

Board of Supervisors:
Philip Wulff, Chairman
Robert Sloan, Vice Chairman
Edward Latuska, Supervisor
Donald Pringle, Supervisor
Alan Smallwood, Supervisor



Kayla Mosey Secretary/Treasurer
Michael Gallagher, Solicitor
David Heath, Engineer
John Nath, BCO/Zoning Officer

Center Township Board of Supervisors
Reorganization/Regular Meeting Minutes
January 6, 2025
6:30 p.m.

CALL TO ORDER:

Supervisor Philip Wulff called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Wulff, present were Supervisors Edward Latuska, Donald Pringle, Robert Sloan, and Alan Smallwood; Township Solicitor Michael Gallagher; Township Engineer David Heath; and Secretary Kayla Mosey.

REORGANIZATION

APPOINTMENTS:

- A. Board of Supervisors
 1. Recording Secretary Protem: *Wulff motioned appointing Kayla Mosey as Recording Secretary Protem. Latuska seconded. Motion carried.*
 2. Chairman Protem: *Wulff motioned appointing Sloan as Chairman Protem. Pringle seconded. Motion carried.*
 3. Chairman: *Sloan motioned nominating Philip Wulff for Chairman. Pringle seconded. Wulff abstained. Motion carried 4 to 0.*
 4. Vice Chairman: *Pringle motioned nominating Robert Sloan for Vice Chairman. Latuska seconded. Sloan abstained. Motion carried 4 to 0.*
 5. Wages and Health Benefits of Supervisors: *Latuska motioned setting the Supervisors' salary at \$2,500 in accordance with the Second-Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:*

SUPERVISOR	COVERAGE
Robert M. Sloan	Employee and Spouse
Edward G Latuska	Employee
Donald E. Pringle	Family
Alan H Smallwood	Family
Philip B Wulff	Employee and Spouse

Smallwood seconded. Motion carried.

6. Vacancy Board Chairperson: *Latuska motioned appointing Thomas G. Schiebel as Vacancy Board Chairman. Pringle seconded. Motion carried.*

B. Administration

1. Township Secretary & Wage: *Wulff motioned to appoint Kayla Mosey as Secretary and Treasurer with a wage of \$25.87. Pringle seconded. Motion carried.*
2. Township Treasurer & Wage: *Pringle motioned to appoint Anthony Amendolea as Bookkeeper with a wage of \$24.62 as stated in the union contract. Sloan seconded. Motion carried.*
3. Treasurer's Bond: *Pringle motioned setting a Bookkeeper's Bond at \$800,000.00 and pay the fee of \$1,125.00 to H. A. Thomson. Wulff seconded. Motion carried.*
4. Recording Secretary: *Wulff motioned appointing Kayla Mosey as Recording Secretary. Sloan seconded. Motion carried.*
5. Public Records Officer: *Wulff motioned appointing Kayla Mosey as Public Records Officer. Sloan seconded. Motion carried.*
6. Public Works Foreman: *Wulff motioned appointing Michael Iscrupe as Public Works Foreman. Sloan seconded. Motion carried.*
7. Building Code Official and Salary: *Wulff motioned appointing John Nath, Professional Code Services, Certification No. 000257, as Building Code Official with fees set by the 2025 Fee Schedule, Resolution No. 2025-01-05. Sloan seconded. Motion carried.*
8. Zoning/Code Enforcement Officer & Wage: *Wulff motioned appointing Randall Brown as Zoning/Code Enforcement Official with a wage of \$31.06. Sloan seconded. Motion carried.*
9. Dog Officer and Wage: *Wulff motioned appointing Candace McCandless as Dog Officer with a wage of \$50.00 per call. Pringle seconded. Motion carried.*
10. Sewage Enforcement Officer & Fees: *Wulff motioned appointing Douglas Duncan as Sewage Enforcement Officer (SEO 03657) with fees set by the 2025 Fee Schedule, Resolution No. 2025-01-05. Sloan seconded. Motion carried.*
11. Alternate Sewage Enforcement Officers: *Wulff motioned appointing Patrick West (SEO 04082) as Alternate Sewage Enforcement Officers. Sloan seconded. Motion carried.*
12. Fleet Inspection Mechanic: *Wulff motioned appointing H & M Truck and Auto as Fleet Inspection Mechanics. Sloan seconded. Motion carried.*

C. Professional

1. Township Solicitor & Fee: *Sloan motioned appointing Michael Gallagher, Gallagher Law Group, as Township Solicitor with fees set by the 2025 Fee Schedule, Resolution No. 2025-01-05. Latuska seconded. Motion carried.*
2. Township Engineer & Fee: *Wulff motioned appointing David Heath, Gateway Engineers, as Township Engineer with fees as set by the 2025 Fee Schedule, Resolution No. 2025-01-05. Sloan seconded. Motion carried.*

D. Recommending Boards, Committees and Persons

1. Planning Commission Resolution No. 2025-01-01: *Wulff motioned adopting the Planning Commission Resolution No. 2025-01-01 appointing Robert P. Wise. Sloan seconded. Motion carried.*
2. Zoning Hearing Board Resolution No. 2025-01-02: *Wulff motioned adopting the Zoning Hearing Board Resolution No. 2025-01-02 appointing Leslie T Corlew. Pringle seconded. Motion carried.*
3. TCC Delegate Resolution No. 2025-01-03: *Latuska motioned adopting TCC Delegate Resolution No. 2025-01-03 appointing Philip Wulff and Robert Sloan as Butler County Tax Collection Committee delegates. Pringle seconded. Motion carried.*
4. Emergency Management Coordinator: *Wulff motioned appointing Steven Harding as Emergency Management Coordinator. Pringle seconded. Motion carried.*
5. UCC Appeals Board Resolution No. 2025-01-04: *Wulff motioned adopting the UCC Appeals Board Resolution No. 2025-01-04 appointing Steven M. Paraska. Pringle seconded. Motion carried.*

ESTABLISHING MEETING DATES, TIMES AND LOCATION:

- A. Regular Business Meetings: *Latuska motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2nd) Wednesday of each month to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Smallwood seconded. Motion carried.* The Regular Business Meeting dates for 2025 are:

February 12	March 12	April 9
May 14	June 11	July 9
August 13	September 10	October 8
November 12	December 10	

- B. Agenda Setting Meetings: *Wulff motioned scheduling the Agenda Setting Meetings at 6:30 p.m. on the Monday prior to the second (2nd) Wednesday of each month, except as noted, to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler, PA 16001. Sloan seconded. Motion carried.* The Agenda Setting Meetings for 2025 are:

February 10	March 10	April 7
May 12	June 9	July 7
August 11	September 8	October 6
November 10	December 8	

- C. Reorganization/Regular Agenda Setting Meeting: *Wulff motioned setting the 2025 Reorganizational/Regular Agenda Setting Meeting at 6:30 p.m. for Monday, December 29, 2025 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Smallwood seconded. Motion carried.*
- D. Reorganization/Regular Meeting: *Wulff motioned setting the 2025 Reorganization/Regular Meeting at 6:30 p.m. for Monday, January 5, 2026 to be held at the Unionville Volunteer Fire Company Firehall, 102 Mahood Road, Butler PA 16001. Smallwood seconded. Motion carried.*

MILEAGE REIMBURSEMENT RATE: The Internal Revenues Service (IRS) established the mileage rate for 2025 at \$0.70 per mile. *Wulff motioned to pay the Internal Revenue Service 2024 mileage rate of \$0.70 per mile. Smallwood seconded. Motion carried.*

APPOINTMENT OF DEPOSITORIES: *Wulff motioned appointing Dollar Bank as the Township Depository. Smallwood seconded. Motion carried.*

APPOINTMENT OF AUTHORIZED SIGNERS: *Wulff motioned appointing authorized signers as Edward G. Latuska, Donald E. Pringle, Robert M. Sloan, Alan H. Smallwood, Philip B. Wulff, Anthony A. Amendolea, and Kayla R. Mosey to sign checks which require two (2) supervisors' signatures and the Township Secretary/Treasurer or the Township Bookkeeper's signature. Sloan seconded. Motion carried.*

APPOINTMENT OF PERSON TO MAKE DEPOSITS: *Wulff motioned appointing Robert Sloan to deposit receipts. Pringle seconded. Motion carried.*

HOLIDAYS FOR NON-UNION EMPLOYEES: *Wulff motioned to follow the union contract for holidays for the non-union employees. Pringle Seconded. Motion carried.*

FEE SCHEDULE RESOLUTION NO. 2025-01-05: *Wulff motioned adopting the 2025 Fee Schedule Resolution No. 2025-01-05. Smallwood seconded. Motion carried.*

REGULAR MEETING

PUBLIC TO BE HEARD:

- A. Terry Seilhamer – 203 Fox Hollow Dr: Mr. Seilhamer appreciates the public works department and all of the work that they have done the last couple of weeks with the lake effect snow.
- B. Gary Rauschenberger – 135 Windy Dr: Mr. Rauschenberger thanked the board for the job that they do and appreciates what they do but still feels the current health benefits are excessive compared to their wage.

Pringle commented that he was offended that Mr. Rauschenberger called the Township a swamp at the last meeting. The supervisors are doing their job. He stated that Smallwood volunteers his time at Onieda Valley Volunteer Fire Company as well as being a supervisor. That Latuska has been on the board for the last 30 years. He also mentioned there has been no tax increase. He stated that the residents are paying a penny a day for each supervisor and that they are doing the best that they can.

Sloan commented that he won't argue that the wage and benefits are disproportionate, however he wanted to provide a list of what the supervisors do monthly/yearly:

- a. They attend two board meetings a month.
- b. There is meeting prep.
- c. Special meetings are sometimes held.
- d. Some attend the Planning Commission Meetings.
- e. There are legal meetings.
- f. The supervisors review plans and ordinances.
- g. Attend to personnel issues.
- h. Union Negotiations.
- i. Sign off on payroll.
- j. Attend safety meetings/seminars.
- k. Take employees for drug testing.
- l. Attend meetings with PennDOT for the annual paving contract.
- m. Apply for grants.
- n. Keep up with maintenance at the Township building.
- o. Sign checks and make bank deposits.
- p. Return phone calls from residents.

Rauschenberger responded back that he came to the conclusion after the agenda setting meeting that the board had an attitude of entitlement. He checked with other townships and found the following: that some pay for no insurance, some pay some, and some pay all. Mr. Rauschenberger stated that he could possibly see the supervisors having insurance for themselves as he understands they do a lot, however having insurance for spouses and family is too much.

MINUTES:

- A. Agenda Setting Meeting – December 9, 2024: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on Monday, December 9, 2024. Pringle seconded. Motion carried.*
- B. Regular Meeting – December 11, 2024: *Latuska motioned approving the minutes of the Regular Meeting held on Wednesday, December 11, 2024. Pringle seconded. Motion carried.*

TREASURER'S REPORT:

- A. December 2024: *Wulff motioned approving the December 2024 Treasurer's Report. Sloan seconded. Motion carried.*
- B. Warrant List 24-12-24: *Wulff motioned approving Warrant List 24-12-24. Sloan seconded. Motion carried.*

- C. Warrant List 25-01-01: *Wulff motioned approving Warrant List 25-01-01. Sloan seconded. Motion carried.*

ZONING REPORT: December 2024: Construction costs were \$74,900 fees collected were \$170.25 Year to date fees collected were \$14,634.97.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

- A. Oneida Valley Volunteer Service Credit Approval: Fire Chief Gary Wulff, Oneida Valley Volunteer Fire Company, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Wulff motioned accepting the notarized list from Oneida Volunteer Fire Company. Pringle seconded. Smallwood abstained. Motion carried 4-0.*
- B. Unionville Volunteer Service Credit Approval: President Philip Wulff, Unionville Volunteer Fire Company, provided a notarized statement of eligible individuals for the Earned Income Tax Credit. *Smallwood motioned accepting the notarized list from Unionville Volunteer Fire Company. Pringle seconded. Wulff abstained. Motion carried 4-0.*
- C. Security Consultant: *Pringle motioned to hire Jacob Hershey as a security consultant not to exceed \$2,000 without further approval from the board. Latuska seconded. Motion carried.*
- D. Ratify Transfer from General Fund Reserve: *Wulff motioned to ratify the transfer in the amount of \$200,000 from the General Fund Reserve. Pringle seconded. Motion carried.*
- E. North Duffy Lease: *Wulff motioned to accept a bid of \$150 a month in addition to any taxes from Groundhog Maintenance. Pringle seconded. Motion carried.*

PUBLIC WORKS:

- A. Release Gutchess Lumber Road Bond: *Wulff motioned to release Gutchess Lumber's Road bond due to work being completed. Pringle seconded. Motion carried.*

ENGINEER'S REPORT:

- A. Brown Road (T-412) Repair: The ditch re-establishment should be starting by the end of this week. Heath will send out a breakdown of the current budget and the grant amount.
- B. The ARLE grant should be awarded by mid-February with the end of January being the earliest. He also has an eye out for grants for the Pinehurst Bridge.
- C. Small Water & Sewer Grant: *Wulff motioned to approve payment #1 for Glenwood Way to Piccolomini Development in the amount of \$96,482.93. Pringle seconded. Motion carried.*

SOLICITOR'S REPORT:

- A. Ratify Walters vs. Center Township Settlement: *Wulff motioned to ratify the Walters vs. Center Township settlement. Pringle seconded. Motion carried.*

MISCELLANEOUS:

- A. Zoning Officer, Randy Brown, asked if Brightspeed needed a permit to solicit their internet service. Gallagher advised that they do.
- B. Resident Mark Lauer would like the road crew to take a look at Pinetract Rd in the spring.

ADJOURNMENT:

Wulff made a motion to adjourn at 7:36 pm. Latuska seconded. Motion carried.

Kayla R. Mosey
Secretary

Philip B. Wulff
Chairman

Robert M. Sloan
Vice Chairman

Edward G. Latuska
Supervisor

Donald E. Pringle
Supervisor

Alan H. Smallwood
Supervisor