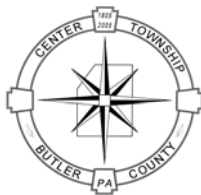


Board of Supervisors:  
Ronald Flatt, Chairman  
Philip Wulff, Vice Chairman  
Edward Latuska, Supervisor  
Robert Sloan, Supervisor  
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer  
Michael Gallagher, Solicitor  
Gateway Engineers, Engineer  
Patrick Gauselmann, BCO/Zoning Officer

Center Township Board of Supervisors  
Regular Meeting Minutes  
September 11, 2019  
6:30 p.m.

**CALL TO ORDER:**

Chairman Ronald Flatt called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

**ROLL CALL:**

In addition to Chairman Flatt, present were; Vice Chairman Philip Wulff; Supervisors Edward Latuska, Robert Sloan and Alan Smallwood; Township Solicitor Michael Gallagher; Township Engineer David Heath; and Township Secretary/Treasurer Anthony Amendolea.

**PUBLIC TO BE HEARD:**

- A. Mr. Nathan Wulff, Unionville Fire Chief: Mr. Wulff presented the Unionville Volunteer Fire Company report for August 2019 as follows:

Type of Calls	Number of Calls
Motor vehicle accidents	2
Automatic fire alarms	5
Service calls	3
Structure fires	2
Medicals	1
Brush fires	0
Dive calls	0
Vehicle fires	0
Total	13

He stated the new Butler County Radio System will not be operational until October. The fire department has several portable hand held radios which will be given to the Township.

- B. Ms. Barbara Wheatall, 101 Art Crest Drive: Ms. Wheatall represented the Butler Area Public Library. She thanked the Board for the \$1,500.00 donation last year. She asked the Board to consider an increase in the 2020 Budget. Ms. Wheatall thanked the Board for the paving of Windward Heights.

**MINUTES:**

- A. Agenda Setting Meeting - August 12, 2019: ***Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, August 12, 2019. Smallwood seconded. Motion carried.***

- B. Regular Meeting - August 14, 2019: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, August 14, 2019. Sloan seconded. Motion carried.*

**TREASURER'S REPORT:**

- A. August 2019: *Flatt motioned approving the August 2019 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 19-08-16: *Flatt motioned approving Warrant List 19-08-16. Latuska seconded. Motion carried.*
- C. Warrant List 19-09-17: *Flatt motioned approving Warrant List 19-09-17. Latuska seconded. Motion carried.*
- D. Authorize Ad for Budget Workshops: *Latuska motioned authorizing placement of an ad to advertise the budget workshops for Monday, October 7, 2019 and Tuesday, November 12, 2019 at 6:00 p.m. in the Butler Eagle edition for Sunday, September 29, 2019. Smallwood seconded. Motion carried.*
- E. Authorize Ad for CPA for 2019 Audit: *Latuska motioned authorizing placement of an ad to appoint a CPA for the 2019 Audit in the Butler Eagle editions for Sunday, September 29, 2019 and Sunday, October 6, 2019. Smallwood seconded. Motion carried.*

**ZONING REPORT:** August 2019: Construction costs were \$676,254.00 fees collected were \$3,316.75.

**SUBDIVISION & LAND DEVELOPMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

- A. 2020 Minimal Municipal Obligation: *Latuska motioned (1) approving the 2020 Pension Plan Minimum Municipal Obligation in the amount \$50,930.00 and (2) authorizing Township Secretary/Treasurer Amendolea to sign as the Chief Administrative Officer. Smallwood seconded. Motion carried.*
- B. Fall Leaf Collection: The following announcement will be published in the Butler Eagle:

CENTER TOWNSHIP RESIDENTS

*The Township will begin curbside collection of leaves on Tuesday, October 15, 2019. The leave pick up will continue through Wednesday, November 27, 2019. Only leaves in biodegradable paper bags will be collected.*

*Biodegradable paper bags are available at the Township office, Monday through Friday (closed Holidays), from 8:00am to 4:00pm. The bags must be purchased in bundles of 10 at a cost of \$4.00 per bundle. Bags must NOT weigh more than 75 pounds. LEAVES ~~PLACES~~ PLACED (corrected 10/09/2019) IN OTHER THAN PAPER BIODEGRADABLE BAGS WILL NOT BE COLLECTED.*

*You may drop off leaves at the Maintenance Facility located at 150 Henricks Road between the hours of 8:30 a.m. and 3:00 p.m. INDIVIDUALS DROPPING OFF LEAVES MUST CHECK IN AT THE OFFICE WITH PROOF OF RESIDENCY.*

*Contact the office at (724) 282-7805, if you have any questions.*

- C. Set Trick or Treat Night: *Flatt motioned establishing Trick or Treat Night to coincide with Butler City and Butler Township. Latuska seconded. Motion carried.*

- D. Daniels Ag Security Request: Mr. Mark A. Daniels submitted an Agricultural Security application for property at 221 Rider Church Road (Center Township Map 060-2F108-11C) consisting of 44.88 acres (m/l). ***Flatt motioned accepting the application for one hundred eighty (180) days which will expire and be deemed approved. Latuska seconded. Motion carried.***
- E. PA State Tax Collectors' Association Dues: Ms. Judy Heichel requests payment of \$70.00 for annual dues is made to the PA State Tax Collectors' Association. ***Flatt motioned authorizing payment of annual dues in the amount of \$70.00 to the Pa State Tax Collectors' Association. Smallwood seconded. Motion carried.***
- F. Fire Inspections & Code Enforcement - 10/31/2019 - Moon Township - \$125.00: Building Code Official/Zoning Officer Gauselmann requests to attend the Fire Inspection and Code Enforcement course in Moon Township on Thursday, October 31, 2019 at a cost of \$125.00. ***Flatt motioned authorizing Building Code Official Gauselmann to attend the Fire Inspection and Code Enforcement course in Moon Township on Thursday, October 31, 2019 at a cost of \$125.00. Latuska seconded. Motion carried.***

**PUBLIC WORKS:**

- A. 2019 Paving Project Notice of Completion: The 2019 Paving Project is complete. ***Sloan motioned authorizing Flatt to sign the 2019 Paving Project Notice of Completion. Wulff seconded. Motion carried.***
- B. Butler County Safety Training: Public Works Foreman Brewster requests authorization to send six (6) employees to the Butler County Safety Seminar on Wednesday, October 9, 2019 at a cost of \$10.00 per attendee. ***Flatt motioned authorizing six (6) employees; Bryan Blakeley, Gregory Brewster, Michael Iscrupe, Joseph Miller, Jared Smith and Thomas Smith to attend the Butler County Safety Seminar on Wednesday, October 9, 2019 at \$10.00 per attendee. Latuska seconded. Motion carried.***
- C. North Benbrook Road (T-602) Culvert Replacement: Public Works Foreman Brewster requests the culvert on North Benbrook Road (T-602) be replaced. He requested quotes but did not receive any response. ***Flatt motioned, based on Township Solicitor Gallagher's recommendation, (1) awarding contract to Smallwood Excavating at \$150.00 per hour not to exceed \$10,000.00 base limit for phone quotes and (2) review rate with two (2) supervisors prior to start of work. Latuska seconded. Smallwood abstained. Motion carried 4 to 0.***
- D. Columbia Gas of Pennsylvania Gas Line Installation: Columbia Gas of Pennsylvania has installed a gas line on McCandless Road (T-410), Brandon Road (T-401) and Sunset Drive (T-442) to Baxter's Mobile Home Park. Public Works Foreman Brewster set a meeting with Columbia Gas next week to discuss repairing the affected roads. ***Flatt motioned authorizing a certified letter, signed by Flatt, notifying Columbia Gas of Pennsylvania the Township's intention of drawing down the bond after thirty (30) days of receipt of certified letter. Wulff seconded. Motion carried.***
- E. ETC Northeast Pipeline: Public Works Foreman Brewster requests a letter be sent to ETC Northeast Pipeline to draw down on the bond. ***Flatt motioned authorizing a certified letter, signed by Flatt, notifying ETC Northeast Pipeline the Township's intention of drawing down the bond after thirty (30) days of receipt of certified letter. Wulff seconded. Motion carried.***

- F. Ratify 2009 JCB Front End Loader Repair: At the regular meeting held on Wednesday, August 14, 2019, the Board authorized up to \$7,000.00 for repairs to the 2009 JCB Front End Loader. The final invoice for the repairs is \$10,651.77. ***Flatt motioned authorizing the payment of \$10,561.77 for the 2009 JCB Front End Loader repairs. Smallwood seconded. Motion carried.***

#### **ENGINEER'S REPORT:**

- A. Veterans Administration/Cambridge Stormwater: Township Engineer Heath reported an onsite meeting was held on Thursday, August 29, 2019 with the Department of Environmental Protection, Herold family. Plans were sent to the Pennsylvania Department of Environmental Protection on July 25, 2019 per consent order. On Wednesday, August 7, 2019, a meeting was held with the Herolds', StanTec and Cambridge to discuss concerns of the Herolds'. Herolds' will present a list of concerns. On September 5, 2019, the Department of Environmental Protection issued a letter rejecting the submitted plan for further comment. StanTec is to issue a letter to the Township with possible solutions. ***Wulff motioned authorizing invoicing Cambridge for Township Solicitor Gallagher fees (\$5,057.75) and Township Engineer Heath fees (\$14,048.52) for the period of January 2018 through August 2019. Smallwood seconded. Motion carried.***
- B. Stormwater Ordinance Revision: Flatt authorized Township Engineer Heath to review the current Stormwater ordinance and make recommendations to the Board of any revisions needed. ***Flatt motioned authorizing Township Engineer Heath to review and present proposed revisions to the Board. Smallwood seconded. Motion carried.***
- C. GIS Mapping Renewal: Gateway Engineers set up a GIS mapping application through ERSI, Inc for the Township use. Renewal is due at the rate of \$489.00 for ArcGIS Creator and \$98.00 for ArcGIS Online Viewer. Flatt appointed Sloan and Wulff to oversee the project. ***Latuska motioned authorizing renewing with ERSI, Inc at \$489.00 for ArcGIS Creator and \$98.00 for ArcGIS Viewer. Sloan seconded. Motion carried.***

#### **SOLICITOR'S REPORT:**

- A. Brown Road (T-412) Reimbursement: Stonehenge Energy requests release of a road bond in the amount of \$10,000.00 for 0.8 mile on West Brewster Road (T-450) and in the amount of \$8,750.00 for 0.7 mile on Brown Road (T-412) prior to releasing the \$74,000.00 reimbursement for Brown Road (T-412) paving. ***Flatt motioned releasing Stonehenge Energy's road bond for West Brewster Road (T-450) in the amount of \$10,000.00 and \$8,750.00 for Brown Road (T-412). Latuska seconded. Motion carried.***
- B. Presbyterian SeniorCare Network: Sunbury Fields currently makes payment in lieu of taxes to the Township each year in the amount of \$1,000.00. Since they are refinancing for renovations, they must file as "for profit" corporation. Township Solicitor Gallagher will attend a meeting with Butler Area School District for more information.
- C. Tax Claim Property Purchase: The Butler County Tax Claim Bureau received a bid in the amount of \$600.00 from Mr. Ronald L. Cahall and Ms. Georgette Fleegeer to purchase 113 Cornell Drive (Center Township Map and Parcel 060-S16-C78A). ***Flatt motioned to consent to the sale of 113 Cornell Drive (Center Township Map and Parcel 060-S16-C78A) with Township Solicitor Gallagher to send a comment that current area is a retention area for Westwood Manor III stormwater.***

**MISCELLANEOUS:**

- A. Truck Purchase: Flatt and Public Works Foreman Brewster looked at a 2016 Dodge Ram crew cab truck to replace a pickup truck. Flatt suggested using CoStars to see what is available.
- B. 2020 Equipment Budget: Public Works Foreman Brewster would like to discuss equipment purchases for 2020.

**ADJOURNMENT:**

*The meeting adjourned to an executive session at 7:28 p.m. to discuss personnel and litigation. The meeting reconvened at 7:59 p.m. with no action taken*

***Latuska made a motion to adjourn at 8:00 p.m. Smallwood seconded. Motion carried.***

---

Anthony A. Amendolea  
Township Secretary/Treasurer

---

Ronald E. Flatt  
Chairman

---

Phillip B. Wulff  
Vice Chairman

---

Edward G. Latuska  
Supervisor

---

Robert M. Sloan  
Supervisor

---

Alan H. Smallwood  
Supervisor