



Center Township

150 Henricks Road, Butler, PA 16001
Phone: 724.282.7805 Option 2 Fax: 724.282.6550

KIOSKS APPLICATION -TEMPORARY OR PERMANENT

BUILDING AREA

Kiosk Space No. _____
TOTAL SF OF KIOSK _____SF

TRADES INVOLVED

(N) ELECTRICAL WORK? ☐ NO ☐ YES
MECHANICAL WORK? ☐ NO ☐ YES
PLUMBING WORK? ☐ NO ☐ YES

APPLICANT AND OWNER INFORMATION

Property Owner: _____ Phone Number: _____

Property Address: _____

Applicant Name: _____ Phone number: _____

Business Name: _____ Phone Number: _____

Business Address: _____

Business Owners Name: _____ Phone Number: _____

ADDITIONAL DESCRIPTION OF KIOSK AND USE OF SPACE (Be Specific)

PLEASE CHECK ONE

_____ Above business will be open to the public for less than 30 days

_____ Above business will be open to the public for more than 30 days and I have applied to Berkheimer and Associates (1-610-363-7214 or 1-610-599-3140) for collection of mercantile tax, business privilege tax and business permit.

Applicant Print Name: _____ Phone: _____

Applicant Signature: _____ Date: _____

Address: _____

Signature of Mall Manager: _____ Date: _____

APPLICATION REQUIREMENTS FOR KIOSKS-TEMPORARY OR PERMANENT

Applicable Building codes are as follows:

INTERNATIONAL BUILDING CODE

International Fire Code - International Mechanical Code

International Plumbing Code - National Electric Code

International Existing Building Code - International Energy Code Building Code and Local Ordinances

The following items shall constitute a **complete building permit submittal**. Upon submittal acceptance, a permit application number shall be issued to the applicant all future contact with the Department of Building Safety will require this number. At time of submittal, one project contact, shall be identified by the applicant (please check the appropriate party as the "primary contact" on the application form). All correspondence between Center Townships Department of Building Safety and the applicant will be directed to this individual.

KIOSKS SHALL MEET THE FOLLOWING REQUIREMENTS OF THE 2009 INTERNATIONAL BUILDING CODE SECTION 402.11 AND CURRENT PENNSYLVANIA UCC ADOPTED ACCESSIBILITY CODE

SUBMITTALS TO THE BUILDING AND PERMITS DIVISION ARE INDICATED BELOW.

A. Completed Permit application.

B. Provide **one (1)** set of all of the following that are applicable:

1. ____ Kiosks shall be constructed of non-combustible materials or fire-retardant-treated wood. (Provide documentation that the construction meets this requirement).
2. ____ Kiosks shall not have roofs or canopies unless provided with sprinkler protection.
3. ____ The minimum horizontal distance between kiosks to kiosks and carts or any other structures within the mall shall be 20 feet. (Provide documentation locating the kiosks in relation to other structures. (Provide dimensions).
4. ____ 402.5.1 Minimum width. The minimum width of the mall shall be 20 feet. The mall width shall be sufficient to accommodate the occupant load served. There shall be a minimum of 10 feet clear exit width to a height of 8 feet between any projection of a tenant space bordering the mall and the nearest kiosk, vending machine, bench, display opening, food court or other obstruction to means of egress travel.
5. ____ Kiosks shall not be larger than 300 square feet. (Provide documentation showing size of the kiosk).
6. ____ If the kiosk is provided with a customer transaction and/or work counter, the counter shall be accessible. The counter shall be no higher than maximum 36 inches above finished floor and be at least 36 inches minimum in length.
7. ____ **Employee work areas.** If employees service customers from inside the kiosks, the area shall be designed and constructed to permit individuals with disabilities to approach, enter and exit the area. (Minimum door or gate width of 32 inches clear, and a minimum aisle width of 36 inches). (Provide documentation with dimensions).
8. ____ Indicate if any utilities are used, appropriately licensed contractors are required.
9. ____ If additional trades are involved, please include on the next page.
10. ____ Fire extinguisher is required. Provide location on submitted plans.
11. ____ Provide approval from the mall authority.

This is an application only. Completion of this application does NOT entitle the commencement of work. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify Center Township for any claim against the Township as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property. I the applicant certify all the above to be true and the only changes to the above listed property will be painting;

Applicant Print Name: _____ Phone: _____

Applicant Signature: _____ Date _____

Address: _____

Signature of Property Owner or Mall Manager : _____ Date: _____