permit Fee: Mr. Mike Barnhart was issued a building permit, number 16-0084, on August 23, 2016. He submitted a letter stating he would not build the deck and requests a refund. The fees for plan review and Department of Community Development are not reimbursable and only fifteen (15%) percent of the building permit fee is reimbursable. Therefore the total permit fee permitted to be reimbursed is \$84.75 minus twenty (20%) for administrative costs is \$67.80. ***Latuska motioned authorizing the refund of \$67.80 for permit number 16-0084 to Mr. Mike Barnhart. Flatt seconded. Motion carried.***

PUBLIC WORKS:

1. Sale of 2005 International Truck Model 7300: The Township received one (1) bid from Washington Township, Armstrong County in the amount of \$22,000.00. ***Latuska motioned to accept the bid from Washington Township, Armstrong County in the amount of \$22,000.00 for the 2005 International Truck Model 7300. Frenchak seconded. Motion carried.***

2. Replacement of 2003 Ford F550 Utility Truck: Step Up Foreman Brewster researched chassis and bodies for a new utility truck. The following Pennsylvania Costars Contract pricing are:

| Company | Contract | Body | Chassis |
|-----------------|----------|-------------|-------------|
| Walsh Equipment | 025-021 | \$63,362.00 | |
| Tri Star | 025-245 | | \$44,580.00 |
| Tri Star | 025-246 | | \$42,130.00 |
| Sabre Equipment | 025-078 | \$48,748.00 | |

Latuska motioned (1) purchasing from Tri Star Pennsylvania Costars Contract No. 025-246 the 2018 Dodge 5500 4x4 Crew Cab and Chassis in the amount of \$42,130.00 and from Sabre Equipment Inc. Pennsylvania Costars Contract No.025-078 the Reading U132 Body in the amount of \$48,748.00 totaling \$90,878.00 not to exceed \$92,000.00. Flatt seconded. Motion carried.

3. Use of Marcellus Shale Funds: Marcellus Shale impact fees were used to purchase the 2018 Peterbilt 348 truck and will be used to purchase the 2018 Dodge 5500 utility truck. ***Flatt motioned authorizing sending a letter to the State Representatives informing them how the Marcellus Shale impact fees were used by Center Township to purchase a 2018 Peterbilt 348 dump truck and 2018 Dodge 5500 utility truck. Latuska seconded. Motion carried.***
4. Authorize Ad for 2017 Line Painting Contract: Step Up Foreman Brewster requests authorization to advertise for 140,000 linear feet (m/l) of four (4) inch white paint and 405,000 linear feet (m/l) of four (4) inch yellow paint for line painting. ***Latuska motioned authorizing advertising the 2017 Line Painting Contract in the Butler Eagle editions of Monday, August 28, 2017 and Friday, September 1, 2017. Frenchak seconded. Motion carried.***
5. Stormwater Complaints: Frenchak thanked Step Up Foreman for responding to the numerous stormwater complaints and making the necessary repairs.
6. Milheim Drive: Frenchak asked Step Up Foreman to remove the reflector posts at the entrance of Milheim Drive.

ENGINEER'S REPORT:

1. Sheetz/Rite Aid Development - JT Butler: Township Engineer Olsen asked Rite Aid to place "Do Not Enter" signs at the north entrance onto State Route 8. Traffic signal should be corrected by the end of August. Olsen contacted the Butler County Conservation District to investigate the swale behind Rite Aid and Sheetz.
2. Cambridge Healthcare Solutions PA Request to Release Bonds: Mr. Dave Hargrave, Cambridge Healthcare Solutions PA, requests release of the following bonds:
 - a. North Duffy Road Improvement Bond: On Wednesday, June 14, 2017 ninety (90)

percent of the bond was released.

- b. Landscape Buffer Bond: On Wednesday, June 14, 2017 ninety (90) percent of the bond was released.
 - c. Storm Sewer Bond: The stormwater retention ponds are not draining within seventy-two (72) hours after a rainfall. Township Engineer Olsen suggested Cambridge purchase a drainage easement from Mr. Dale Herold to alleviate a portion of the stormwater problem. Mr. Dave Hargrave states ponds are not complete. Township Engineer Olsen suggested using lower wattage lights for the blue lights or turn lights off with the parking lot lights. ***Latuska motioned authorizing Center Township Zoning Officer, Patrick Gauselmann, with the assistance of Township Solicitor Gallagher, notify Cambridge Healthcare Solutions PA that the blue lights are a nuisance and schedule a hearing with the board of Supervisors. Frenchak seconded. Motion carried.***
3. Lakewood Drive/Hull Lake Repair: On Sunday, August 6, 2017 the Unionville Volunteer Fire Company dive team located a valve in the Hull Lake which is in sixteen (16) feet of water. They will make another dive to try to remove a pipe beside the valve to determine if it is a part of the drain.

SOLICITOR'S REPORT:

1. Margate Court Right-of-Way Release: Township Engineer Olsen has drawn a sketch for the right-of-way. However, he discovered Margate Court was adopted to the center of the cul-de-sac. He has contacted Mr. Dennis Beblo for his review.
2. Cypher Insurance Claim: Township Solicitor Gallagher contacted Dr. Ronald Cypher to see if he was satisfied with the work done on the Butler Veterinary Clinic's retention pond. Dr. Cypher has some final repairs to be made and will submit his final insurance claims..

MISCELLANEOUS:

1. Butler Township Grant Application: Butler Township Board of Commissioners is requesting a letter of support for the Grant application for an ADA compliant restroom facility and associated infrastructure located in Preston Park. ***Frenchak motioned authorizing a letter of support be sent to Butler Township's grant application. Wulff seconded. Motion carried.***
2. Food Truck Ordinance: Frenchak requests the Planning Commission consider a Food Truck ordinance.
3. North Duffy Road Extension: Frenchak and Wulff met with property owners Bocci and Young. They will meet with the Herold's on Monday, August 14, 2017 at 7:00 pm at the Municipal Office, 150 Henricks Road, Butler PA 16001.
4. Southwest Pennsylvania Commission: The Southwest Pennsylvania Commission is holding a meeting on Tuesday, August 22, 2017 to discuss funding for transportation. Four (4) million dollars are earmarked for Butler County with 1.5 million dollars earmarked for the United States Route 422 cloverleaf and New Castle Road/Duffy Road intersection.
5. Supervisors Appreciation: Step Up Foreman Brewster thanked the Board for their involvement with the road crew.

ADJOURNMENT:

The meeting adjourned to executive session at 8:03 p.m. to discuss litigation. The meeting reconvened at 8:24 p.m. with no action taken.

Latuska made a motion to adjourn at 8:25 p.m. Frenchak seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Edward G. Latuska
Chairman

Alan H. Smallwood
Vice Chairman

Ronald E. Flatt
Supervisor

Kenneth J. Frenchak Jr
Supervisor

Phillip B. Wulff
Supervisor