

Board of Supervisors:
Edward Latuska, Chairman
Alan Smallwood, Vice Chairman
Andrew Erie, Supervisor
Kenneth Frenchak Jr, Supervisor
Philip Wulff, Supervisor



Anthony Amendolea, Secretary/Treasurer
Mark Lauer, Public Works Director
Michael Gallagher, Solicitor
Olsen & Associates, Engineer

Board of Supervisors
Special Meeting - Office Relocation Minutes
August 20, 2014
6:30 p.m.

CALL TO ORDER:

Supervisor Kenneth Frenchak called the Special Meeting, Office Relocation, of the Center Township Board of Supervisors, to order at 6:32 p.m. The meeting was held at the Center Township Maintenance Facility, 150 Henricks Road, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Frenchak, present were Chairman Edward Latuska; Vice Chairman Alan Smallwood; Supervisors Andrew Erie and Philip Wulff; and Township Secretary/Treasurer Anthony Amendolea.

PURPOSE: The purpose of the meeting was to discuss the preliminary review of relocating the Municipal office at 419 Sunset Drive to the Maintenance Facility at 150 Henricks Road.

BOARD COMMENTS:

1. Wulff: Wulff proceeded with a tour of the Maintenance Facility. In the office area, the area to the right of the entrance would be for the secretary/treasurer. The entrance area could be modified to allow for a pass through window and keeping the second set of doors locked providing a secure area. The room directly behind the reception room could be used for filing or the zoning officer. The office, currently used by Public Works Director Lauer, could be moved closer to the garage. The north truck bay would be converted for the meeting room by placing a wall at the back, frame in garage existing garage door and add a suspended ceiling. The building has an emergency generator. The security gate would be relocated to allow for more parking.
2. Frenchak: This is only part of the process to consider moving the office to the maintenance facility. There will be other meetings. The Board toured other facilities prior to designing the maintenance facility. All of the equipment is stored inside the building. He has a concern for safety during snow events. Frenchak acknowledged that Erie was instrumental in having the loan refinanced twice. Meetings could be held at the fire hall, if necessary. The Board appreciates the residents' input.

- 3. Latuska: The maintenance facility property was donated by J. J. Gumberg. The original plan was to build the maintenance facility and then a municipal building at the south end of the property. The Board tracks the surplus. If meetings require additional space, the Township uses Trinity Lutheran Church or the maintenance facility.
- 4. Erie: The proposed meeting area is the same square footage as the current meeting area. He projects the loan could be paid in full within five (5) years
- 5. Smallwood: Smallwood asked, if the office at 419 Sunset Drive was destroyed, where would the office be located? The reply was the maintenance facility.

PUBLIC COMMENTS:

- 1. Mr. Thomas Schiebel, 118 Willow Run Drive: Mr. Schiebel stated the building was designed for a seventy-five (75) year life. The Township needed to replace a metal garage which lasted fifty (5) years. The maintenance facility could be used for a police force.
- 2. Ms. Irene Amendolea, 117 Brooksedge Drive: Ms. Amendolea questioned if current office meets the American Disabilities Act.
- 3. Mr. Christopher Goas, 1016 Sunset Drive: Mr. Goas asked how many phone lines were in the new building. In addition, he asked if the Board consider Voice over Internet Protocol access. He questioned where the Public Works Director Lauer and the road crew began and ended their work day.
- 4. Mr. Ron Flatt, 315 North Duffy Road: The financing of the loan was for a twenty (20) year period. If the building is used for fifty (50) years the annual cost would average 50 to 70 thousand dollars. At one hundred (100) years, the average would be 30 to 50 thousand dollars.
- 5. Mr. James Soose: Mr. Soose asked what the Township owed on the property at 419 Sunset Drive.

ADJOURNMENT:

Frenchak motioned to adjourn the Special Meeting at 7:29 p.m. Erie seconded. Motion carried unanimously.

Anthony A. Amendolea
Township Secretary/Treasurer

Edward G. Latuska
Chairman

Alan Smallwood
Vice Chairman

Andrew Erie
Supervisor

Kenneth J. Frenchak Jr
Supervisor

Phillip B. Wulff
Supervisor