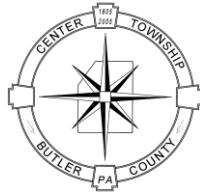


Board of Supervisors: *Robert Sloan, Chairman Philip Wulff, Vice Chairman Edward Latuska, Supervisor Donald Pringle, Supervisor Alan Smallwood, Supervisor*



*Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
David Heath, Engineer
John Nath, Building Code Official
Randall Brown, Zoning Officer*

Center Township Board of Supervisors
Regular Meeting Minutes
July 12, 2023
6:30 p.m.

CALL TO ORDER:

Chairman Robert Sloan called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Sloan, present were Vice Chairman Phil Wulff; Supervisors Edward Latuska, Donald Pringle and Alan Smallwood; Township Solicitor Michael Gallagher; and Administrative Assistant Kayla Amendolea. Township Engineer, David Heath was absent.

PUBLIC TO BE HEARD:

A. Mr. Nathan Wulff, Assistant Fire Chief: Mr. Wulff presented the report for June 2023

Type of Calls	Number of Calls
Motor vehicle accidents	6
Automatic fire alarms	6
Service calls	13
Structure fires	4
Medicals	24
Brush fires	0
Water Rescue	1
Vehicle fires	1
Total	55

Two members received their Firefighter II certifications. Another got their instructor certification. This opens opportunities for the department.

MINUTES:

A. Agenda Setting Meeting – June 12, 2023: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, June 12, 2023. Sloan seconded. Motion carried.*

B. Regular Meeting – June 14, 2023: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, June 14, 2023. Smallwood seconded. Motion carried.*

TREASURER'S REPORT:

- A. June 2023: *Sloan motioned approving the June 2023 Treasurer's Report. Latuska seconded. Motion carried.*
- B. Warrant List 23-06-12: *Sloan motioned approving the Warrant List 23-06-12. Latuska seconded. Motion carried.*
- C. Warrant List 23-07-13: *Sloan motioned approving the Warrant List 23-07-13. Latuska seconded. Motion carried.*

ZONING REPORT: June 2023: Construction costs were \$155,156.00 and fees collected were \$1,122.68. Year to date fees collected are \$.5,653.88

SUBDIVISION & LAND DEVELOPMENTS:

- A. Duffy Highlands Phase III Land Development No. 2023-01-01, Expires 07/22/2023 Extension Request: *Sloan motioned to approve the 90 day extension request from Duffy Highlands with a new expiration of 10/22/2023. Smallwood seconded. Motion carried.*

OLD BUSINESS:

- A. Chapter 14 & 20 Revisions Ordinance No. 2023-07-02: *Sloan motioned to approve the Chapter 14 & 20 Revisions Ordinance No. 2023-07-02. Wulff seconded. Motion carried.*
- B. Dillon Consent Agreement: *Sloan motioned to approve entering into the Dillon Consent Agreement. Pringle seconded. Motion carried.*
- C. Sunburst Ct: *Sloan motioned to ratify the approval for Groundhog Maintenance to cut and clean up 110 Sunburst Ct. Smallwood seconded. Motion carried.*
Sloan motioned to pay Groundhog Maintenance for the equipment damages that occurred while working at 110 Sunburst Ct. Smallwood seconded. Motion carried.
- D. Road Crew Position: *Sloan motioned to appoint Joseph Hershberger to the Road Crew full-time and to set his wage per the bargaining agreement. Pringle seconded. Motion carried 4-1. Smallwood abstained.*

NEW BUSINESS:

- A. Adopt Chapter 7, 8, 10, & 13 Revisions Ordinance No. 2023-07-03: *Pringle motioned to Adopt Ordinance No. 2023-07-03. Wulff seconded. Motion carried.*
- B. Kress Restoration Request for Release of Consultant Fee: *Sloan motioned to release the Kress Restoration Consultant Fees in the amount of \$33,338.73. Pringle seconded. Motion carried.*
- C. Collective Bargaining Agreement: *Sloan motioned for himself and Pringle to represent the supervisors in the Collective Bargaining Agreement. Pringle seconded. Motion carried.*
- D. South Benbrook Cemetery: Groundhog maintenance will wait until spring to spray the remaining weeds/brush due to it being too built up right now.

- E. File Access Policy: This is for sensitive employee information. The Township will leave this information in solicitors' possession until a policy is established. We should not be housing sensitive employee information at the township building. Sloan asked Gallagher what information would be included. Strictly employee? Litigation? Do other townships have this policy in place? Gallagher states Summit has a policy in place due to hack. Pringle states it's a privacy issue. Gallagher says it can be anything confidential. ***Pringle motioned to authorize the Township Solicitor, Gallagher, to prepare a file access policy for sensitive employee information or other confidential documentation and to authorize the solicitor to hold sensitive information from June 2023 to present and not release said files until the policy is approved. Sloan seconded. Motion carried.***

Executive session called by solicitor to discuss litigation at 7:09pm. Meeting reconvened at 7:16

- F. BASA/PA American Sewage Facilities Planning Module Resolution No. 2023-07-11: Duane McKee and Jed Fiscus are in attendance for the official adoption of the Act 537 plan. An overview of this plan was provided earlier this year and no action was requested at that time. The final Act 537 plan was given to the office last week. PA American Water will become the sole responsible party of the sewage facilities. ***Sloan motioned to table the BASA/PA American Sewage Facilities Planning Module Resolution No. 2023-07-11. Pringle seconded. Motion carried.***

PUBLIC WORKS:

- A. Ratify Purchase of Risers: ***Sloan motioned to ratify the purchase of painted risers from Shaffer's Welding LLC at the cost of \$17,480.00 Pringle seconded. Motion carried.***
- B. Release Wilson Excavating Road Bond: ***Sloan motioned to release Wilson Excavating's road bond in the amount of \$3,160. Wulff seconded. Motion carried.***
- C. Release MK Hardwoods LLC Road Bond: ***Sloan motioned to release MK Hardwoods LLC road bond in the amount of \$10,000. Latuska seconded. Motion carried.***
- D. Authorize Ad for 2023 Line Painting: ***Sloan motioned to place the line painting ad in the Butler Eagle on July 24 and July 28, 2023. Wulff seconded. Motion carried.***
- E. Release Salem Hardwood Inc Road Bond: ***Sloan motioned release Salem Hardwood Inc's road bond in the amount of \$10,000. Pringle seconded. Motion carried.***

ENGINEER'S REPORT: None

SOLICIOR'S REPORT:

- A. Ratify Signature for PUC Protest: ***Sloan motioned to ratify Phill Wulff's signature for the PUC Protest. Pringle seconded. Motion carried.***

MISCELLANEOUS: None

The meeting adjourned to an executive session at 7:44 PM to discuss litigation. The meeting reconvened at 8:55 p.m. with no action taken.

Sloan made a motion to adjourn at 8:56 p.m. Pringle seconded. Motion carried.

Kayla R. Amendolea
Administrative Assistant

Robert M. Sloan
Chairman

Phillip B. Wulff
Vice Chairman

Edward G. Latuska
Supervisor

Donald E. Pringle
Supervisor

Alan H. Smallwood
Supervisor