

Board of Supervisors:
Philip Wulff, Chairman
Robert Sloan, Vice Chairman
Edward Latuska, Supervisor
Donald Pringle, Supervisor
Alan Smallwood, Supervisor



Anthony Amendolea, Treasurer
Kayla Mosey, Secretary
Michael Gallagher, Solicitor
David Heath, Engineer
John Nath, BCO/ Zoning Officer

Center Township Board of Supervisors
Regular Meeting Minutes
February 14, 2024
6:30 p.m.

CALL TO ORDER:

Chairman Philip Wulff called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Chairman Wulff, present were Vice Chairman Robert Sloan; Supervisors Edward Latuska, Donald Pringle, and Alan Smallwood via telephone; Township Solicitor Michael Gallagher; and Administrative Assistant Kayla Mosey. Township Engineer, David Heath was absent.

PUBLIC TO BE HEARD:

1. Jim Lokhaiser – 309 Nickel Ln: Mr. Lokhaiser inquired about the traffic study done on Jamisonville and Mahood Rd and if there was an update.
2. Mr. Nathan Wulff, Assistant Fire Chief: Mr. Wulff presented the report for January 2024.

Type of Calls	Number of Calls
Motor Vehicle Accidents	7
Automatic Fire Alarms	11
Service Calls	10
Structure Fires	9
Medicals	27
Brush Fires	0
Dive Calls	0
Vehicle Fires	1
Water Rescue	3
Total Calls	68

Mr. Wulff also reported that the live-ins staffed the station for 1,424 hours and other members for 100 hours for a total of 1,524 staffed hours.

MINUTES:

1. Reorganization/Agenda Setting Meeting – December 27, 2023: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, December 27, 2023. Pringle seconded. Motion carried.*
2. Reorganizational/Regular Meeting – January 2, 2024: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, January 2, 2024. Smallwood seconded. Motion carried.*

TREASURER'S REPORT:

1. January 2024: *Pringle motioned approving the January 2024 Treasurer's Report. Sloan seconded. Motion carried.*
2. Warrant List 24-01-02: *Wulff motioned approving Warrant List 24-01-02. Sloan seconded. Motion carried.*
3. Warrant List 24-02-03: *Wulff motioned approving Warrant List 24-02-03. Sloan seconded. Motion carried.*

ZONING REPORT: January 2024: Construction costs were \$90,451.00 fees collected were \$254.37. Year to date fees collected were \$254.37.

SUBDIVISION & LAND DEVELOPMENTS:

1. Adamosky LLR No. 2024-01-01, Final, Expires 04/24/2024: *Wulff motioned to approve the Adamosky LLR No. 2024-01-01. Sloan seconded. Motion carried.*
2. Baxter MHP Land Development No. 2023-10-12, Final, Expires 02/22/2024: *Wulff motioned to accept a 30 day extension for the Baxter MHP Land Development No. 2023-10-12. Sloan seconded. Motion carried.*

OLD BUSINESS:

1. Appoint Secretary & Wage: *Sloan motioned to appoint Kayla Mosey as the Secretary at the base rate of \$20.55 an hour with a stipend of \$3.55 an hour retroactive as of 01/01/2024. Pringle seconded. Motion carried.*
2. Appoint Treasurer & Wage: *Smallwood motioned to appoint Anthony Amendolea as the Treasurer at the base rate of \$23.62 an hour with a stipend of \$6.00 an hour as of 02/15/2024. Latuska seconded. Motion carried.*
3. Set Zoning/Code Enforcement Wage: *Pringle motioned to set the Zoning/Code Enforcement Wage at \$30.00 an hour retroactive as of 01/01/2024.*

NEW BUSINESS:

1. Records Destruction Resolution No. 2024-02-06: *Pringle motioned to approve the Records Destruction Resolution No. 2024-02-06. Latuska seconded. Motion carried.*
2. Dollar Bank Credit Card: *Wulff motioned to allow the Treasurer, Anthony Amendolea, to apply for a new credit card through Dollar Bank. Sloan seconded. Motion carried.*
3. Sewage Complaint – 696 Oneida Valley Rd: No Action Taken.
4. Collective Bargaining Agreement: *Pringle motioned to approve the 2024-2026 Collective Bargaining Agreement as presented. Sloan seconded. Motion carried.*
5. Appoint New York Life Representative: *Wulff motioned to approve switching New York Life Representatives at the employees' request. Sloan seconded. Motion carried.*
6. CPR Class: *Wulff motioned to approve a CPR Class for up to 6 township employees to attend at \$75 a person. Pringle seconded. Motion carried.*

7. Mosey Bond: *Wulff motioned to renew Administrative Assistant, Kayla Mosey's Bond at \$800,000 and pay the fee of \$1,764. Sloan seconded. Motion carried.*
8. Community Grant Resolution No. 2024-02-07: *Wulff motioned to approve the Community Grant Resolution No. 2024-02-07 for the Center Township Baseball Fields. Pringle seconded. Motion carried.*
9. Transfer of Funds: The Township would like to transfer the surplus from 2023 into the Capital Projects Fund. *Wulff motioned to authorize a transfer from the General Fund to the Capital Projects Fund in the amount of \$140,000. Pringle seconded. Motion carried.*
10. Release of 2023 Fire Funds: Unionville VFD is requesting \$125,000 from the Fire Fund. *Pringle motioned releasing \$125,000 from the Fire Fund to Unionville Volunteer Fire Department. Sloan seconded. Motion carried.*

PUBLIC WORKS:

11. 2024-2025 Salt Contract: *Wulff motioned to approve the CoStars Salt Contract for 2024-2025 in the amount of 3,000 Tons. Pringle seconded. Motion carried.*
12. Purchase of Plow Truck: Foreman, Bryan Blakeley, is gathering quotes on a new plow truck. No action taken at this time.
13. Installation of Guardrails: There are guardrails around the Township that need to be replaced such as the ones on Swamp Run, Elliott Rd, Sunset Dr, Unionville Rd, and Jamisonville Rd. No action taken at this time.
14. Tree Trimming: Some trees need to be cut back on the following roads: Jamisonville, McCandless, Henricks, and Glenwood. No action taken as this time.
15. Traffic Lights: Gateway was given approval at last month's meeting to pursue grants for the replacement of traffic lights within the Township.

ENGINEER'S REPORT:

1. Brown Road (T-412) Stabilization: *Wulff motioned to approve Change Order #3 for the Brown Road Stabilization Project. Pringle seconded Motion carried.*
Wulff motioned to ratify Payment #3 to J.G. Contracting in the amount of \$130,919.95. Pringle seconded. Motion carried.
2. Duffy Highlands Phase III Bond Reduction: *Wulff motioned to approve Duffy Highlands Bond Reduction Request contingent upon the Township Engineer, David Heath's approval. Pringle seconded. Motion carried.*
3. Stoney Run Bridge: *Wulff motioned to award the contract for the Stoney Run Bridge project to Phill Hay & Sons in the amount of \$8,600. Pringle seconded. Motion carried.*
4. Small Water & Sewer Grant: The Township has been awarded a grant in the amount of \$306,000 for the following areas: Cherokee, Holyoke, Lakeshore, and Glenwood. No action taken at this time.

SOLICITOR'S REPORT: None

MISCELLANEOUS: None

ADJOURNMENT:

The meeting adjourned to an executive session at 7:48pm to discuss litigation. The meeting reconvened at 8:09pm with no action taken.

Wulff made a motion to adjourn at 8:10pm. Latuska seconded. Motion carried.

Kayla R. Mosey
Secretary

Philip B. Wulff
Chairman

Robert M. Sloan
Vice Chairman

Edward G. Latuska
Supervisor

Donald E. Pringle
Supervisor

Alan H. Smallwood
Supervisor