

Board of Supervisors:  
Robert Sloan, Chairman  
Philip Wulff, Vice Chairman  
Edward Latuska, Supervisor  
Donald Pringle, Supervisor  
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer  
Michael Gallagher, Solicitor  
David Heath, Engineer  
John Nath, Building Code Official  
Randall Brown, Zoning Officer

Center Township Board of Supervisors  
Regular Meeting Minutes  
December 14, 2022  
6:30 p.m.

**CALL TO ORDER:**

Chairman Robert Sloan called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

**ROLL CALL:**

In addition to Chairman Sloan, present were Vice Chairman Philip Wulff; Supervisors Edward Latuska, Donald Pringle, and Alan Smallwood, via telephone; Township Solicitor Mike Gallagher; Administrative Assistant Kayla Amendolea and Township Secretary/Treasurer Anthony Amendolea. Township Engineer David Heath was absent.

**PUBLIC TO BE HEARD:**

Nathan Wulff: gave report for November calls.

Medical	25
Motor Vehicle Accident	8
Structure Fire	5
Fire Alarm	5
Service Calls	3
Vehicle Fire	2
Brush Fire	1
Search	1
Total	50

Nathan Wulff also stated that six (6) members have passed the practical portion of their EMT testing, they just need to do the written portion. One (1) member also received her PHRN certification. They have two (2) new junior members and four (4) new active members. They will be holding an EMR class starting in February.

**MINUTES:**

- A. Budget Workshop – November 7, 2022: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, November 7, 2022. Pringle seconded. Motion carried.*
- B. Agenda Setting Meeting – November 7, 2022: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, November 7, 2022. Pringle seconded. Motion carried.*

- C. Regular Meeting – November 9, 2022: *Latuska made the motion approving the minutes of the Regular Meeting held on Wednesday, November 9, 2022. Pringle seconded. Motion carried.*

**TREASURER’S REPORT:**

- A. November 2022: *Sloan motioned approving the November 2022 Treasurer’s Report. Wulff seconded. Motion carried.*
- B. Warrant List 22-11-22: *Sloan motioned approving the Warrant List 22-11-22. Pringle seconded. Motion carried.*
- C. Warrant List 22-12-23: *Sloan motioned approving the Warrant List 22-12-23. Pringle seconded. Motion carried.*
- D. Adopt 2023 Tax Levy Resolution No. 2022-12-13: The real estate tax millage rate for 2023 remains at 3.55 mills for the General Fund, 1.5 mills for the Capital Projects Fund, and 2 mills for the Fire Protection Fund. *Sloan motioned adopting the 2023 Tax Levy Resolution No. 2021-12-13. Pringle seconded. Motion carried.*
- E. Adopt 2023 Budget Resolution No. 2022-12-14: The Board of Supervisors reviewed the 2023 proposed budget at their workshop meetings held on Tuesday, October 11, 2022 and Monday, November 7, 2022. The budget was available for public review at the Township office or the website as advertised in the Butler Eagle edition for Sunday, November 20, 2022. *Sloan motioned adopting the 2023 Budget Resolution No. 2022-12-14. Pringle seconded. Motion carried.*

**ZONING REPORT:** October 2022: Construction costs were \$10,000.00 fees collected were \$316.20. Year to date fees collected were \$13,385.87.

**SUBDIVISION & LAND DEVELOPMENTS:** None

**OLD BUSINESS:**

- A. Administrative Assistant Wage: *Sloan motioned to set the Administrative Assistant Full-Time Wage to \$20.55 retroactive to October 31, 2022. Wulff seconded. Motion carried.*
- B. Center Township/Butler Township/Duffy Highlands Intermunicipal Agreement: Mr. Robert Brennan is preparing to submit plans for Duffy Highlands Phase III. Since Phase III is located in Center Township and Butler Township a Intermunicipal Agreement must be signed. *Latuska motioned authorizing the signing of the Center Township/Butler Township/Duffy Highlands Intermunicipal Agreement. Pringle seconded. Motion carried.*
- C. Authorize Ad for Multi-Municipal Ordinance: An Ordinance must be adopted for the Intermunicipal agreement between Center Township and Butler Township. *Pringle motioned authorizing placement of ad in the Butler Eagle edition for Friday, December 23, 2022. Latuska seconded. Motion carried.*

**NEW BUSINESS:**

- A. Zoning Violations: 305 Cherokee Drive: A court date has been set for January 12, 2023.
- B. Release Consultant Fee: Township Secretary/Treasurer Amendolea requests authorization to release the following consultant fee:

Development	Type	Approval	Instrument Number	Amount
McGarrah	Lot line Revision	10/12/2022	202211160023726	\$614.75

*Latuska motioned authorizing the release of McGarrah consultant fee in the amount of \$614.75. Pringle seconded. Motion carried,*

- C. Zoning Officer Part Time Request: Zoning Officer/Code Enforcement Officer requests to work part time effective January 1, 2023. He would be in the office Tuesday and Thursday with Wednesday as an additional day, if required. *Sloan motioned to accept the Zoning Officers retirement from Zoning Office and Roadcrew effective December 31, 2022. Latuska seconded. Motion carried.*

*Sloan motioned to rehire Randy Brown for Zoning/Code Enforcement part-time on Tuesdays and Thursdays with a wage of \$27.00 effective January 1<sup>st</sup>, 2023. Pringle seconded. Motion carried*

*Sloan motioned to rehire Randy Brown as part-time Roadcrew effective January 1<sup>st</sup>, 2023 to January 3<sup>rd</sup>, 2023 with a wage to be determined. Pringle seconded. Motion carried.*

- D. Request Building Permit Refund: Solar Liberty Energy Systems requests a refund of Building Permit 22-0056 for 326 Lakewood Drive due to resident decided not to have solar panels installed. Professional Code Services will refund \$199.75 to the Township. *Smallwood motioned authorizing releasing \$159.80 to Solar Liberty Energy Systems for Building Permit 22-0056. Latuska seconded. Motion carried.*
- E. Maher Duessel Engagement Letter: Maher Duessel will conduct the 2022 Audit for \$13,900.00. *Pringle motioned authorizing Sloan to sign the engagement letter. Wulff seconded. Motion carried.*
- F. Nobel Environmental Recycling Event: *Pringle motioned to hold the Nobel Environmental Recycling Event at the Municipal Building on April 1<sup>st</sup>, 2023. Latuska seconded. Motion carried.*
- G. Ms. Janice Crawford Memorial Donation (Joe Miller’s Mother-in-law): *Sloan motioned donating \$50.00 in memory of Ms. Janice Crawford (Joe Miller’s Mother-in-law) to Butler Health Systems Caring Angel Fund. Latuska seconded. Motion carried.*

*Wulff motioned to amend the agenda to discuss Township engineer Heath’s involvement with the PA Small Water and Sewer Program. Pringle seconded. Motion carried.*

- H. PA Small Water and Sewer Program Grant Resolution No. 2022-12-15: Mr. Joe Saeler, Butler County Community Development Corporation, contacted Wulff to complete application for the Pa Small Water and Sewer Program Grant which requires a fifteen (15) percent match. *Sloan motioned adopting the Pa Small Water and Sewer Program Grant Resolution No. 2022-12-15. Pringle seconded. Motion carried.*

*Wulff motioned to have Heath complete documentation that is needed for the PA Small Water and Sewer Program. Pringle seconded. Motion carried.*

**PUBLIC WORKS:**

- A. Pine Tract Road (T-578) Repair: Public Works Foreman Blakeley discussed with the gas company the repairs. Shields Paving was doing the repairs.
- B. Award Contract for Antiskid: The Township received the following bids:

Company	Amount (per ton)
McKinney Hauling & Excavating Inc 1013 W Sunbury Rd West Sunbury, PA 16061-2813	\$15.67
McClymonds Supply and Transit Company, Inc PO Box 296 Currie Rd Portersville, PA 16051-0296	\$14.72

*Pringle motioned to reject McClymond’s Supply and Transit Company, Inc bid due to the quality of the sample not meeting the Township’s qualifications. Sloan seconded. Motion carried.*

*Pringle motioned awarding the Antiskid Contract to McKinney Hauling and Excavating Inc at \$15.67 per ton. Smallwood seconded. Motion carried.*

- C. Authorize Tractor/Mower Purchase: Public Works Foreman Blakeley requests authorization to purchase a John Deere 6110M tractor and a seventy-two (72) inch side mower (PA Ag and Grounds Power Equipment 4400020085) in the amount of \$135,698.88 plus the PowerGard Protection Plan for \$5,284.00 with a \$250 deductible. *Sloan motioned authorizing the purchase of a John Deere 6110M tractor and a seventy-two (72) inch side mower (PA Ag and Grounds Power Equipment 4400020085) in the amount of \$135,698.88 plus the PowerGard Protection Plan for five (5) years at a cost of \$5,284.00 with a \$250 deductible. The total not to exceed \$141,000. Pringle seconded. Motion carried.*
- D. Authorize Truck Broom Purchase: Public Works Foreman Blakeley requests authorization to purchase a ten (10) foot truck mounted York Broom (CoStars #025-E22-441) and installation on one (1) truck at a cost of \$17,921.34. Blakeley will check on cost to set up a second truck. *Sloan motioned authorizing the purchase of a ten (10) foot truck mounted York Broom (CoStars #025-E22-441) and installation on one (1) truck at a cost of \$17,921.34. Smallwood seconded. Motion carried.*
- E. Authorize Debris Blower Purchase: Public Works Foreman Blakeley requests authorization to purchase a Buffalo Turbine Cyclone PTO Debris Blower in the amount of \$6,358.50. *Sloan motioned authorizing the purchase of a Buffalo Turbine Cyclone PTO Debris Blower in the amount of \$6,358.50. Pringle seconded. Motion carried.*
- F. Authorize Release for PennEnergy Bonds: PennEnergy requests the release of bonds for Aggas Road (T542), McCandless Road (T-410), Pine Tract Road (T-578), Stoney Run Road (T-544) and Whitmire Road (T-537) totaling \$55,750.00. *Sloan motioned authorizing the release of PennEnergy bonds for Aggas Road (T542), McCandless Road (T-410), Pine Tract Road (T-578), Stoney Run Road (T-544) and Whitmire Road (T-537) totaling*

***\$55,750.00. Pringle seconded. Motion carried.***

- G. Award Bid for 2006 Ford F350 Truck: ***Sloan motioned authorizing the sale of the 2006 Ford F350 truck to Mr. Larry L. Ross in the amount of \$2,050.00. Pringle seconded. Motion carried.***

**ENGINEER’S REPORT:** None

**SOLICIOR'S REPORT:** None

**MISCELLANEOUS:**

- A. Sloan brought up the possibility of Administrative Assistant, Kayla Amendolea, being bonded. Township solicitor, Mike Gallagher, advised to discuss with new auditor at Maher Dussel.
- B. Smallwood and Latuska are going to attend a meeting at the municipal building on January 6<sup>th</sup> at 1Pm with Joel Hillard from PA American Water and their paver to discuss repairs. They are also discussing the static test for the fire hydrant at Sunset Dr and Virginia Ln.
- C. Pringle received a complaint about the road damage at Holyoke Rd and Sunset Dr. Smallwood wants to know when the repair is to be done so he can attend.

**ADJOURNMENT:**

***Sloan made a motion to adjourn at 7:38 p.m. Pringle seconded. Motion carried.***

---

Kayla R. Amendolea  
Administrative Assistant

---

Robert M. Sloan  
Chairman

---

Phillip B. Wulff  
Vice Chairman

---

Edward G. Latuska  
Supervisor

---

Donald E. Pringle  
Supervisor

---

Alan H. Smallwood  
Supervisor