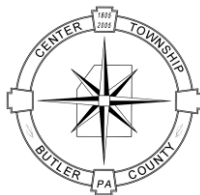


Board of Supervisors:
Philip Wulff, Chairman
Robert Sloan, Vice Chairman
Edward Latuska, Supervisor
Donald Pringle, Supervisor
Alan Smallwood, Supervisor



Anthony Amendolea, Secretary/Treasurer
Michael Gallagher, Solicitor
David Heath, Engineer
John Nath, BCO/ Zoning Officer

Center Township Board of Supervisors
Reorganization/Regular Meeting Minutes
January 2, 2024
6:30 p.m.

CALL TO ORDER:

Supervisor Robert Sloan called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:33 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Sloan, present were Supervisors Edward Latuska, Donald Pringle, Alan Smallwood and Philip Wulff; Township Solicitor Michael Gallagher; Township Engineer David Heath; and Administrative Assistant Kayla Mosey.

REORGANIZATION

APPOINTMENTS:

A. Board of Supervisors

1. Recording Secretary Protem: *Latuska motioned appointing Kayla Mosey as Recording Secretary Protem. Pringle seconded. Motion carried.*
2. Chairman Protem: *Pringle motioned appointing Wulff as Chairman Protem. Sloan seconded. Motion carried.*
3. Chairman: *Pringle motioned nominating Philip Wulff for Chairman. Sloan seconded. Wulff abstained. Motion carried 4 to 0.*
4. Vice Chairman: *Pringle motioned nominating Robert Sloan for Vice Chairman. Wulff seconded. Sloan abstained. Motion carried 4 to 0.*
5. Wages and Health Benefits of Supervisors: *Wulff motioned setting the Supervisors salary at \$2,500 in accordance with the Second-Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:*

SUPERVISOR	COVERAGE
Robert M. Sloan	Employee and Spouse
Edward G Latuska	Employee
Donald E. Pringle	Family
Alan H Smallwood	Family
Philip B Wulff	Employee and Spouse

Pringle seconded. Motion carried.

6. Vacancy Board Chairperson: *Sloan motioned appointing Thomas G. Schiebel as Vacancy Board Chairman. Pringle seconded. Motion carried.*
- B. Administration
1. Township Secretary & Wage: *Pringle motioned to table the secretary & wage until settlement of the union contract. Smallwood seconded. Motion carried.*
 2. Township Treasurer & Wage: *Pringle motioned to table treasurer & wage until settlement of the union contract. Sloan seconded. Motion carried.*
 3. Treasurer's Bond: *Wulff motioned setting the Treasurer's Bond at \$800,000.00 and pay the fee of \$1,125.00 to H A Thomson. Pringle seconded. Motion carried.*
 4. Recording Secretary: *Sloan motioned appointing Kayla R. Mosey as Recording Secretary. Latuska seconded. Motion carried.*
 5. Public Records Officer: *Wulff motioned appointing Kayla R. Mosey as Public Records Officer. Latuska seconded. Motion carried.*
 6. Public Works Foreman: *Wulff motioned appointing Bryan Blakeley as Public Works Foreman. Sloan seconded. Motion carried.*
 7. Building Code Official and Salary: *Sloan motioned appointing John Nath, Professional Code Services, Certification No. 000257, as Building Code Official as per 2024 Fee Schedule, Resolution No. 2024-01-04. Pringle seconded. Motion carried.*
 8. Zoning/Code Enforcement Officer & Wage: *Wulff motioned appointing Randall Brown as Zoning/Code Enforcement Official. Pringle seconded. Motion carried.*
 9. Dog Officer and Wage: *Wulff motioned appointing Eugene Henry as Dog Officer with a wage of \$50.00 per call. Pringle seconded. Motion carried.*
 10. Sewage Enforcement Officer & Fees: *Wulff motioned appointing Douglas Duncan as Sewage Enforcement Officer (SEO 03657) with fees set by the 2024 Fee Schedule, Resolution No. 2024-01-04. Smallwood seconded. Motion carried.*
 11. Alternate Sewage Enforcement Officers: *Wulff motioned appointing Collin Fantaskey (SEO 04083) and Patrick West (SEO 04082) as Alternate Sewage Enforcement Officers. Sloan seconded. Motion carried.*
 12. Fleet Inspection Mechanic: *Wulff motioned appointing H & M Truck and Auto as Fleet Inspection Mechanics. Smallwood seconded. Motion carried.*
- C. Professional
1. Township Solicitor & Fee: *Wulff motioned appointing Michael Gallagher, Gallagher Law Group, as Township Solicitor with fees set by the 2024 Fee*

Schedule, Resolution No. 2024-01-04. Sloan seconded. Motion carried.

2. Township Engineer & Fee: *Wulff motioned appointing David Heath, Gateway Engineers, as Township Engineer with fees as set by the 2024 Fee Schedule, Resolution No. 2024-01-04. Pringle seconded. Motion carried.*

D. Recommending Boards, Committees and Persons

1. Planning Commission Resolution No. 2024-01-01: *Wulff motioned adopting the Planning Commission Resolution No. 2024-01-01 appointing Thomas G Scheibel. Pringle seconded. Motion carried.*
2. Zoning Hearing Board Resolution No. 2024-01-02: *Wulff motioned adopting the Zoning Hearing Board Resolution No. 2024-01-02 appointing Patricia K. Norling. Pringle seconded. Motion carried.*
3. TCC Delegate Resolution No. 2024-01-03: *Sloan motioned adopting TCC Delegate Resolution No. 2024-01-03 appointing Philip Wulff and Robert Sloan as Butler County Tax Collection Committee delegates. Pringle seconded. Motion carried.*
4. Emergency Management Coordinator: *Sloan motioned appointing Steven Harding as Emergency Management Coordinator. Pringle seconded. Motion carried.*
5. Planning Commission Resolution No. 2024-01-05: *Pringle motioned adopting the Planning Commission Resolution No. 2024-01-05 appointing Dennis Crawford. Sloan seconded. Motion carried.*

ESTABLISHING MEETING DATES, TIMES AND LOCATION:

- A. Regular Business Meetings: *Pringle motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2nd) Wednesday of each month to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Sloan seconded. Motion carried.* The Regular Business Meeting dates for 2024 are:

February 14	March 13	April 10
May 8	June 12	July 10
August 14	September 11	October 9
November 13	December 11	

- B. Agenda Setting Meetings: *Wulff motioned scheduling the Agenda Setting Meetings at 6:30 p.m. on the Monday prior to the second (2nd) Wednesday of each month, except as noted, to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler, PA 16001. Pringle seconded. Motion carried.* The Agenda Setting Meetings for 2023 are:

February 12	March 11	April 8
May 6	June 10	July 8
August 12	September 9	October 7
Tuesday, November 12	December 9	

- C. Reorganization/Regular Agenda Setting Meeting: *Wulff motioned setting the 2025 Reorganizational/Regular Agenda Setting Meeting at 6:30 p.m. for Thursday,*

January 2, 2025 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Sloan seconded. Motion carried.

- D. Reorganization/Regular Meeting: *Wulff motioned setting the 2025 Reorganization/Regular Meeting at 6:30 p.m. for Monday, January 6, 2025 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Sloan seconded. Motion carried.*

MILEAGE REIMBURSEMENT RATE: The Internal Revenues Service (IRS) established the mileage rate for 2024 at \$0.67 per mile. *Wulff motioned to pay the Internal Revenue Service 2024 mileage rate of \$0.67 per mile. Sloan seconded. Motion carried.*

APPOINTMENT OF DEPOSITORIES: *Wulff motioned appointing Dollar Bank as the Township Depository. Pringle seconded. Motion carried.*

APPOINTMENT OF AUTHORIZED SIGNERS: *Wulff motioned appointing authorized signers as Edward G. Latuska, Donald E. Pringle, Robert M. Sloan, Alan H. Smallwood, Philip B. Wulff, Anthony A. Amendolea, and Kayla R. Mosey to sign checks which require two (2) supervisors' signatures and the Township Secretary/Treasurer or the Township Administrative Assistant's signature. Pringle seconded. Motion carried.*

APPOINTMENT OF PERSON TO MAKE DEPOSITS: *Pringle motioned appointing Robert Sloan to deposit receipts. Smallwood seconded. Motion carried.*

HOLIDAYS FOR NON-UNION EMPLOYEES: *Wulff motioned to follow the union contract for holidays for the non-union employees. Pringle Seconded. Motion carried.*

FEE SCHEDULE RESOLUTION NO. 2024-01-04: *Pringle motioned adopting the 2024 Fee Schedule Resolution No. 2024-01-04. Smallwood seconded. Motion carried.*

REGULAR MEETING

PUBLIC TO BE HEARD:

- A. Mr. Tarence Mosey, firefighter: Mr. Mosey presented the report for December 2023

Type of Calls	Number of Calls
Motor vehicle accidents	11
Automatic fire alarms	7
Service calls	1
Structure fires	6
Medicals	27
Brush fires	0
Dive calls	0
Vehicle fires	2
Train Derailment	1
Total	55

Mr. Mosey also reported that the live-ins staffed the station for 1,114 hours and other members for 109 hours for a total of 1,235 staffed hours.

- A.

MINUTES:

- A. Agenda Setting Meeting – December 11, 2023: *Latuska motioned approving the minutes*

of the Agenda Setting Meeting held on Monday, December 11, 2023. Sloan seconded. Motion carried.

- B. Special Meeting – December 12, 2023: *Latuska motioned approving the minutes of the Special Meeting held on Tuesday December 12, 2023. Smallwood seconded. Motion carried.*
- C. Regular Meeting – December 13, 2023: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, December 13, 2023. Smallwood seconded. Motion carried.* Latuska asked Pringle after approval of the minutes where he got the 45 complaints from. Pringle stated that some of them were verbal and that he estimated the number of complaints. Latuska stated that he went to the office and verified that there were only 10 complaints recorded. Pringle also made a statement that what Latuska said about there being less than a 50/50 chance of winning the BASA/PA American Water Appeal was false and that it will be less than \$50,000.

TREASURER'S REPORT:

- A. December 2023: *Wulff motioned approving the December 2023 Treasurer's Report. Pringle seconded. Motion carried.*
- B. Warrant List 23-12-24: *Pringle motioned approving Warrant List 23-12-24. Sloan seconded. Motion carried.*
- C. Warrant List 23-12-25: *Wulff motioned approving Warrant List 23-12-25. Pringle seconded. Motion carried.*
- D. Warrant List 24-01-01: *Wulff motioned approving Warrant List 24-01-01. Pringle seconded. Motion carried.*

ZONING REPORT: December 2023: Construction costs were \$1,009.80 fees collected were \$338.50. Year to date fees collected were \$10,119.20.

SUBDIVISION & LAND DEVELOPMENTS:

- A. BASA Brewster Land Development No. 2023-07-07, Final, Expires 02/22/2024: *Sloan motioned to give approval to the BASA Brewster Land Development No. 2023-07-07. Pringle seconded. Motion carried.*
- B. BASA Fisher LLR/Land Development No. 2023-07-08, Final, Expires 02/22/2024: *Sloan motioned to give approval to the BASA Fisher LLR/Land Development No. 2023-07-08. Pringle seconded. Motion carried.*
- C. Baxter MHP Land Development No. 2023-10-12, Final, Expires 02/22/2024: *Wulff motioned to accept a 30 day extension for the Baxter MHP Land Development No. 2023-10-12. Pringle seconded. Motion carried.*

OLD BUSINESS: None

NEW BUSINESS:

- A. Oneida Valley Volunteer Service Credit Approval: Fire Chief Gary Wulff, Oneida Valley Volunteer Fire Company, provided a notarized statement of eligible individuals for the

- Earned Income Tax Credit. *Wulff motioned accepting the notarized list from Oneida Volunteer Fire Company. Sloan seconded. Motion carried.*
- B. Unionville Volunteer Service Credit Approval: President Philip Wulff, Unionville Volunteer Fire Company, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Pringle motioned accepting the notarized list from Unionville Volunteer Fire Company. Sloan seconded. Wulff abstained. Motion carried 4-0.*
- C. Maintenance Facility Heating Repair: *Wulff motioned to approve payment to Cunningham Shanor for the boiler repair and maintenance in the amount of \$3,500. Sloan seconded. Motion carried.*
- D. Nobel Environmental Recycle Day: Noble Environmental will be holding a recycle day at the Township Building on Saturday, March 30, 2024. *Pringle motioned to approve use of the Township Municipal Building on Saturday, March 30, 2024 for the Nobel Environmental Recycle Day. Smallwood seconded. Motion carried.*
- E. Municipal Secretaries Basic Training – 01/30/2024 – Cranberry Township - \$125: *Sloan motioned to approve Administrative Assistant, Kayla Mosey, to attend the Municipal Secretaries Basic Training in Cranberry Township on 01/30/2024 for the cost of \$125. Latuska seconded. Motion carried.*
- F. Code/Permitting GIS Application: *Pringle motioned to table the GIS application until more information can be provided on a smaller version with a lower price. Smallwood seconded. Motion carried.*
- G. Update COVID-19 Policy: *Pringle motioned to table updating the COVID-19 policy until the Union Contract is completed. Sloan seconded. Motion carried.*
- H. Ms. Phyllis Brown Donation: *Wulff motioned to approve a \$50 donation to the CLM Foundation. Sloan seconded. Motion carried.*
- I. Mr. Arthur Pflugh Donation. *Wulff motioned to approve a \$25 donation to both the Alzheimer's Association and Grane Hospice Care. Smallwood seconded. Sloan abstained. Motion carried 4-0.*
- J. Release of Consultant Fees: *Wulff motioned to release the consultant fees for Duffy Highlands in the amount of \$1,900. Sloan seconded. Motion carried.*

PUBLIC WORKS:

- A. Purchase of Steel: The company GCL is closing and offering steel at the price of 30 cents a pound. *Pringle motioned to approve the purchase of steel up to \$5,000. Smallwood seconded. Motion carried.*

ENGINEER'S REPORT:

- A. Brown Road (T-412) Stabilization: No action taken.
- B. Stoney Run: Per Heath all the permits have now been obtained for the project. *Pringle motioned to allow Gateway to compare the cost of the two contractors to determine which is best. Sloan seconded. Motion carried.*

C. Small Water & Sewer Grant: Wulff received a call from Joe Saeler that the Township will receive \$306,000. ***Wulff motioned to allow Gateway to start work upon receiving all the required documents. Pringle seconded. Motion carried.***

SOLICITOR'S REPORT: None

MISCELLANEOUS:

1. Smallwood commented on the paving complaints. He stated that whether there were 10 to 45 complaints, they were because of the edges of the road not being milled, and that is not the pavers' fault.
2. Pringle stated that in Wiest's defense they did come back and rectify any issues and that he's not saying they were a bad contractor.
3. Randy Brown stated the property line issue with Jim Gray and Stackhouse is being discussed. A privacy fence may be put up in a small section, but he has not heard anything else. Latuska stated that Mr. Gray and Stackhouse were working things out. Mr. Brown also let the board know that the spring changes for the ordinances will be passed out.

ADJOURNMENT:

The meeting adjourned to an executive session at 8:17pm to discuss litigation and personnel The meeting reconvened at 9:50pm with no action taken.

Wulff made a motion to adjourn at 9:51pm. Latuska seconded. Motion carried.

Kayla R. Mosey
Administrative Assistant

Robert M. Sloan
Vice Chairman

Phillip B. Wulff
Chariman

Edward G. Latuska
Supervisor

Donald E. Pringle
Supervisor

Alan H. Smallwood
Supervisor