

Board of Supervisors:
Edward Latuska, Chairman
Alan Smallwood, Vice Chairman
Ronald Flatt, Supervisor
Kenneth Frenchak Jr, Supervisor
Philip Wulff, Supervisor



Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
Olsen Craft Associates, Engineer
Patrick Gauselmann, Zoning Officer

Center Township Board of Supervisors
Regular Meeting Minutes
October 11 , 2017
6:30 p.m.

CALL TO ORDER:

Chairman Edward Latuska called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:32 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Latuska, present were Vice Chairman Alan Smallwood; Supervisors Ronald Flatt, Kenneth Frenchak and Philip Wulff; Township Solicitor Michael Gallagher; Township Engineer Olsen; and Township Secretary/Treasurer Anthony Amendolea.

PUBLIC TO BE HEARD:

1. Latuska stated the following:

The Township will begin curbside collection of leaves on Monday, October 16, 2017. The leave pick up will continue through Friday, November 17, 2017. Only leaves in biodegradable paper bags will be collected.

*Biodegradable paper bags are available at the Township office, Monday through Friday (closed Holidays), from 8:00am to 4:00pm. The bags must be purchased in bundles of 10 at a cost of \$4.00 per bundle. Bags must **NOT** weigh more than 75 pounds.*

You may drop off leaves at the Maintenance Facility located at 150 Henricks Road.

Contact the office at (724) 282-7805, if you have any questions.

In addition, he stated the Township meet with Wooster and Associates in March to discuss the re-signalization of the traffic signal at Sheetz/Rite Aid and Clearview Mall. PennDot approved the re-signalization but the signal is schedule to change no later than December 2017.

2. Mr. Nathan Wulff, 5168 McCandless Road: Mr. Wulff presented the Unionville Volunteer Fire Company report for September 2017 as follows:

Type of Calls	Number of Calls
Motor vehicle accidents	3
Automatic fire alarms	8
Service calls	5
Structure fires	1
Medicals	3
Brush fires	0
Water rescue	0
Vehicle fires	1
Landing Zone	0
Total	21

He reported that he has assisted with the Veterans Administration Fire Department by attending fire drills and assisting with evacuation plans. He questioned if there was an ordinance requiring annual commercial fire inspections.

3. Mr. Paul Cornetti: Mr. Cornetti discussed the proposed private sewage pump station for the Baxter Mobile Home Park. Construction of the force main will utilize the Township's right-of-way along Sunset Drive (T-442) to connect to a Butler Area Sewer Authority manhole 1,900 feet south on Sunset Drive (T-442) which requires crossing the road. Butler Area Sewer Authority and Baxter Mobile Home Park would have an agreement for Butler Area sewer Authority would maintain the force main. The consensus of the Board was to permit Mr. Jay Baxter to utilize Sunset Drive (T-442) to connect to the Butler Area Sewer Authority manhole.

MINUTES:

1. Agenda Setting Meeting - September 11, 2017: ***Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, September 11, 2017. Flatt seconded. Motion carried.***
2. Regular Meeting - September 13, 2017: ***Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, September 13, 2017. Wulff seconded. Motion carried.***

TREASURER'S REPORT:

1. September 2017: ***Latuska motioned approving the September 2017 Treasurer's Report. Smallwood seconded. Motion carried.***
2. Warrant List 17-09-18: ***Latuska motioned approving Warrant List 17-09-18. Flatt seconded. Motion carried.***
3. Warrant List 17-10-19: ***Latuska motioned approving Warrant List 17-10-19. Wulff seconded. Motion carried.***

ZONING REPORT: September 2017: Construction costs were \$312,200.00 fees collected were \$838.67.

SUBDIVISION & LAND DEVELOPMENTS:

1. Roginski/Tack Minor Subdivision No. 2017-09-14, Final, Expires 12/25/2017: Ms. Deborah Roginski presented. Ms. Roginski proposes to convey .42 acres from Center Township Map 060-2F63-15/3A and 060-S14-DA to Center Township Map 060-S14-D132 to eliminate an unopened fifty (50) foot right-of-way. Butler County planning Commission had no comments per review letter dated September 19, 2017. Township Engineer Olsen's comments are as follows (*Ms. Cheryl Hughes comments are italicized*):
 - a. The purpose of the subdivision is to both (*Comment only.*)
 - 1) Combine Parcel I and Parcel 2 (both being lands of Roginski) and to also combine these with parcels B, E, and F, (which are being subdivided from adjacent lands of Tack) and with Parcel A from an unopened right of way previously serving both property owners.
 - 2) Subdivide Parcels B, E, and F from lands of Tack and claim Parcels C and D from an unopened right of way area previously serving both property owners.
 - b. We suggest that a note be added to the plan that the unopened 50' private right of way previously shared by Tack and Roginski is to be eliminated with previously unassigned

ownership of the area of right of way to be assigned as described on the plan. *(Elimination of 50' private r/w note has been added.)*

- c. The new distribution of land ownership will result in the frame shed serving Roginski being located on lands of Roginski. *(Comment only.)*
- d. The new distribution of land ownership will also result in the entire gravel parking area serving Roginski being located on lands of Roginski. *(Comment only.)*
- e. A proposed utility easement (shown cross-hatched on the drawing) would be better labeled "proposed private utility easement to be reserved by Tack". This will facilitate the private sanitary sewer lateral serving the Tack property. *(Utility Easement notation has been revised.)*
- f. All underground and aerial utilities serving the two property owners should be shown on the drawing, including sanitary sewer, electric, water, and gas. Any private rights of way needed to encompass these private utility lines through lands to be conveyed should be denoted on the drawing. *(Visible utilities are shown on the plan, verification with owners will be made.)*
- g. The Applicants should take note that any Township approval and future recording of this plan does not convey individual parcels. The Applicants' private attorney(s) should prepare deeds of conveyance to be recorded. Our recent discussion with the Butler County Recorder of Deeds about a similar conveyance between neighbors indicated that a separate deed should also be prepared for the final, consolidated parcel to be owned by each property owner. Any questions regarding this should be addressed to the Butler County Recorder's office. *(Comment only.)*
- h. Since no additional building lots are being created, no PaDEP Sewage Facilities Planning Modules or exemptions are required. *(Comment only.)*
- i. Unless any new driveways are being contemplated, no applications for driveway permits are required. *(Comment only.)*
- j. No extensions of public sewer or water are shown to be needed. *(Comment only.)*

The Planning Commission recommended, contingent on(1) the verification of utilities and (2) verification of property line that may be erroneous, granting final approval of the Roginski/Tack Minor Subdivision No. 2017-09-14. ***Latuska motioned, based on Township Engineer Olsen's recommendation that the contingencies were met, granting final approval to the Roginski/Tack Minor Subdivision No. 2017-09-14. Wulff seconded. Motion carried.***

2. A & D Holding Company Land Development No. 2017-09-15, Preliminary, Expires 12/25/2017: Due to no representation, ***Flatt motioned tabling the A & D Holding Company Land Development No. 2017-09-15. Latuska seconded. Motion carried.***

OLD BUSINESS:

1. Lions Road (T-694)/Crooked Run Culvert: Township Engineer Olsen filed with the Pennsylvania Department of Environmental Protection of the concerned of that Crooked Run is obstructed. Investigation will be conducted by Butler County Conservation District. Township Engineer Olsen will contact the Butler County Conservation District for status of investigation.
2. Soose's Property Maintenance: Mr. and Mrs. Gerald E. Soose own properties at 1253 Sunset Drive (Center Township Map 060-S6-E20) and 104 Swamp Run Road (Center Township Map 060-S6-E21) that violates the Center Township Codified Ordinance Chapter 13, Property Maintenance. ***Latuska motioned authorizing Zoning Officer, Patrick Gauselmann, to pursue enforcement of Chapter 13, Property Maintenance. Frenchak seconded. Motion carried.***

NEW BUSINESS:

1. Butler County Association of Township Officials' Fall Convention - 10/24/2017 - Slippery Rock - \$20: The Butler County Association of Township Officials will hold their annual fall convention of Tuesday, October 24, 2017 at the Slippery Rock Municipal Center. The fee is \$20.00 per attendee. ***Latuska motioned authorizing two (2) supervisors to attend the Butler County Association of Township Officials' 2017 Annual Fall Convention on Tuesday, October 24, 2017 at Slippery Rock Municipal Center at \$20.00 per attendee. Frenchak seconded. Motion carried.***
2. Schedule Public Hearing for Aubrey's Rezoning Request: Mr. George Aubrey submitted a request to rezone Center Township Maps 060-2F104-13E, 060-2F104-13EA, 060-2F104-13EB and 060-2F104-13EC from R-1A, Low Density Residential District to R-2, Multi-Family Residential District. ***Latuska motioned scheduling a public hearing for the Aubrey Rezoning Request for 5:30 p.m. on Monday, November 6, 2017 at the Unionville Volunteer Fire Company Firehall and authorize placement of an ad in the Butler Eagle editions for Sunday, October 22, 2017 and Sunday, October 29, 2017. Flatt seconded. Motion carried.***
3. Release of Fire Relief Monies: The Township received the 2017 distribution of the Foreign Fire Tax in the amount of \$49,250.62. ***Latuska motioned to release \$39,400.50 to Unionville Volunteer Fire Company and \$9,850.12 to Oneida Valley Volunteer Fire Department. Frenchak seconded. Motion carried.***
4. Personal Protective Equipment Resolution No. 2017-10-16: The State Workers Insurance Fund conducted a Loss Prevention Survey and noted the Township did not have a Personal Protective Equipment policy in place. The Safety Committee drafted a policy and recommends the Board adopt the policy. ***Latuska motioned adopting the Personal Protective Equipment Resolution No. 2017-10-16. Smallwood seconded. Motion carried.***
5. Authorize Ad for Asbestos Abatement of 707 Oneida Valley Road: There was asbestos found in the duct work for 707 Oneida Valley Road (Center Township Map 060-2F61-36D) which is being purchased by the Township and restored to green space. ***Latuska motioned authorizing placement of an ad in the Butler Eagle editions for Monday, October 23, 2017 and Friday, October 27, 2017. Smallwood seconded. Motion carried.***
6. Authorize Ad for Demolition of 707 Oneida Valley Road: Once the property is purchased, the Township must demolish the dwelling within ninety (90) days of purchase. ***Latuska motioned authorizing placement of an ~~as~~ ad (corrected 11/08/2017) in the Butler Eagle editions of Monday, October 23, 2017 and Friday, October 27, 2017. Smallwood seconded. Motion carried.***
7. Center Township Food Bank Donation: ***Latuska motioned donating \$3,500.00 to Family Life Ministries for the Center Township Food Bank. Flatt seconded. Motion carried.***
8. North Duffy Road Project Initiation Form: Flatt and Frenchak completed a PennDot Connects Project Initiation Form for the proposed North Duffy Extension. ***Latuska motioned authorizing Flatt or Frenchak to sign the PennDot Connects project Initiation Form for North Duffy Road Extension. Smallwood seconded. Motion carried.***

9. Oakland Township's Request for UCC Appeals Board: Oakland Township does not have a uniform Construction Code Appeals Board and requests use of our Board. Gallagher stated it would require a written agreement by ordinance. ***Flatt motioned authorizing Township Solicitor Gallagher to recommend, if feasible, to Chairman Latuska to approve Oakland Township to use our Uniform Construction Code Appeals Board. Latuska seconded. Motion carried.***

10. Butler County Infrastructure Bank Program: Butler County is holding a meeting on Thursday, October 12, 2017 to present the Infrastructure Bank Program. Latuska and Smallwood will attend.

PUBLIC WORKS:

1. Award Traffic Signal Maintenance: The following proposals were received:

Company	Hourly	Overtime	Saturday/Sunday
Bruce-Merrilees Electric Company 930 Cass Street New Castle, PA 16101	\$135.00/\$85.00	\$205.50/\$127.50	\$202.50/\$270.00
Traffic Systems and Services 4125 Campbells Run Road Pittsburgh, PA 15205	\$95.00/\$90.00	\$105.00/\$100.00	\$105.00/\$105.00

Latuska motioned to award the Traffic Signal Maintenance to Traffic Systems and Services. Frenchak seconded. Motion carried.

2. Part Time Public Works Employee: Four applications were received. Latuska will interview two (2) individuals the first week of November.

3. Holyoke Road (T-496)/West Sunbury Road (SR0308) Intersection: The following quotes were received:

Company	15 feet	30 feet
Fisher's Paving LLC 250 West Park Road Portersville, PA 16051-1810	\$5,250.00	\$6,790.00
Spangler Brothers Paving Inc 890 Evans City Road Renfrew, PA 16053-9208	\$9,700.00	\$10,800.00
White's Paving 508 Bear Street Worthington, PA 16262-2736	\$9,500.00	\$12,600.00
Hepfl Paving Inc 1121 Whitestown Road Butler, PA 16001-8735	\$4,783.00	\$9,266.00

Latuska motioned ratifying the contract to repair the Holyoke Road (T-496) and West Sunbury Road (SR0308) intersection to Hepfl Paving in the amount of \$4,783.00 for fifteen (15) feet. Smallwood seconded. Motion carried.

4. Release Stonehenge Appalachia Road Bond: Step Up Foreman Brewster has contacted Stonehenge to make repairs to the crossings on Mack Road (T-502) and Renick Road (T-

- 501). ***Latuska motioned, based on Step Up Foreman Brewster's recommendation, not to release Stonehenge Appalachia Road Bond. Flatt seconded. Motion carried.***
5. First Responders' Electrical Hazards Training - 10/13/2017 - Parker - \$0: Step Up Foreman Brewster recommends the road crew attend the First Responders' Electrical Hazards Training in Parker on Friday, October 13, 2017 at no cost. ***Latuska motioned authorizing Bryan Blakeley, Gregory Brewster, Michael Iscrupe, Joseph Miller, Jared Smith and Thomas Smith to attend the First Responders' Electrical Hazards Training in Parker on Friday, October 13, 2017 at no cost. Smallwood seconded. Motion carried.***
 6. Authorize Ad for Antiskid: Step Up Foreman Brewster requests advertising for 3,000 tons of Type AS-3B antiskid. The antiskid will be mixed 50/50 with the road salt. ***Latuska motioned authorizing placement of an ad in the Butler Eagle editions of Monday, October 23, 2017 and Friday, October 27, 2017 for 3,000 tons of antiskid Type AS-3B. Smallwood seconded. Motion carried.***
 7. Mar Vel Drive (T-517)/La Ray Drive Stormwater: Step Up Foreman Brewster contacted property owner for an additional five (5) feet to correct the stormwater problem for Mr. Ron Bole, 140 La ray Drive. They crew will begin work on Thursday, October 12, 2017 to install a fifteen (15) inch drain pipe and will install catchbasins across the road next year.
 8. 2009 JCB Front End Loader: The joystick on the 2009 JCB Front End Loader is broke. He will drop the equipment for service and replace the joystick and wiring harness on Friday, October 13, 2017. ***Frenchak motioned authorizing Step Up Foreman Brewster to have the 2009 JCB Front End Loader serviced and have the joystick and wiring harness replaced. Smallwood seconded. Motion carried.***
 9. Minich Road (T-420) Speed Limit: Minich Road (T-420) was excluded from the previous traffic study. Gallagher stated the speed limit defaults to twenty-five (25) miles per hour. Speed limit signs will be erected.
 10. Advance Chainsaw Safety Course: Step Up Foreman Brewster would like to sponsor an Advance Chainsaw Safety Course at the Maintenance Facility. He will contact the Pennsylvania State Association of Township Supervisors for information.
 11. Lions Road (T-694) Guiderail: The gas company removed trees along Lions Road (T-694) to install the gas line. There is concern that vehicles may run off the road due to no guiderail. Step Up Foreman Brewster will contact the gas company to either install a guiderail or a dirt bank at their expense.
 12. Radios: Step Up Foreman Brewster asked if the Township could receive the fire department radios if Butler County update their radio system.

ENGINEER'S REPORT:

1. Lakewood Drive/Hull Lake Repair: Unionville Volunteer Fire Department located the old pipe and marked it with a buoy. Department of Environmental Protection will require an inspection of the dam. Township Engineer Olsen will check with the Department of

Environment Protection to lower the lake level. Township Engineer Olsen will provide signage requirements for a single lane. ***Latuska motioned, based on Township Engineer Olsen's recommendation, authorizing re-opening Lakewood Drive with a single lane. Smallwood seconded. Motion carried.***

2. Release Cambridge Healthcare Solutions Bonds:

- a. North Duffy Road Improvements Bond: Cambridge will provide a legal description and map for the Township to adopt the right-of-way. ***Latuska motioned, contingent on the posting of maintenance bond in the amount of \$8,070.00, authorizing the release of the North Duffy Road Improvements Bond in the amount of \$5,918.00 as recommended by Township Engineer Olsen's recommendation. Smallwood seconded. Motion carried.***
- b. Landscape Buffer Installations Bond: ***Latuska motioned, based on Township Engineer Olsen's recommendation, not to release the Landscape Buffer Installations Bond. Smallwood seconded. Motion carried.***
- c. Storm Sewer System Bond: Cambridge Healthcare Solutions is in the process of correcting the stormwater retention ponds. Frenchak and Smallwood stated if the stormwater system worked after the repair is completed they would consider releasing the entire bond amount. Latuska stated he would consider releasing the bond once he saw that it works as designed. Flatt and Wulff stated they would follow the advice of Township Engineer Olsen. Flatt also stated he realizes the amount of money spent on the stormwater system but if the solution did not work what option is available. ***Latuska motioned, based on Township Engineer Olsen's recommendation, not to release the Storm Sewer System Bond. Smallwood seconded. Motion carried.***
Latuska motioned authorizing the release of Township Engineer Olsen's letter dated October 11, 2017. Frenchak seconded. Motion carried.

SOLICITOR'S REPORT:

1. Croll Settlement and Release Agreement: Mr. Dewayne Croll agreed and signed the settlement and release agreement. ***Flatt motioned accepting the Croll Settlement and Release Agreement. Latuska seconded. Motion carried.***
2. Margate Court Right-of-Way Release: Township Engineer Olsen present the drawings to Mr. Dennis Beblo. Mr. Beblo will present a plan to the Planning Commission to remove the property lines along Margate Court. Township Engineer Olsen will contact affected property owners for additional right-of-way of Margate Drive and will submit a plan to the Planning Commission.

MISCELLANEOUS:

1. North Duffy Road Extension: The Gateway Engineers will compile data and present the traffic study to Board at the Agenda Setting Meeting scheduled for Monday, November 6, 2017.
2. Veterans Administration Knox Box: Mr. Nathan Wulff received an email from the Veterans Administration Fire Chief requesting access to the Knox box at the Abie Abraham Health

Clinic. *Frenchak motioned authorizing the Veterans Administration Fire Chief access to the Knox box located at the Abie Abraham Healthcare Clinic. Latuska seconded. Motion carried.*

ADJOURNMENT:

The meeting adjourned to executive session at 8:55 p.m. to discuss personnel. The meeting reconvened at 9:14 p.m. with no action taken.

Latuska made a motion to adjourn at 9:15 p.m. Frenchak seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Edward G. Latuska
Chairman

Alan H. Smallwood
Vice Chairman

Ronald E. Flatt
Supervisor

Kenneth J. Frenchak Jr
Supervisor

Phillip B. Wulff
Supervisor