



CENTER TOWNSHIP
 150 Henricks Road
 Butler, PA 16001-8472
 Phone (724) 282-7805
 Fax (724) 282-6550

Application Number:

FEE COLLECTED:

Application for:

- Preliminary
- Final
- Land Development

| | |
|----------------------|------------------------|
| | |
| Location: | Map and Parcel Number: |
| | |
| Name of Subdivision: | |
| | |
| Name of Applicant: | |
| Address: | |
| | |
| Telephone Number: | |

| | |
|----------------------------|--|
| Name of Property Owner(s): | |
| Address: | |
| | |
| Telephone Number: | |
| Applicant's Interest: | |

| | |
|-----------------------|--|
| Engineer or Surveyor: | |
| Address: | |
| | |
| Telephone Number: | |

| | |
|----------------------------------|-----------------|
| Total Acreage: | Number of Lots: |
| Number of Acres to be developed: | Lot Size: |

| | | | |
|---------------|--|-------------------------------------|-------------------------------------|
| Proposed Use: | <input type="checkbox"/> Single Family | <input type="checkbox"/> Two Family | <input type="checkbox"/> Town House |
| | <input type="checkbox"/> Multi-Family | <input type="checkbox"/> Commercial | <input type="checkbox"/> Industrial |
| | <input type="checkbox"/> Other | | |

| |
|----------------------------------|
| Estimated start of construction: |
|----------------------------------|

| | | | | |
|--------------------------------------|-------------------|--------------------------------|--|--|
| Zoning District: | Use permitted by: | <input type="checkbox"/> Right | <input type="checkbox"/> Special Exemption | <input type="checkbox"/> Conditional Use |
| Special situations or circumstances: | | | | |

| | | |
|--------------------------------------|---------------------------------|--|
| Water Supply | <input type="checkbox"/> Public | <input type="checkbox"/> Other (Specify) |
| Sewage Disposal | <input type="checkbox"/> Public | <input type="checkbox"/> Other (Specify) |
| Streets: Linear feet of new streets: | Proposed for dedication: | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | | |
|--------|----------------------------------|-------|
| Phase: | Total number of phases | _____ |
| | Phase number of this application | _____ |
| | Total acres | _____ |
| | Acres this phase | _____ |
| | Total lots | _____ |
| | Lots this phase | _____ |
| | Total linear feet of storm sewer | _____ |
| | Total storm sewer this phase | _____ |

| | | |
|---------------|-------------------------------------|-------|
| Applications: | | Date |
| | Percolation Test | _____ |
| | DER Planning Module | _____ |
| | Butler Area Sewer Authority | _____ |
| | Butler County Planning Commission | _____ |
| | Butler County Conservation District | _____ |

| | | | | | |
|---------------|-------------------------------------|--------------------------|-----|--------------------------|----|
| Right of Way: | Agreements with adjacent properties | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| | Describe: | _____ | | | |
| | | _____ | | | |

| | | | | | |
|------------|-------------------------------------|--------------------------|-----|--------------------------|----|
| Easements: | Agreements with adjacent properties | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| | Describe: | _____ | | | |
| | | _____ | | | |

| | |
|-----------|-------|
| Comments: | _____ |
| | _____ |
| | _____ |
| | _____ |



This worksheet will be used to evaluate all applications for subdivision review. The following information is required by ordinance. Please check box, if information is provided with this application.

| | | | |
|--------------------------------|-----------------|--------------------------|----------------------|
| Information | | | |
| General | | | |
| <input type="checkbox"/> | Location Map | <input type="checkbox"/> | North Arrow |
| <input type="checkbox"/> | Zoning District | <input type="checkbox"/> | Tract Boundary Lines |
| Total acreage to be subdivided | _____ | | |
| Acreage of individual parcels | _____ | | |

Proposed Subdivision

- Map at 100 scale or greater
- Contour intervals
- Natural and artificial features
- Owners of adjacent properties
- Existing and proposed rights-of-way
- Driveway locations and widths
- Easements (utility and drainage)
- Location and size of utilities
- Floodways
- Sub-surface conditions
- Draft of protective covenants

Engineering

- Profiles cross sections of street improvements
- Stormwater management plan
- Grading plan
- Layout and number of lots
- Building setback lines
- Location and size of utilities (gas, telephone, electric and cable TV)
- Distances and bearings
- Location of monuments
- Complete curve data
- Identify dedicated lands

I certify that the information contained herein is true and correct.

Name (Print)

Signature

Date

FOR DEPARTMENT USE ONLY

Application No. _____

| | |
|---|-------|
| Advisory meeting date | _____ |
| Application filed with Township | _____ |
| Application fee and escrow paid | _____ |
| Expiration date (90 days from first review) | _____ |
| Extension granted | _____ |
| New expiration date | _____ |
| Extension granted | _____ |
| New expiration date | _____ |
| Butler Area Sewer Authority comments received | _____ |
| Butler County Planning Commission comments received | _____ |
| Butler County Conservation District comments received | _____ |
| PennDot Highway Occupancy permit approval | _____ |
| PA Department of Environmental Protection approval | _____ |

| | | | |
|--|--------------------------|-------------|-------|
| Center Township Planning Commission | | | |
| Review Date | _____ | Review Date | _____ |
| Review Date | _____ | Review Date | _____ |
| Date Action taken | _____ | | |
| <input type="checkbox"/> | Approved as submitted | | |
| <input type="checkbox"/> | Approved with conditions | | |
| <input type="checkbox"/> | Denied | | |

| | | | |
|------------------------------------|--------------------------|-------------|-------|
| Center Township Supervisors | | | |
| Review Date | _____ | Review Date | _____ |
| Review Date | _____ | Review Date | _____ |
| Date Action taken | _____ | | |
| <input type="checkbox"/> | Approved as submitted | | |
| <input type="checkbox"/> | Approved with conditions | | |
| <input type="checkbox"/> | Denied | | |

| | |
|--------------------------------|-------|
| Bond Submitted | |
| Approved by Township Engineer | _____ |
| Approved by Township Solicitor | _____ |
| Expiration Date | _____ |

TOWNSHIP OF CENTER, BUTLER COUNTY, PENNSYLVANIA
 MINOR SUBDIVISION (ONE (1) TO FOUR (4) LOTS PLUS REMNANT)
 MAJOR SUBDIVISION (FIVE (5) LOTS OR MORE)
 SUBDIVISION AND LAND DEVELOPMENT PLAN CHECKLIST

This form must be completed by applicant's engineer and/or surveyor and submitted as part of the subdivision and/or land development application for preliminary and/or final plan.

APPLICATION IS NOT COMPLETE UNLESS SIGNED AND FEE SUBMITTED.

 Applicant Name (Print) Signature

 Phone Number Date

| I. | Information | | Not Shown | Shown | N/A |
|----|---|--|-----------|-------|-----|
| A. | Drafting Standards – Does the plan show: | | | | |
| | 1. Scale: Greater than 100' to 1" | | | | |
| | 2. Dimensions – feet and decimals | | | | |
| | 3. Bearings – degrees, minutes, seconds | | | | |
| | 4. Tract & property courses & distances of boundary line survey | | | | |
| | 5. Sheets size 24" x 36" | | | | |
| | 6. Sheets numbered, if more than one | | | | |
| B. | Location and identification: | | | | |
| | 1. Narrative of activity (#dwelling units & structures) | | | | |
| | 2. Certification applicant is landowner | | | | |
| | 3. Title consisting of: | | | | |
| | a. Name, address, phone # of subdivider | | | | |
| | b. Name, address, phone # & seal of registered engineer | | | | |
| | c. Location map (6" x 6") | | | | |
| | d. Key map (showing 25% of plan along with phasing schedule, if phased) | | | | |
| | e. Drawing date, scale & north point | | | | |
| | f. Map & parcel number | | | | |
| | 4. Appropriate signature & recording blocks: | | | | |
| | a. Center Township Planning Commission | | | | |
| | b. Center Township Board of Supervisors | | | | |
| | c. Butler County Planning Commission | | | | |
| | d. Butler County Recorder of Deeds | | | | |
| C. | Existing features: | | | | |
| | 1. Adjacent property owners' name | | | | |
| | 2. Location & size of water courses & flood plain areas | | | | |
| | 3. Existing buildings | | | | |
| | 4. Underground mines/risk of subsidence | | | | |
| | 5. Wetlands | | | | |
| D. | Location of control points and monuments | | | | |
| E. | Zoning requirements note on plan: | | | | |
| | 1. District | | | | |
| | 2. Setback requirements | | | | |
| | 3. Frontage requirements at road & front setback line | | | | |
| | 4. Minimum lot size | | | | |

| Page 2. | | Subdivision & Land Development Checklist | | |
|---------|--|--|-------|-----|
| | | Not Shown | Shown | N/A |
| F. | Existing and/or proposed street layout: | | | |
| | 1. Street names (approved by Butler County EMS) | | | |
| | 2. Right-of-way widths | | | |
| | 3. Cartway widths | | | |
| | 4. Radii of pavement @ intersection | | | |
| | 5. Clear sight triangle @ intersections | | | |
| | 6. Profile showing center line grades & existing ground line | | | |
| | 7. Type of construction, depth, base material, curb construction | | | |
| | 8. Center line courses & distances | | | |
| | 9. Curb lines | | | |
| | 10. Street and shoulder improvement with cross section detail | | | |
| | 11. More than 20 lots – sidewalk layout | | | |
| G. | Existing and/or proposed lot layout | | | |
| | 1. Acreage of lots | | | |
| | 2. Lot identification numbers | | | |
| | 3. Gas main lines & laterals | | | |
| | 4. Electric & cable TV lines | | | |
| | 5. Oil wells | | | |
| | 6. Parking areas (commercial/institutional) | | | |
| | 7. Rights-of-way, easements with dimensions, angles and arcs | | | |
| | 8. Block, lot and/or parcel number | | | |
| | 9. Temporary erosion & sediment pollution control quantities | | | |
| | 10. Location & size of stormwater detention facilities with plan including on lot facilities | | | |
| | 11. Existing & proposed contour lines (5') | | | |
| | 12. Other natural or man-made developments that will affect the development | | | |
| | 13. Anticipated PM peak hour trip & impact fee statement completed | | | |
| H. | On-Site Sewage | | | |
| | 1. Location of existing septic system | | | |
| | 2. Location of deep hole tests | | | |
| | 3. Location of percolation test holes | | | |
| I. | Public Sewage &/or water extensions &/or storm sewer extensions | | | |
| | 1. Location of pipe and manholes | | | |
| | 2. Size and type of pipe | | | |
| | 3. Profile(s) of extensions | | | |
| | 4. Grades | | | |
| | 5. Laterals | | | |
| | 6. Grates and inlets | | | |
| | 7. Valves | | | |
| | 8. Fire hydrants | | | |
| J. | Erosion & sedimentation plan (>5 acres disturbed) | | | |
| II. | DOCUMENTATION SUBMISSION REQUIREMENTS | Provided | | N/A |
| A. | Seven (7) copies of the plan | | | |
| B. | Two (2) mylars required for final approval | | | |
| C. | Checklist signed and dated | | | |
| D. | Application forms: | | | |
| | 1. Center Township | | | |
| | 2. Butler County Planning Commission | | | |
| | 3. Butler County Conservation (over 5 acres of land disturbance) | | | |
| E. | Executed agreement with sewer and/or water authority | | | |
| F. | Statements of dedication of streets, rights-of-way or other public improvements | | | |
| G. | DEP Exemption Card | | | |

| Page 3. Subdivision & Land Development Checklist | | | | | |
|--|----|---|----------|--|-----|
| | | | Provided | | N/A |
| | H. | Application fee | | | |
| | I. | Consultant fee escrow | | | |
| | J. | Performance guarantee (110%) of improvements | | | |
| | K. | Escrow fee (15%) of improvements | | | |
| | L. | Homeowners' Association Covenants | | | |
| | M. | Department of Environmental Protection Sewage Planning Module | | | |

 Engineer's Name (Print)

 Signature

 Phone Number

 Date

Butler County Subdivision and Land Development

Application

Butler County Planning Commission

124 W. Diamond Street, PO Box 1208, Butler, PA 16003-1208
Phone 724.284.5300 Fax 724.284.5315 TDD 724.284.5473

Plan Name; _____

Site Address; _____

Municipality; _____

Applicant; _____

Telephone Number & Email; _____

Owner; _____

Telephone Number & Email; _____

Engineer/Surveyor; _____

Telephone Number & Email; _____

Affected Parcel Numbers _____

Purpose of the Plan; _____

Required Application Fees Effective 2/1/23

Lot Line Revisions, and Subdivisions of 3 Lots or Less
(Residual parcel=1 Lot).....\$50.00

If New Access Right-of-Ways are Proposed.....\$100.00

Commercial, Industrial, and Institutional Land
Developments.....\$200.00

Residential Developments and Subdivisions of 4 Lots or
Dwelling Units.....\$200.00

Developments that are over 4 Lots or Dwelling Units are
subject to an additional.....\$10.00/Unit or Lot

Removal of a Non-Building Waiver.....\$50.00

Change of Use.....\$50.00

Revised Plans.....Original Fee up to \$200.00

Plan Submission

Please email plans and this completed application to;

plans@co.butler.pa.us

The appropriate fee can be paid by credit card or e-check from the Butler County Website Homepage under "Payments."

Fees can also be paid by check, payable to the [Butler County Treasurer](#), and mailed to;

Butler County Planning Department

PO Box 1208

Butler PA 16003-1208

Please reference the plan name on all fee payments for proper crediting!

**PLANS WILL NOT BE SCHEDULED
FOR REVIEW UNTIL FEES ARE PAID
IN FULL!**