

Board of Supervisors:  
 Robert Sloan, Chairman  
 Philip Wulff, Vice Chairman  
 Edward Latuska, Supervisor  
 Donald Pringle, Supervisor  
 Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer  
 Michael Gallagher, Solicitor  
 David Heath, Engineer  
 John Nath, Building Code Official  
 Randall Brown, Zoning Officer

Center Township Board of Supervisors  
 Regular Meeting Minutes  
 April 12, 2023  
 6:30 p.m.

**CALL TO ORDER:**

Chairman Robert Sloan called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

**ROLL CALL:**

In addition to Chairman Sloan, present were Vice Chairman Philip Wulff and Supervisors Edward Latuska, Donald Pringle, and Alan Smallwood; Township Solicitor Michael Gallagher; and Administrative Assistant Kayla Amendolea. Township Engineer David Heath was absent.

**PUBLIC TO BE HEARD:**

- A. Mr. Nathan Wulff, Assistant Fire Chief: Mr. Wulff presented the report for February 2023

Type of Calls	Number of Calls
Motor vehicle accidents	11
Automatic fire alarms	7
Service calls	16
Structure fires	6
Medicals	23
Brush fires	2
Dive calls	0
Vehicle fires	0
Total	65

Mr. Wulff provided an update on the medical bags. They have been purchased and distributed. He also stated that Engine 14-2 is out for repairs after the fire at Thompson's Market in West Sunbury.

**MINUTES:**

- A. Agenda Setting Meeting – March 6, 2023: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, March 6, 2023. Wulff seconded. Motion carried.*
- B. Regular Meeting – March 8, 2023: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, March 8, 2023. Sloan seconded. Motion carried.*
- C. Special Meeting – March 22, 2023: *Latuska motioned approving the minutes of the Special Meeting held on Wednesday, March 22, 2023. Sloan seconded. Motion carried.*

**TREASURER'S REPORT:**

- A. March 2023: *Sloan motioned approving the March 2023 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 23-03-06: *Sloan motioned approving the Warrant List 23-03-06. Latuska seconded. Motion carried.*
- C. Warrant List 23-04-07: *Sloan motioned approving the Warrant List 23-04-07. Latuska seconded. Motion carried.*

**ZONING REPORT:** March 2023: Construction costs were \$1,249,109.00 and fees collected were \$1,896.55. Year to date fees collected are \$2,962.45.

**SUBDIVISION & LAND DEVELOPMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

- A. Release of the 2022 Fire Tax: Unionville Volunteer Fire Department is asking for the release of the 2022 Fire Tax in the amount of \$110,000. *Pringle motioned releasing the 2022 Fire Tax in the amount of \$110,000. Sloan seconded. Motion carried.*
- B. Donald Wagner Donation: Donald Wagner was the Township Dog Officer from 2004-2010. A \$50 donation to Unionville Evangelical Presbyterian Church will be given. *Sloan motioned to send a \$50 donation to the Unionville Evangelical Presbyterian Church. Pringle seconded. Motion carried.*
- C. Replace Office Server: The server at the municipal building is going bad. The cost to replace the server with a 1TB external SSD is \$3,200. *Sloan motioned to approve the replacement of the office server for \$3,200. Wulff seconded. Motion carried.*
- D. Expired Permits: Any residents that have an expiring or expired permit will receive a courtesy letter reminding them that a final inspection is needed to close out the permit. If the resident does not comply, they may be taken to the magistrate.
- E. Purchase of 2018 Code Books and Commentaries: The Township has the outdated 2009 and 2015 versions of the Code Books and Commentaries. The state has recently adopted the 2018 versions. The cost to replace these books will be \$1,101.16. *Sloan motioned to approve the purchase of the 2018 Code Books and Commentaries for \$1,101.16. Pringle seconded. Motion carried.*
- Sloan motioned to start the process to amend the ordinances to coincide with the 2018 Code Books and Commentaries. Latuska seconded. Motion carried.*
- F. Center Township Athletic Association Grant: Butler County Board of Commissioners awarded the Butler County Park and Recreation Local Park Renovation Program Grant to Center Township for the Center Township Athletic Association Ballfields. *Sloan motioned authorizing himself to sign the agreement between Butler County and Center Township. Pringle seconded. Motion carried.*

**PUBLIC WORKS:**

- A. Authorize Ad for Pipe: Center Township is purchasing pipe to supply their stock. Smallwood suggested instead of bidding the project out to do three phone quotes instead since the project will be below the \$22,500 threshold. *Sloan motioned to approve getting three phone quotes for the project. Pringle seconded. Motion carried.*
- B. Authorize Ad for 2023 Paving Project: *Latuska motioned approving the placement of an ad in the Butler Eagle for 04/24/23 and 04/28/2023 for the 2023 Paving Project. Pringle seconded. Motion carried.*
- C. Road Crew Employment: The Road Crew would like to have a 6<sup>th</sup> person to help with summer projects and plowing in the winter. *Sloan motioned to approve the advertisement for a full-time and/or part-time road crew position. Pringle seconded. Motion carried.*

**ENGINEER'S REPORT:**

- A. Ratify Butler County Conservation District Application Signature: *Sloan motioned to ratify Philip Wulff's signature on the Butler County Conservation District Application. Pringle seconded. Motion carried.*
- B. Brown Rd (T-412): All the required paperwork has been submitted, just waiting for a response. Should be able to approve advertisement for bids at the next meeting.

**SOLICIOR'S REPORT:**

- A. BASA/ PA American Sale:
  1. Objections to Application with PUC: Gallagher stated the objection will need be filled in either May or June. *Sloan motioned to approve the filing of the objection with the PUC. Pringle seconded. Motion carried.*
  2. BASA Non-Disclosure Agreement: An agreement is to be signed between Summit, Center, and Tim O'brien. *Sloan motioned to authorize signing the BASA Non-Disclosure Agreement. Pringle seconded. Motion carried.*
  3. BASA Memorandum of Understanding: There is an agreement with Summit Township that all invoices will be split 80/20 with Center paying 80% and Summit 20%. *Sloan authorized the signing of the BASA Memorandum of Understanding. Pringle seconded. Motion carried.*

**MISCELLANEOUS:**

Tree Trimming Service: Iscrupe was in contact with Top Notch Tree Service and the start date has been moved back until May, possibly June.

BASA/PA American Sale: Pringle applauded the board and solicitor for the actions being taken regarding the sale. He stated that this will not be good for Center Township, the residents will get no benefit from the sale just increased bills.

**ADJOURNMENT:**

*The meeting adjourned to an executive session at 7:36 PM to discuss litigation. The meeting reconvened at 7:56 p.m. with no action taken.*

***Sloan made a motion to adjourn at 7:57 p.m. Pringle seconded. Motion carried.***

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Kayla R. Amendolea  
Township Secretary/Treasurer

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Robert M. Sloan  
Chairman

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Phillip B. Wulff  
Vice Chairman

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Edward G. Latuska  
Supervisor

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Donald E. Pringle  
Supervisor

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Alan H. Smallwood  
Supervisor