

Board of Supervisors:  
Robert Sloan, Chairman  
Philip Wulff, Vice Chairman  
Edward Latuska, Supervisor  
Donald Pringle, Supervisor  
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer  
Michael Gallagher, Solicitor  
David Heath, Engineer  
John Nath, BCO/Zoning Officer

Center Township Board of Supervisors  
Reorganization/Regular Meeting Minutes  
January 3, 2023  
6:30 p.m.

**CALL TO ORDER:**

Supervisor Robert Sloan called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:33 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

**ROLL CALL:**

In addition to Supervisor Sloan, present were Supervisors Edward Latuska, Donald Pringle, and Philip Wulff; Township Solicitor Michael Gallagher; Administrative Assistant Kayla Amendolea; and Township Secretary/Treasurer Anthony Amendolea. Supervisor Alan Smallwood and Township Engineer David Heath were absent.

**REORGANIZATION**

**APPOINTMENTS:**

A. Board of Supervisors

1. Recording Secretary Protem: *Sloan motioned appointing Kayla Amendolea as Recording Secretary Protem. Pringle seconded. Motion carried.*
2. Chairperson Protem: *Sloan motioned appointing Wulff as Chairman Protem. Pringle seconded. Motion carried.*
3. Chairperson: *Wulff motioned nominating Sloan for Chairperson. Pringle seconded. Sloan abstained. Motion carried 4 to 0.*
4. Vice Chairperson: *Sloan motioned nominating Wulff for Vice Chairman. Pringle seconded. Wulff abstained. Motion carried 4 to 0.*
5. Wages and Health Benefits of Supervisors: *Sloan motioned setting the Supervisors salary at \$2,500 in accordance with the Second-Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:*

SUPERVISOR	COVERAGE
Robert M. Sloan	Employee and Spouse
Edward G Latuska	Employee
Donald E. Pringle	Family
Alan H Smallwood	Family
Philip B Wulff	Employee and Spouse

*Pringle seconded. Motion carried.*

6. Vacancy Board Chairperson: *Sloan motioned appointing Thomas G. Schiebel as Vacancy Board Chairman. Latuska seconded. Motion carried.*

B. Administration

1. Township Secretary/Treasurer and Wage: *Sloan motioned (1) appointing Anthony A. Amendolea as Township Secretary/Treasurer and (2) setting the wage of \$9.55 for Township Secretary/Treasurer duties effective January 1, 2023. Latuska seconded. Motion carried.*
2. Treasurer's Bond: *Sloan motioned setting the Treasurer's Bond at \$800,000.00 and pay the fee of \$1,125.00 to H A Thomson. Pringle seconded. Motion carried.*
3. Administrative Assistant Bond: *Sloan motioned to give approval for Kayla Amendolea to apply to be bonded. Pringle seconded. Motion carried.*
4. Recording Secretary: *Sloan motioned appointing Kayla R. Amendolea as Recording Secretary. Pringle seconded. Motion carried.*
5. Public Records Officer: *Sloan motioned appointing Kayla R. Amendolea as Public Records Officer. Wulff seconded. Motion carried.*
6. Public Works Foreman: *Sloan motioned appointing Bryan Blakeley as Public Works Foreman. Pringle seconded. Motion carried.*
7. Building Code Official and Salary: *Sloan motioned appointing John Nath, Professional Code Services, Certification No. 000257, as Building Code Official as per 2023 Fee Schedule, Resolution No. 2023-01-06. Wulff seconded. Motion carried.*
8. Zoning/Code Enforcement Officer: *Sloan motioned (1) appointing Randall Brown as Zoning/Code Enforcement Official and (2) setting the wage at \$27.00 effective January 1, 2023. Pringle seconded. Motion carried.*
9. Dog Officer and Wage: *Sloan motioned appointing Eugene Henry as Dog Officer with wage of \$50.00 per call. Pringle seconded. Motion carried.*
10. Sewage Enforcement Officer & Fees: *Sloan motioned appointing Douglas Duncan as Sewage Enforcement Officer (SEO 03657) with fees set by the 2023 Fee Schedule, Resolution No. 2023-01-06. Pringle seconded. Motion carried.*
11. Alternate Sewage Enforcement Officers: *Sloan motioned appointing Collin Fantaskey (SEO 04083) and Patrick West (SEO 04082) as Alternate Sewage Enforcement Officers. Pringle seconded. Motion carried.*
12. Fleet Inspection Mechanic: *Sloan motioned appointing H & M Truck and Auto as Fleet Inspection Mechanics. Wulff seconded. Motion carried.*

C. Professional

1. Township Solicitor & Fee: *Sloan motioned appointing Michael Gallagher, Gallagher Law Group, as Township Solicitor with fees set by the 2023 Fees Schedule, Resolution No. 2023-01-06. Pringle seconded. Motion carried.*
2. Township Engineer & Fee: *Sloan motioned appointing, David Heath, Gateway Engineers, as Township Engineer with fees as set by the 2023 Fee Schedule, Resolution No. 2023-01-06 contingent on getting clarification of the technical levels. Pringle seconded. Motion carried.*

D. Recommending Boards, Committees and Persons

1. Planning Commission Resolution No. 2023-01-01: *Pringle motioned adopting the Planning Commission Resolution No. 2023-01-01 appointing Nicholas G. Angiolieri. Wulff seconded. Sloan abstained. Motion carried 4-0.*
2. Zoning Hearing Board Vacancy: *Sloan motioned adopting the Zoning Hearing Board Resolution No. 2023-01-02 appointing Allan E. Whitmire. Latuska seconded. Motion carried.*
3. Uniform Construction Code Appeals Board Resolution No. 2023-01-03: *Sloan motioned adopting the Uniform Construction Code Appeals Board Resolution No. 2023-01-03 appointing Paul J. Shanor. Pringle seconded. Motion carried.*
4. Uniform Construction Code Appeals Board Resolution No. 2023-01-04: *Sloan motioned adopting the Uniform Construction Code Appeals Board Resolution No. 2023-01-04 appointing James Spohn. Wulff seconded. Motion carried.*
5. TCC Delegate Resolution No. 2023-01-05: *Sloan motioned adopting TCC Delegate Resolution No. 2023-01-05 appointing Robert Sloan and Philip Wulff as Butler County Tax Collection Committee delegates. Pringle seconded. Motion carried.*
6. Emergency Management Coordinator: *Sloan motioned appointing Steven Harding as Emergency Management Coordinator. Wulff seconded. Motion carried.*

**ESTABLISHING MEETING DATES, TIMES AND LOCATION:**

- A. Regular Business Meetings: *Sloan motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2<sup>nd</sup>) Wednesday of each month to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Pringle seconded. Motion carried.* The Regular Business Meeting dates for 2023 are:

February 8	March 8	April 12
May 10	June 14	July 12
August 9	September 13	October 11
November 8	December 13	

B. Agenda Setting Meetings: *Sloan motioned scheduling the Agenda Setting Meetings at 6:30 p.m. on the Monday prior to the second (2nd) Wednesday of each month, except as noted, to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler, PA 16001. Pringle seconded. Motion carried.* The Agenda Setting Meetings for 2023 are:

February 6	March 6	April 10
May 8	June 12	July 10
August 7	September 11	Tuesday, October 10
November 6	December 11	

C. Reorganization/Regular Agenda Setting Meeting: *Sloan motioned setting the 2024 Reorganizational Agenda Setting Meeting at 6:30 p.m. for Wednesday, December 27, 2023 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Pringle seconded. Motion carried.*

D. Reorganization/Regular Meeting: *Sloan motioned setting the 2024 Reorganization/Regular Meeting at 6:30 p.m. for Tuesday, January 2, 2024 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Pringle seconded. Motion carried.*

**MILEAGE REIMBURSEMENT RATE:** The Internal Revenues Service (IRS) established the mileage rate for 2023 at \$0.625 per mile. *Sloan motioned to pay the Internal Revenue Service 2023 mileage rate of \$0.625 per mile. Pringle seconded. Motion carried.*

**APPOINTMENT OF DEPOSITORIES:** *Sloan motioned appointing NextTier Bank as the Township Depository. Pringle seconded. Motion carried.*

**APPOINTMENT OF AUTHORIZED SIGNERS:** *Sloan motioned appointing authorized signers as Edward G. Latuska, Donald E. Pringle, Robert M. Sloan, Alan H. Smallwood, Philip B. Wulff, and Anthony A. Amendolea to sign checks which require two (2) supervisors' signatures and Township Secretary/Treasurer's signature. Pringle seconded. Motion carried.*

**APPOINTMENT OF PERSON TO MAKE DEPOSITS:** *Sloan motioned appointing Philip Wulff to deposit receipts. Pringle seconded. Motion carried.*

**FEE SCHEDULE RESOLUTION NO. 2023-01-06:** *Sloan motioned adopting the 2023 Fee Schedule Resolution No. 2023-01-06. Pringle seconded. Motion carried.*

*Reorganization Meeting adjourned at 7:00PM. Sloan motioned. Pringle seconded. Motion carried.*

*Regular Meeting called to order at 7:01PM by Chairman, Robert Sloan.*

**REGULAR MEETING**

**PUBLIC TO BE HEARD:** None

**MINUTES:**

A. Agenda Setting Meeting – December 12, 2022: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, December 12, 2022. Pringle*

*seconded. Motion carried.*

- B. Regular Meeting – December 14, 2022: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, December 14, 2022. Pringle seconded. Motion carried.*

**TREASURER’S REPORT:**

- A. December 2022: *Sloan motioned approving the December 2022 Treasurer’s Report. Pringle seconded. Motion carried.*
- B. Warrant List 22-12-24: *Sloan motioned approving Warrant List 22-12-24. Pringle seconded. Motion carried.*
- C. Warrant List 22-12-25: *Sloan motioned approving Warrant List 22-12-25. Pringle seconded. Motion carried.*
- D. Warrant List 23-01-01: *Sloan motioned approving Warrant List 23-01-01. Latuska seconded. Motion carried.*

**ZONING REPORT:** December 2022: Construction costs were \$99,500.00 fees collected were \$551.83. Year to date fees collected were \$13,937.70.

**SUBDIVISION & LAND DEVELOPMENTS:** None

**OLD BUSINESS:**

- A. Rehire Randy Brown as Part-Time Road Crew: *Sloan motioned to rehire Randy Brown as Part-time Road Crew, as needed, at \$20.048 per hour and no benefits. Pringle seconded. Motion carried.*
- B. Sale of 2006 Ford F350 Truck: The individual that won the previous bid refused to purchase the truck. *Sloan motioned authorizing advertising the 2006 Ford F350 Truck. Pringle seconded. Motion carried.*

**NEW BUSINESS:**

- A. Professional Code Services Uniform Construction Code Agreement: John Nath, Professional Code, requests an extension until December 31, 2023. *Sloan motioned extending Professional Codes Services agreement until December 31, 2023. Pringle seconded. Motion carried.*
- B. Oneida Valley Volunteer Service Credit Approval: Fire Chief Gary Wulff, Oneida Valley Volunteer Fire Company, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Sloan motioned accepting the notarized list from Oneida Volunteer Fire Company. Wulff seconded. Motion carried.*
- C. Unionville Volunteer Service Credit Approval: Fire Chief Michael Pflugh, Unionville Volunteer Fire Company, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Sloan motioned accepting the notarized list from Unionville Volunteer Fire Company. Pringle seconded. Motion carried.*

D. Butler County ARPA Program Award:

1. ARPA Municipal Infrastructure Program Award Letter: *Pringle motioned authorizing Sloan to sign the ARPA Municipal Infrastructure Program Award letter. Latuska seconded. Motion carried.*
2. Sub-Recipient Agreement: *Wulff motioned authorizing Sloan to sign the Sub-Recipient Agreement. Pringle seconded. Motion carried.*
3. Butler County Coronavirus Local Fiscal Recovery Funds Resolution No. 2023-01-07: *Sloan motioned adopting the Butler County Coronavirus Local Fiscal Recovery Funds Resolution No. 2023-01-07. Pringle seconded. Motion carried.*

**PUBLIC WORKS:**

- A. Shipping Cost of Broom: The cost (\$500.00) to ship the truck broom was not included with quote. *Sloan motioned authorizing payment of up to \$600 to ship the truck broom. Pringle seconded. Motion carried.*
- B. Tree Service: The Board budgeted \$20,000 to trim trees along Township roads. The following quotes were received:

Company	Price
Cunningham & Sons 190 Harvey Road Sarver, PA 16055	\$2,900.00
Top Notch Tree Service LLC 1570 Mahood Road West Sunbury, PA 16061	\$2,200.00

*Sloan motioned to award contract to Top Notch Tree Service, LLC for \$2,200.00 a day and up to the current legally accepted bid amount of \$22,500. Latuska seconded. Motion carried.*

**ENGINEER'S REPORT:** None

**SOLICITOR'S REPORT:**

*Sloan motioned to amend the agenda to add Butler Township Right-to-Know Appeal. Pringle seconded. Motion carried.*

- A. Butler City Right-to-Know Appeal: *Sloan motioned ratifying the filing of the Butler City Right-to-Know Appeal by Township Solicitor, Gallagher. Pringle seconded. Motion carried.*
- B. Butler Township Right-to-Know Appeal: *Sloan motioned authorizing Gallagher to file Butler Township's Right-to-Know Appeal. Pringle seconded. Motion carried.*

**MISCELLANEOUS:**

1. Sloan thanked the board for a pretty good year and is thankful to all that took on projects throughout the year.

**ADJOURNMENT:**

*The meeting adjourned to an executive session at 7:36 to discuss litigation. The meeting reconvened at 7:45 p.m. with no action taken*

***Sloan made a motion to adjourn at 7:46 p.m. Latuska seconded. Motion carried.***

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Anthony A. Amendolea  
Township Secretary/Treasurer

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Robert M. Sloan  
Chairman

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Phillip B. Wulff  
Vice Chairman

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Edward G. Latuska  
Supervisor

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Donald E. Pringle  
Supervisor

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*Absent*  
Alan H. Smallwood  
Supervisor