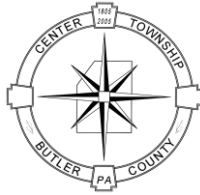


Board of Supervisors:  
Robert Sloan, Chairman  
Philip Wulff, Vice Chairman  
Edward Latuska, Supervisor  
Donald Pringle, Supervisor  
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer  
Michael Gallagher, Solicitor  
David Heath, Engineer  
John Nath, Building Code Official  
Randall Brown, Zoning Officer

Center Township Board of Supervisors  
Regular Meeting Minutes  
September 13, 2023  
6:30 p.m.

**CALL TO ORDER:**

Chairman Robert Sloan called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

**ROLL CALL:**

In addition to Chairman Sloan, present were Vice Chairman Phil Wulff; Supervisors Edward Latuska, and Donald Pringle; Supervisor Alan Smallwood via telephone; Township Solicitor Michael Gallagher; Township Engineer John Malizia; and Administrative Assistant Kayla Amendolea.

**PUBLIC TO BE HEARD:**

- A. Jim Gray – 238 Rider Church Rd: Brought pictures in regard to the trailers, sheds, satellite dish, and garbage that is encroaching on his property.

**MINUTES:**

- A. Chapter 14/20 Revisions Hearing – July 10, 2023: *Sloan motioned to approve the Chapter 14/20 Revision Hearing Minutes from July 10, 2023. Pringle seconded. Motion carried.*
- B. Agenda Setting Meeting – July 10, 2023: *Latuska motioned to approve the minutes from the Agenda Setting Meeting held on July 10, 2023 with the correction to Public to Be Heard, item A should be Mr. & Mrs. Johnson not Mr. & Mrs. Nelson. Sloan seconded. Motion carried.*
- C. Regular Meeting – July 12, 2023: *Latuska motioned to approve the minutes from the Regular Meeting held on July 12, 2023. Pringle seconded. Motion carried.*
- D. Agenda Setting Meeting – August 7, 2023: *Sloan motioned to approve the minutes from the Agenda Setting Meeting held on August 7, 2023. Pringle seconded. Latuska and Smallwood abstained. Motion carried 3-0.*
- E. Regular Meeting – August 9, 2023: *Sloan motioned to approve the minutes from the Regular Meeting held on August 9, 2023. Pringle seconded. Motion carried. Latuska & Smallwood abstained. Motion carried 3-0.*

**TREASURER'S REPORT:**

- A. July 2023: *Sloan motioned to approve the July 2023 Treasurer's Report. Wulff seconded. Motion carried.*
- B. August 2023: *Sloan motioned to approve the August 2023 Treasurer's Report. Wulff seconded. Motion carried.*
- C. Warrant List 23-07-14: *Sloan motioned to approve Warrant List 23-07-14. Wulff seconded. Motion carried.*
- D. Warrant List 23-08-15: *Sloan motioned to approve Warrant List 23-08-15. Pringle seconded. Motion carried.*
- E. Warrant list 23-08-16: *Sloan motioned to approve Warrant List 23-08-16. Pringle seconded. Motion carried.*
- F. Warrant List 23-09-17: *Sloan motioned to approve Warrant List 23-09-17. Pringle seconded. Motion carried.*
- G. Authorize Ad for Budget Workshops: *Sloan motioned to authorize the Ad for the Budget Workshops to be placed in the Butler Eagle on Sunday, October 1<sup>st</sup>, 2023. Pringle seconded. Motion carried.*
- H. Authorize Ad for CPA for 2023 Audit: *Sloan motioned to authorize the Ad for the Appointment of Certified Public Accountant(s) to be placed in the Butler Eagle on Sunday, October 1<sup>st</sup>, 2023 and Sunday, October 8<sup>th</sup>, 2023. Pringle seconded.. Motion carried.*

**ZONING REPORT:**

- A. July 2023: Construction costs were \$169,851.00 and fees collected were \$512.70.
- B. August 2023: Construction costs were \$328,800.00 and fees collected were \$943.17. Fees collected year to date \$7,109.75.

**SUBDIVISION & LAND DEVELOPMENTS:**

- A. Baxter MHP Land Development No. 2023-03-02, Preliminary, Expires 09/22/2023: *Sloan motioned to approve the preliminary plan. Wulff seconded. Motion carried.*
- B. Whitmire Minor Subdivision No. 2023-07-09, Final, Expires 10/24/2023: *Sloan motioned to table until next month's meeting due to the survey data not being updated. Latuska seconded. Motion carried.*

**OLD BUSINESS:**

- A. Sunburst Ct: Progress is being made by the owner. Zoning Officer Randy Brown is satisfied with the work being done and will check in with her again at the end of the month.
- B. Ratify Acceptance of Dollar Bank Proposal: *Sloan motioned to ratify the Acceptance of the Dollar Bank Proposal. Pringle seconded. Motion carried.*

- C. Ratify Stirling's Leaf Collection Agreement: ***Pringle motioned to ratify the Stirling's Leaf Collection Agreement. Sloan seconded. Smallwood Abstained. Motion carried 4-0.***
- D. Traffic Signal Repair:
1. State Routes 8 and 308 Signal: ***Sloan motioned to ratify the repair of the traffic signal at Route 8 and Route 308 at the cost of \$2,330. Pringle seconded. Motion carried.***
  2. State Route 8 and Mahood Road Signal: ***Sloan motioned to ratify the repair of the traffic signal at Route 8 and Mahood Rd at the cost of \$11,250. Wulff seconded. Motion carried.***
- E. Ratify Purchase of Tires for 2008 Ford F550: ***Sloan motioned to ratify the purchase of tires for the 2008 Ford F550 in the amount of \$1,974. Wulff seconded. Motion carried.***
- F. Ratify Award of the 2023 Line Painting Contract: ***Sloan motioned to ratify the award of the 2023 Line Painting Contract to Midlantic Marking Inc at the cost of \$68,125. Latuska seconded. Motion carried.***
- G. Ratify Flagger Training – 09/19/2023 – Beaver County - \$75: ***Sloan motioned to ratify the flagger training in Beaver County on 09/19/2023 for three roadcrew members: Joesph Hershberger, Ryan Crawford, and Steven Brown. Pringle seconded. Motion carried.***
- H. Ratify PA One Call Safety Day – 08/10/2023 – Cranberry Township - \$0: ***Sloan motioned to ratify the Pa One Call Safety Day held on 08/10/2023 at no cost for all road crew members. Latuska seconded. Motion carried.***

**NEW BUSINESS:**

- A. 2024 Minimum Municipal Obligation: ***Latuska motioned to approve the 2024 Minimum Municipal Obligation. Pringle seconded. Motion carried.***
- B. Set Trick or Treat: ***Sloan motioned to establish Trick or Treat Night to coincide with Butler Township. Latuska seconded. Motion carried.***
- C. Leaf Collection: ***Latuska motioned to approve leaf collection starting on Monday, October 2, 2023 to November 22, 2023. Hours will be posted on the township website. Smallwood seconded. Motion carried.***
- D. Meeting Tablets: ***Sloan motioned to allow Administrative Assistant, Kayla Amendolea, to order one (1) Kindle Scribe and one (1) Galaxy Tab S6 Lite to compare and decide which one will work best for meetings.***
- E. Maternity Leave Policy: This policy will be discussed within union negotiations.
- F. Employee Benefits Corporation Deductible Change: ***Sloan motioned to increase the Employee Benefits Corporation Deductible to \$1,500 for employee and \$3,000 for family. Pringle seconded. Motion carried.***

- G. Butler County Safety Seminar – 10/11/2023 – Herman - \$20: *Sloan motioned to approve all roadcrew members to attend the Butler County Safety Seminar on 10/11/2023 in Herman at the cost of \$20 a person. Pringle seconded. Motion carried.*

**PUBLIC WORKS:**

- A. Truck Restrictions on Local Roads Webinar – 9/21/2023 - \$0: *Sloan motioned to approve one or two roadcrew members to attend the webinar on Truck Restrictions on Local Roads at no cost. Pringle seconded. Motion carried.*
- B. Pettit Road Bond Release: *Sloan motioned to release the Pettit Road Bond. Pringle seconded. Motion carried.*
- C. Joseph Hershberger Probationary Period (ends 09/21/2023): *Sloan motioned contingent on successfully completing the contract-mandated probation period of 60 days, Joseph Hershberger will be offered a full-time position with the Public Works Department, which he accepts by working the 61<sup>st</sup> day. Wulff seconded. Motion carried.*

**ENGINEER'S REPORT:**

- A. Ratify Temporary Easement for Brown Rd: *Sloan motioned to ratify the temporary easement for Brown Rd. Wulff seconded. Motion carried.*
- B. Traffic Signal Grant: *Sloan motioned to approve the work authorization for Gateway Engineers, which is not to exceed \$9,600, for traffic signal grants. Pringle seconded. Motion carried.*

**SOLICIOR'S REPORT:**

- A. BASA/PA American Sale: An Opinion from Judge Guhl between September 15<sup>th</sup> and the 20<sup>th</sup>. Her decision will then go to the PUC and they can either approve or deny.

**MISCELLANEOUS:**

- A. Dillon Property: Zoning Officer, Randy Brown, states Mr. Dillon's property has been cleaned of all cars except two (2). All that is left is the boats and some trash along the driveway. They have until September 30<sup>th</sup> to finish cleaning the property.

**ADJOURNMENT:**

*The meeting adjourned to an executive session at 7:36 PM to discuss possible litigation. The meeting reconvened at 8:08 p.m. with no action taken.*

***Sloan made a motion to adjourn at 8:09 p.m. Pringle seconded. Motion carried.***

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Kayla R. Amendolea  
Administrative Assistant

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Robert M. Sloan  
Chairman

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Phillip B. Wulff  
Vice Chairman

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Edward G. Latuska  
Supervisor

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Donald E. Pringle  
Supervisor

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Alan H. Smallwood  
Supervisor