

Board of Supervisors:
 Ronald Flatt, *Chairman*
 Philip Wulff, *Vice Chairman*
 Edward Latuska, *Supervisor*
 Robert Sloan, *Supervisor*
 Alan Smallwood, *Supervisor*



Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
Gateway Engineers, Engineer
Patrick Gauselmann, BCO/Zoning Officer

Center Township Board of Supervisors
 Regular Meeting Minutes
 November 14, 2018
 6:30 p.m.

CALL TO ORDER:

Chairman Ronald Flatt called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Flatt, present were; Vice Chairman Philip Wulff; Supervisors Edward Latuska, via telephone, Robert Sloan and Alan Smallwood; Township Solicitor Michael Gallagher; Township Engineer David Heath; and Township Secretary/Treasurer Anthony Amendolea.

PUBLIC TO BE HEARD:

- A. Mr. Gary Wulff, 128 Whitmire Road: Mr. Wulff, Oneida Valley Fire Chief, asked for the necessary paper work for the Earned Income Tax Credit for firefighters.
- B. Mr. Nathan Wulff, Unionville Fire Chief: Mr. Wulff presented the Unionville Volunteer Fire Company report for October 2018 as follows:

Type of Calls	Number of Calls
Motor vehicle accidents	5
Automatic fire alarms	12
Service calls	2
Structure fires	3
Medicals	2
Brush fires	0
Water rescue calls	0
Vehicle fires	0
Total	24

MINUTES:

- A. Budget Workshop - October 9, 2018: *Flatt motioned approving the minutes of the Budget Workshop held on Tuesday, October 9, 2018. Smallwood seconded. Motion carried.*
- B. Agenda Setting Meeting - October 9, 2018: *Flatt motioned approving the minutes of the Agenda Setting Meeting held on Tuesday, October 9, 2018. Wulff seconded. Motion carried.*
- C. Regular Meeting - October 10, 2018: *Flatt motioned approving the minutes of the Regular Meeting held on Wednesday, October 10, 2018. Wulff seconded. Sloan and Smallwood abstained. Motion carried 3 to 0.*

TREASURER'S REPORT:

- A. October 2018: *Flatt motioned approving the October 2018 Treasurer's Report. Smallwood seconded. Motion carried.*
- B. Warrant List 18-10-20: *Flatt motioned approving Warrant List 18-10-20. Wulff seconded. Motion carried.*
- C. Warrant List 18-11-21: *Flatt motioned approving Warrant List 18-11-21. Wulff seconded. Motion carried.*
- D. Authorize Ad for 2019 Proposed Budget: The Board of Supervisors reviewed the 2019 proposed budget at their workshop meetings held on Tuesday, October 9, 2018 and Tuesday, November 13, 2018. The 2019 budget reflects a balanced budget of \$1,921,900 in revenues and expenditures, with no tax increase. The Board will consider adopting the budget at their regular meeting scheduled for Wednesday, December 12, 2018 at 6:30 p.m. The budget will be available for public review at the Township office or the website. *Flatt motioned authorizing placement of an ad for the 2019 Proposed Budget in the Butler Eagle edition on Sunday, November 25, 2018. Smallwood seconded. Motion carried.*

ZONING REPORT: October 2018: Construction costs were \$711,705.00 fees collected were \$3,400.68. Wulff asked the status of 104 Swamp Run Road. Gauselmann, Building Code Official/Zoning Officer, stated the District Justice authorized an extension until June 1, 2018. Property is being cleaned but equipment broke down and employee quit. Elliott property is ninety (90) percent complete. Owner has eight (8) vehicles on the lot for repair.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS:

- A. Ratify Duff Highlands Request No. 4 Release of Phase I Performance Bond: On October 31, 2018, Flatt and Wulff, respectively, based on Shoup's Engineering's recommendation, authorized the release of \$159,115.31 of the Phase I Performance Bond. *Flatt motioned ratifying the release of \$159,115.31 from the Duffly Highlands Phase I Performance Bond. Sloan seconded. Motion carried.*

NEW BUSINESS:

- A. Leicht & Associates Engagement Letter: Mr. William D. Leicht, Leicht and Associates, submitted an engagement letter to perform the 2018 Audit in the amount of \$20,000. *Smallwood motioned authorizing Flatt to sign the Leicht and Associates engagement letter. Wulff seconded. Motion carried.*
- B. Adopt CPA Appointment Resolution No. 2018-11-10: William D. Leicht and Associates submitted an engagement letter to conduct the 2018 Audit in the amount of \$20,000, which the Board agreed with. *Flatt motioned adopting the CPA Appointment Resolution No. 2018-11-10. Smallwood seconded. Motion carried.*
- C. Ratify Additional Debt Payment for Maintenance Facility: The required principal payment for 2018 is \$55,695.68 and interest is \$5,853.31 per loan agreement. Township Secretary/Treasurer Amendolea prepared a payment of \$201,548.99 which included \$55,695.68 with an additional \$140,000.00 on the principal and \$5,853.31 interest. *Flatt motioned ratifying the additional principal payment of \$140,000.00 on October 24, 2018, check number 1016. Sloan seconded. Motion carried.*

- D. Adopt 2015 International Codes Ordinance No. 2018-11-06: On October 1, 2018, the Commonwealth of Pennsylvania adopted the 2015 International Building Codes but only portions were adopted. Building Code Official/Zoning Officer Gauselmann stated 2009 codes are still in effect. Township Solicitor Gallagher stated that the statement “as amended from time to time” should suffice. **Flatt motioned tabling the 2015 International Codes Ordinance No. 2018-11-06. Sloan seconded. Motion carried.**
- E. Ratify Authorization and Payment for Brown Road (T-412) Repair: At the Board of Supervisors meeting held on Wednesday, September 12, 2018, the Board authorized Smallwood and Wulff, with assistance of Township Engineer Heath, to oversee the repair of Brown Road (T-412). The repair cost was \$5,000.00 for excavator and roller with operator which was performed by Smallwood **Flatt motioned ratifying the (1) authorization for Smallwood to use an excavator and roller and (2) authorize payment of \$5,000.00 for repair of Brown Road (T-412). Sloan seconded. Smallwood abstained. Motion carried.**
- F. Planning Commission Resignations/Appointments: On October 24, 2018, Neil Ashbaugh and Kasey McCollough resigned from the Planning Commission due to work related reasons.

- 1. Planning Commission Appointment - Schiebel Resolution No. 2018-11-11: **Flatt motioned adopting Planning Commission Appointment - Schiebel Resolution No. 2018-11-11 appointing Thomas G. Schiebel to complete Neil A. Ashbaugh's term from November 1, 2018 through December 31, 2019. Sloan seconded.**

Wulff asked if the Board could fill the two (2) month vacancy, advertise for both vacancies one (1) year and four (4) year) and fill the positions in January 2019.

Flatt stated he wants to fill the positions to have a full board.

Smallwood agreed with Wulff.

Flatt	Aye
Latuska	Aye
Sloan	Aye
Smallwood	Nay
Wulff	Nay

Motion carried 3 to 2.

- 2. Planning Commission Appointment - Frenchak Resolution No. 2018-11-12: **Flatt motioned adopting Planning Commission Appointment - Frenchak Resolution No. 2018-11-12 appointing Kenneth J. Frenchak Jr. to complete Kasey L. McCollough's term from November 1, 2018 through December 31, 2018. Sloan seconded.**

Flatt	Aye
Latuska	Aye
Sloan	Aye
Smallwood	Nay
Wulff	Aye

Motion carried 4 to 1.

- G. Amend "No Parking" Ordinance to Include Henricks Road (T-830): Latuska reported that Newhaven held an event on Tuesday, October 23, 2018. Individuals parked along Henricks Road (T-830) impeding traffic. He requests amending the current "No Parking" ordinance to include Henricks Road (T-830). **Latuska motioned authorizing Township**

Secretary/Treasurer Amendolea to prepare and advertise an ordinance amending the current "No Parking" ordinance to include Henricks Road (T-830). Flatt seconded.

Wulff stated signage would be required and difficult to enforce. Also notify Lutheran Affiliated Services of the concern.

Flatt requests other roads be included and enforcement by Pennsylvania State Police. Township Solicitor Gallagher stated it may require a road study.

Flatt	Aye
Latuska	Aye
Sloan	Aye
Smallwood	Nay
Wulff	Nay

Motion carried 3 to 2.

- H. Update Municipal Map/Information: Township Secretary/Treasurer Amendolea received information from Print to update the current 2013 map and information. Wulff requests new roads in Duffy Highlands are added to the map. **Wulff motioned, contingent on the adding of new roads in Duffy Highlands, authorizing Flatt to sign agreement with Print to update the current 2013 map/information. Flatt seconded. Motion carried.**
- I. Authorize Ad for Planning Commission: The Board of Supervisors is seeking a Center Township individual to serve on the Planning Commission from January 1, 2019 through December 31, 2022. **Flatt motioned authorizing placement of an ad in the Butler Eagle Help Wanted - General section. Smallwood seconded. Motion carried.**
- J. Authorize Ad for Nepotism Amendment Ordinance: The Board wants to exempt the Planning Commission, Comprehensive Plan Committee and the Safety Committee from the Nepotism ordinance. **Flatt motioned authorizing placement of an ad in the Butler Eagle edition for Sunday, December 2, 2018. Wulff seconded. Motion carried.**

PUBLIC WORKS:

- A. Award Contract for Antiskid: The Township received the following quotes:

Company	Bid Bond	Amount (per ton)
McClymonds Supply & Transit Company PO Box 296 Portersville, PA 16051-0296	Yes	\$14.61
Wolf Creek Holding Company 270 Hemlock Road Grove City, PA 16127-6834	Yes	\$19.47
McKinney Hauling & Excavating Inc 1013 West Sunbury Road West Sunbury, PA 16061-2813	Yes	\$14.56

Smallwood motioned (1) rejecting all bids and (2) authorizing placement of an ad in the Butler Eagle editions of Monday, November 26, 2018 and Thursday, November 29, 2018 for 3,000 tons of antiskid Type AS-1. Flatt seconded. Motion carried.

- B. Release Rodgers & Sons Road Bond for Cedar Ridge, Evans Road and Henricks Road: Rodgers and Sons requests the release of their road bond for Cedar Ridge (T-900), Evans Road (T-706) and Henricks Road (T-830) in the amount of \$21,250.00. **Flatt motioned, based on Public Works Foreman Brewster's recommendation, releasing Rodgers and Sons road bond for Cedar Ridge (T-900), Evans Road (T-706) and Henricks Road (T-830) in**

the amount of \$21,250.00. Sloan seconded. Motion carried.

ENGINEER’S REPORT:

- A. Duffy Highlands: Township Engineer Heath stated the subgrade, subbase and pavement should be inspected by Shoup Engineering not Shields Asphalt Paving's inspector. The Township has not received any reports on installation of the storm sewers. Smallwood will contact Mr. Robert Brennan and Mr. Scott Shoup for reports.

SOLICITOR'S REPORT:

- A. Pinehurst Road (T-603) Bridge: The Township filed a complaint with the Public Utilities Commission against Canadian National Railroad (Bessemer and Lake Erie). Canadian National Railroad offered a \$45,000 settlement for the upkeep and maintenance of the bridge. Township Solicitor Gallagher requires authorization to sign the Joint Statement in Support of Settlement Agreement, Settlement Agreement and Stipulation of Facts. ***Flatt motioned authorizing Township Solicitor Gallagher to sign the Joint Statement in Support of Settlement Agreement, Settlement Agreement and Stipulation of Facts. Smallwood seconded. Motion carried.***

MISCELLANEOUS: None

ADJOURNMENT:

Wulff made a motion to adjourn at 8:07 p.m. Smallwood seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Ronald E. Flatt
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Robert M. Sloan
Supervisor

Alan H. Smallwood
Supervisor